

SEPTEMBER

2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3 Off-cycle 08/26/2021 Payday BI-WEEKLY 08/21/2021 PAYDAY MON TIMESHEET SUBMISSION DUE 12PM	4
5	6 LABOR DAY CAMPUS CLOSED	7 BW TIMESHEET SUBMISSION DUE 12PM Off-cycle 09/02/2021 uploads due 12pm MON SUPERVISOR APPROVALS DUE 3PM	8 BW SUPERVISOR APPROVALS DUE 3PM	9	10 Off-cycle 09/02/2021 Payday	11
12	13 Off-cycle 09/09/2021 uploads due 5pm BIWEEKLY DEADLINE – HIRES 9/19/21 – 10/02/21	14	15 MONTHLY DEADLINE – OCTOBER HIRES	16	17 BI-WEEKLY 09/04/2021 PAYDAY Off-cycle 09/09/2021 Payday	18
19	20 NO OFF-CYCLE	21 NO OFF-CYCLE BW TIMESHEET SUBMISSION DUE 12PM	22 NO OFF-CYCLE BW SUPERVISOR APPROVALS DUE 3PM	23 NO OFF-CYCLE	24 NO OFF-CYCLE THIS WEEK PER EMPLOYEE SERVICES	25
26	27 Off-cycle 09/23/2021 uploads due 5pm BIWEEKLY DEADLINE – HIRES 10/03/21 – 10/16/21	28	29	30 MONTHLY 09/30/2021 PAYDAY		