

# AUGUST

2021

| Sunday | Monday   | Tuesday   | Wednesday                                | Thursday                                  | Friday  | Saturday |
|--------|--|---|--|---|---|----------|
| 1      | 2<br>Off-cycle 07/29/2021<br>uploads due 5pm<br>BIWEEKLY DEADLINE –<br>HIRES 8/08/21 – 08/21/21  | 3   | 4  | 5<br>MON TIMESHEET<br>SUBMISSION DUE 12PM | 6<br>Off-cycle 07/29/2021<br>Payday<br>BI-WEEKLY 07/24/2021<br>PAYDAY                   | 7        |
| 8      | 9<br>Off-cycle 08/05/2021<br>uploads due 12pm<br>MON SUPERVISOR<br>APPROVALS DUE 3PM             | 10<br>BW TIMESHEET<br>SUBMISSION DUE 12PM                   | 11<br>BW SUPERVISOR<br>APPROVALS DUE 3PM | 12  | 13<br>Off-cycle 08/05/2021<br>Payday  | 14       |
| 15     | 16<br>NO OFF-CYCLE<br>BIWEEKLY DEADLINE –<br>HIRES 8/22/21 – 09/04/21                            | 17<br>NO OFF-CYCLE<br>MONTHLY DEADLINE –<br>SEPTEMBER HIRES | 18<br>NO OFF-CYCLE                       | 19<br>NO OFF-CYCLE                        | 20<br>NO OFF-CYCLE THIS WEEK<br>PER EMPLOYEE SERVICES<br>BI-WEEKLY 08/07/2021<br>PAYDAY | 21       |
| 22     | 23<br>Off-cycle 08/19/2021<br>uploads due 5pm  | 24<br>BW TIMESHEET<br>SUBMISSION DUE 12PM                   | 25<br>BW SUPERVISOR<br>APPROVALS DUE 3PM | 26  | 27<br>Off-cycle 08/19/2021<br>Payday  | 28       |
| 29     | 30<br>Off-cycle 08/26/2021<br>uploads due 5pm<br>BIWEEKLY DEADLINE –<br>HIRES 9/05/21 – 09/18/21 | 31<br>MONTHLY 08/31/2021<br>PAYDAY                          |  |   |   | 31       |