

STANDARD OPERATING PROCEDURES: CUIFC CONSTITUTION & BYLAWS

CONSTITUTION OF THE INTERFRATERNITY COUNCIL AT THE UNIVERSITY OF COLORADO BOULDER MISSION

We, the Interfraternity Council at the University of Colorado Boulder (CU Boulder) set forth this Constitution and Bylaws in order to cause closer working relationships and coordination among its member chapters and CU Boulder, in accordance with the policies and standards established by the North American Interfraternity Conference (NIC). We, the Interfraternity Council (CUIFC) exists to advance conditions conducive to the success of its member chapters and to promote the progress of the fraternity experience. With this aim, the CUIFC actively encourages interfraternalism and collaboration with other fraternity/sorority governing councils and student governance bodies. Maintaining a positive working relationship and partnership with the campus administration, alumni, NIC and inter/national headquarters of member chapters is critical toward elevating the role of the CUIFC.

ARTICLE I – NAME

This organization shall be known as the CU Interfraternity Council (CUIFC) at the University of Colorado Boulder.

ARTICLE II – PURPOSE OF THE CUIFC

Fraternities thrive when they embrace their responsibilities, while ardently advocating for their fundamental rights. We, the Interfraternity Council at CU Boulder believe in:

- A. Citizenship: Fraternity men must be responsible, respectful and inclusive citizens of their community.
- B. Accountability: Fraternity men have the responsibility to hold each other accountable to their fraternal ideals and expectations.
- C. Choice: Fraternities have the responsibility and right to select men who align with their ideals and expectations.
- D. Opportunity: Every man has the right to seek membership in a fraternal experience on terms he determines best fit his needs.
- E. Fairness: For justice to effectively be administered, fraternity members and organizations must provide and be afforded fundamental due process rights.
- F. Interfraternalism: NIC member chapters stand in solidarity for fellow member chapters that meet NIC Standards.

The purpose of the CUIFC shall be to:

- A. Provide a sovereign peer governance structure for its member chapters;
- B. Enforce and hold member chapters accountable to the CUIFC Code of Conduct and other governing documents;

- C. Develop policies and procedures to provide safe and healthy membership experiences;
- D. Develop policies and procedures to provide safe and healthy social experiences;
- E. Advocate for appropriate levels of university financial and staffing support;
- F. Promote the interests of its member chapters;
- G. Promote the interests of men's fraternities in general;
- H. Discuss questions of mutual interest and present to its member chapters such recommendations as the CUIFC deems appropriate;
- I. Promote the interests of CU Boulder;
- J. Promote mutual cooperation between its member chapters;
- K. Promote mutual cooperation between the CUIFC, fellow governing councils, and student organizations at CU Boulder; and
- L. Promote mutual cooperation between the CUIFC and CU Boulder, its students, faculty, staff, and local community.

ARTICLE III – CUIFC MEMBERSHIP

Section I. Membership Eligibility

- A. Membership in the CUIFC is open to chapters and colonies of fraternities at CU Boulder, as follows:
 - 1. Any chapter or colony of a North American Interfraternity Conference (NIC) member organization shall hold membership in the CUIFC.
 - 2. Any chapter or colony of a local, state, regional, or inter/national fraternity, which is not a member of the NIC, may hold membership in the CUIFC.
- B. The CUIFC will not recognize chapters that have been suspended or have had the charter revoked by the inter/national organization.

Section II. Membership Classification for Member Chapters

The membership classification of member chapters shall be as follows:

- A. Full Member: Any fraternity chapter which has obtained its charter from its inter/national organization, or any local fraternity chapter. Full Membership grants the member chapter all rights, privileges and responsibilities under the CUIFC Constitution and Bylaws.
- B. Associate Member: Any fraternity colony of a local or inter/national organization. Associate Membership grants the member chapter all rights, privileges, and responsibilities under the CUIFC Constitution and Bylaws, except that it shall not have an CUIFC Justice, and may only hold the following CUIFC Executive Board positions: Vice President of Diversity, Equity, and Inclusion, Vice President of Scholarship, and Vice President of Health and Safety. Until full membership is granted, the Associate Member shall not have a vote on any CUIFC matters.
- C. Petitioning Member: Any fraternity who is currently unaffiliated with the CUIFC, has been granted Provisional Status with University, and who has submitted a petition for membership. Petitioning Membership grants the member chapter all rights, privileges, and responsibilities under the CUIFC Constitution and Bylaws, except that it cannot hold CUIFC Executive Board positions nor have a CUIFC Judicial Board Justice. Until full membership is granted, the Petitioning Member shall not have a vote on any CUIFC matters. This status shall be in place for a minimum of one full academic semester and shall not exceed three semesters. At the conclusion of the petitioning period, status shall be reviewed and voted upon by a Council Vote.
- D. The original founding chapters of CUIFC (including Beta Theta Pi, Delta Upsilon, Phi Delta Theta, Sigma Alpha Mu, Sigma Chi, and Sigma Tau Gamma) shall be considered full members of the

CUIFC regardless of charter status. If a chapter fails to charter based on (inter)national standards and does not maintain active status at the University, their name shall be removed from this exemption.

