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| **Instructor:** |  |
| **Course Name:** |  |
| **Course Number/Section:** |  |
| **Date/Time/Room/Bldg:** |  |
| **# of students enrolled/# of students who attended:** |  |
| **Observer:** |  |

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| **Did the observer receive and review the syllabus, assessment materials, and access to the learning management site prior to class?** | **𝥁** Yes 𝥁 No |
| **(a) Does the syllabus include the Required Syllabus Statements (i.e.**  **Disability Accommodation; Religious Holidays; Classroom Behavior; Sexual Misconduct, Discrimination, Harassment, and/or Retaliation; and Honor Code), per CU Boulder policy.** | **𝥁** Yes 𝥁 No |
| **(b) Does the syllabus clearly describe expectations, objectives, and requirements for**  **the course?** | **𝥁** Yes 𝥁 No |
| **(c) Were formal assessments (homework, tests, quizzes, etc.) consistent**  **with course objectives (*e.g., aligned with learning goals as outlined in syllabus; used a variety of assessment tools that gauge student progress, etc.*).** | **𝥁** Yes 𝥁 No |
| *\*If no in (a), (b), or (c), what was missing/unclear?* | |
| **(d) How did the learning management site enrich the classroom? How could it be improved?** | |
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**Section A: Classroom Observations (**Evidence/Notes)

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| **A1) Organized and Clear.** The instructor’s activities were well organized with an apparent sequence, clearly explained, and made good use of time. |
| **Evidence / Notes:** |

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| **A2) Tools and Resources.** The instructor selected tools and resources (*e.g., readings, PowerPoints, board work, multimedia, website, etc.*) that contributed to students’ understanding and learning and included authentic materials (i.e., materials originally produced for a native speaker audience). |
| **Evidence / Notes:** |

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| **A3) Learning Goals.** The instructor chose activities and examples that were appropriate and in accordance with the curriculum and communicative goals of the lesson (*e.g., conveyed the purpose of each class activity or assignment, etc.*). |
| **Evidence / Notes:** |

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| **A4) Participation.** The instructor established a classroom environment that gave all students the opportunity to participate fully (*e.g., drew non-participating students into activities, partner/group work, and discussions, etc.).* |
| **Evidence / Notes:** |

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| **A5) Active Learning.** The instructor employed active learning strategies appropriate for the size and structure of the class (*e.g., engaging students in doing, sharing, thinking, and/or writing activities that encourage learners, often by an inductive approach, to discover new structures, form hypotheses, develop critical thinking, etc.)* |
| **Evidence / Notes:** 𝤿 *Not applicable* |

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| **A6) Use of Target Language.** The instructor consistently used the target language at a level appropriate for students’ understanding. |
| **Evidence / Notes:** |

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| **A7) Engagement.** The instructor created a learning environment in which students were on task using a variety of language skills throughout class time and actively engaged in learning. |
| **Evidence / Notes:** |

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| **A8) Corrective Feedback.** The instructor effectively employed error correction techniques to enhance students’ successful language production. |
| **Evidence / Notes:** |

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| **A9) Accuracy.** The instructor demonstrated mastery of the target language, both in written and spoken class content including writings on board/PPT, in handouts, and in communication with students. |
| **Evidence / Notes:** |

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| **A10) Expectation.** Instructor set expectations that corresponded to students’ level of language knowledge and skills. |
| **Evidence / Notes:** |

**Section B: Summary from Classroom Interviews.**

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| **If classroom interviews were conducted, please describe common themes and takeaways, and include the average scale response for interest in helping students to learn.** |
| **Evidence / Notes:** 𝤿 *Not applicable* |

**Section C: Optional Open-Ended Responses**

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| **C1) Instructor’s strength/expertise** |
| **Evidence / Notes:** |

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| **C2) Suggestions for the instructor to improve their teaching** |
| **Evidence / Notes:** 𝤿 *Not applicable* |