International Affairs Program (IAFS)   
**Student Funding Request Guidelines**

IAFS strongly supports student events, activities and organizations. However, because of our limited budget, we are unable to offer funding to all those who ask. When we receive student requests for funding, we consider them on a case-by-case basis. If you would like to make a request, please email a detailed description of the opportunity to [IAFS@colorado.edu](mailto:IAFS@colorado.edu), with the following information:

1. Will the funding provide benefit to IAFS majors or the International Affairs Program in an on-going way? For example, will it promote discussion, new student groups, or new events on campus?
2. Is the subject matter of the event or the organization related to International Affairs?
3. How far-reaching are the benefits provided by the event, project, or organization? How many IAFS majors will be served by the funding? For example, if funding is given to a student group to host a speaker for a public lecture on campus, would all IAFS majors have access to the event and information?
4. Will the event serve the broader CU-Boulder campus or other academic units on campus?
5. **Provide a detailed budget breakdown of the funds requested with an itemized estimate of cost of goods. Include if this is a semester request or academic year request.**

Remember, even if we cannot provide funding, we can promote appropriate events on our website.

Please send announcements to [IAFS@colorado.edu](mailto:IAFS@colorado.edu).

Thank you,  
International Affairs