- E. For the purpose of this Constitution and the CUIFC Bylaws, both Full, Associate, and Petitioning Members are referred to as member chapters.

Section III. Member Chapter Minimum Expectations

Each member chapter shall adhere to and abide by the following minimum expectations:

- A. Each member chapter shall comply with all policies set forth by:
 - 1. The North American Interfraternity Conference (NIC).
 - 2. The CUIFC Constitution, Bylaws, Code of Conduct, and other policies.
 - 3. The rules and regulations of CU Boulder unless they are in violation of NIC standards or practices. In this case, NIC Standards shall overrule.
 - 4. The general values-based conduct of fraternity men.
- B. Each member chapter shall maintain a minimum chapter annual cumulative GPA of 2.70 and a minimum new member class GPA of 2.70 or be at/or above the institution's all-men's grade point average if that grade point average is below a 2.70.
- C. Each member chapter shall be current on all CUIFC dues owed.
- D. Each member chapter shall submit required membership rosters to the CUIFC President, as follows:
 - 1. Initiated Member Roster: Initiated Member Rosters shall be submitted within one week of the beginning of each semester.
 - 2. New Member Roster: New Member Rosters shall be submitted within one week of pledging any New Member.
- E. Each member chapter shall comply with the attendance policies for the CUIFC General Body and the CUIFC Judicial Board, as outlined within this Constitution.
- F. Each member chapter shall abide by their local, national, and international Constitution and Bylaws.
- G. A member chapter which has failed to meet any of the minimum expectations outlined in this section shall be referred to the CUIFC Vice President of Judicial Affairs for potential judicial review.

Section IV. Petitioning Chapter and Associate Chapter Minimum Expectations

In order to be considered for promotion to a full member of the CUIFC, each petitioning member chapter shall adhere to and abide by the following minimum expectations:

- A. Each petitioning member chapter shall abide by all expectations outlined in Article III, section III of this document.
- B. Each petitioning member chapter shall not incur any alcohol related violations with the CUIFC or their National/International organization.
- C. Each petitioning member chapter shall not incur any hazing related violations with the CUIFC or their National/International organization.
- D. Each petitioning member chapter shall be allowed to appeal the above violations, should they affect the decision to promote the petitioning member chapter in question to the full member status within the CUIFC.
- E. Each petitioning member chapter shall require their new members to participate in educational programming sponsored by the CUIFC.

Section V. Membership Status for Member Chapters

The membership status of member chapters shall be as follows:

- A. Good Standing: A member chapter shall be deemed to be in Good Standing if the member chapter is not currently operating under Non-Status Sanctions or Status Sanctions, as defined within the CUIFC Bylaws, and is currently meeting the minimum expectations outlined in Section II of this Article.
- B. On Probation: A member chapter shall be deemed to be on Probation if the member chapter is currently operating under sanction and currently meets the minimum expectations outlined in Section II of this Article.
- C. Bad Standing: A member chapter shall be deemed to be in Bad Standing if the member chapter has been placed under Suspension by the CUIFC or has currently failed to meet the minimum expectations outlined in Section II of this Article. Until this status has been resolved, the member chapter will lose CUIFC voting rights.

Section VI. Individual Member Definitions

For the purpose of this Constitution and Bylaws, and with an understanding that each member chapter may have its own terminology for internal use, individuals will be defined as follows:

- A. Initiated Member: Any man who has been initiated into any fraternity at CU Boulder.
- B. New Member: Any man who has accepted a bid to join a fraternity at CU Boulder but has not been initiated into that fraternity.
- C. Potential New Member: Any man who has not accepted a bid from any fraternity at CU Boulder.

Section VII. CUIFC Affirmation and Adoption of NIC Standards

The member fraternities of the NIC have passed minimum standards for all NIC member fraternities. These do not preclude the CUIFC or member chapters from adopting higher or additional standards. The CUIFC can amend its Constitution and Bylaws, adopt policies and pass resolutions, so long as those do not conflict with existing NIC Standards established to improve all facets of the fraternity experience. Further, the CUIFC and its member chapters will actively support and pass no policy that infringes on the associational rights of member chapters.

