

JUNE

2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Off-cycle 05/27/21 uploads due 12pm BW TIMESHEET SUBMISSION DUE 12PM	2 BW SUPERVISOR APPROVALS DUE 3PM	3	4 Off-cycle 05/27/2021 Payday MON TIMESHEET SUBMISSION DUE 12PM	5
6	7 Off-cycle 06/03/2021 uploads due 5pm MON SUPERVISOR APPROVALS DUE 3PM BIWEEKLY DEADLINE – HIRES 6/12/21 – 6/26/21	8	9	10	11 Off-cycle 06/03/2021 Payday BI-WEEKLY 05/29/2021 PAYDAY	12
13	14 Off-cycle 06/10/2021 uploads due 5pm	15 BW TIMESHEET SUBMISSION DUE 12PM	16 BW SUPERVISOR APPROVALS DUE 3PM	17 MONTHLY DEADLINE – JULY HIRES	18 Off-cycle 06/10/2021 Payday	19
20	21 NO OFF-CYCLE BIWEEKLY DEADLINE – HIRES 6/27/21 – 7/10/21	22 NO OFF-CYCLE	23 NO OFF-CYCLE	24 NO OFF-CYCLE	25 NO OFF-CYCLE THIS WEEK PER EMPLOYEE SERVICES BI-WEEKLY 06/12/2021 PAYDAY	26
27	28 Off-cycle 06/24/2021 uploads due 5pm	29 BW TIMESHEET SUBMISSION DUE 12PM	30 MONTHLY 06/30/2021 PAYDAY BW SUPERVISOR APPROVALS DUE 3PM			