The CUIFC will pay annual dues to the NIC and affirms and adopts the NIC Standards, and each member chapter shall be required to meet the following in order to maintain CUIFC membership:

- A. Each member chapter shall communicate its values through its Ritual at least once annually;
- B. Each member chapter shall communicate to its Initiated Members and New Members the importance and benefits derived from continuous membership education throughout the undergraduate experience and require its Initiated Members and New Members to participate in educational programming, whether conducted by the chapter, the CU Interfraternity Council, CU Boulder, or independent organizations covering the following topics:
 - 1. Academic Achievement and Student Success
 - 2. Alcohol and Drug Use and Awareness
 - 3. Bystander Intervention
 - 4. Career Preparation
 - 5. Civic Engagement
 - 6. Hazing Awareness
 - 7. Leadership Development

8. Diversity and Inclusion
9. Sexual Violence Awareness
10. Values and Ethics
- C. Each member chapter and the CUIFC shall support student choice
 1. Any male student should be free to join a fraternity when he determines it is in his best interest to do so.
 2. All fraternities should be free to determine when they wish to extend an invitation to join to a male student.
 3. Each member chapter shall only offer bids to join the fraternity to Potential New Members who meet their individual (inter)national GPA requirements.
- D. Each member chapter shall maintain an annual cumulative grade point average of a 2.70 or be at/or above the institution's all-men's grade point average if that grade point average is below a 2.70.
- E. Each member chapter shall maintain an annual cumulative grade point average for new members class of a 2.70 or be at/or above the institution's all-men's grade point average if that grade point average is below a 2.70.
- F. Each member chapter shall have New Member education programs lasting no longer than twelve weeks.
- G. Each member chapter shall prohibit women's auxiliary groups, such as "little sisters."
- H. Each member chapter shall have and follow risk management policies covering the following areas:
 1. Alcohol and Drugs
 2. Hazing
 3. Sexual Violence
 4. Fire, Health, and Safety
- I. Each member chapter shall support responsible growth, which recognizes:
 1. Recognition by the CUIFC and university are two distinct processes with potentially different outcomes, though it is best for students when organizations recognized by the CUIFC are also recognized by the university.
 2. Accordingly, all CUIFC member chapters shall support the responsible growth of other NIC fraternities provided that each organization:
 - i. Pro-actively communicates in good faith.
 - ii. Considers any available readiness assessment, utilizing metrics determined in conjunction with the NIC.
 - iii. Does not have any outstanding, documented health and safety violation.
- J. Upon completion of these above mentioned responsible growth expectations:
 1. Any NIC member fraternity, upon expressing interest to establish a chapter, must be given a time by the CUIFC for the expansion to occur. The CUIFC can determine the best academic term for the expansion, but the expansion must occur within a four-year period from when the CUIFC is first notified of interest by the NIC member fraternity.
 2. NIC member fraternity with an interest group already formed will be granted CUIFC recognition, though the CUIFC may elect to have an associate member status provided reasonable written expectations and metrics are established to move from associate member status to full member status.
 3. Full membership in the CUIFC is limited to those fraternities (including non-NIC organizations), who have adopted all NIC Standards, are affiliated with an inter/national organization, and are men's fraternities. Associate membership may be granted to organizations that do not meet the above criteria. Only members from full CUIFC member organizations are permitted to serve as CUIFC officers, serve on the

Judicial Board, or vote on Constitution and Bylaw amendments.

- K. Each member chapter shall prohibit the use of alcohol and drugs by all Initiated Members, New Members and Potential New Members during all recruitment activities including, but not limited to bid day events, big brother events and initiation-related activities.
- L. Each member chapter shall seek to reduce the availability and presence of alcohol in the chapter house; and caps the number of events a chapter may have with alcohol in any given term.
- M. Each member chapter shall prohibit the use of alcohol and drugs by all Initiated Members and New Members during all New Member educational programming/orientation activities.
- N. Each member chapter shall adopt a statement in support of environments that are free of hazing and sexual misconduct, as defined by their inter/national organization, within all aspects of formal and informal chapter operations.
- O. Each member chapter shall establish a medical Good Samaritan policy.
- P. Each member fraternity and the CUIFC and each of its member chapters must carry sufficient liability insurance coverage.
- Q. Each member chapter and the CUIFC shall work with the campus to provide health and safety education and training provided for all chapters each term.
- R. Each member chapter and the CUIFC shall establish a strategic communication plan for the CUIFC and its member chapters that addresses protocol for crisis response, social media, marketing and media engagement.
- S. Each member chapter shall be prohibited from displaying underage alcohol or drug consumption on official chapter social media accounts.

ARTICLE IV – CUIFC GENERAL BODY

Section I. CUIFC General Body

The powers of the CUIFC shall be vested in the CUIFC General Body. The CUIFC General Body shall be the governing legislative body responsible for the general policies of the CUIFC, for electing its Executive Board, and for instructing its Executive Board as to the activities and operations of the CUIFC. All such activities shall respect the individual sovereignty and associational rights of each member chapter and shall not relinquish any governance authority to any other governing body.

Section II. CUIFC General Body Composition

The CUIFC General Body shall be composed of voting CUIFC Representatives, preferably each member chapter president.

Section III. CUIFC Representatives

Each member chapter shall have one CUIFC Representative, preferably its president, who serves on the CUIFC General Body.

Section IV. CUIFC Alternate Representatives

Each member chapter may also choose a CUIFC Alternate Representative, preferably its vice president, who shall represent that member chapter in the CUIFC General Body in the absence of its CUIFC Representative.

Section V. CUIFC Representative and Alternate Representative Eligibility

In order to serve as the CUIFC Representative or Alternate Representative, individuals must meet the following requirements:

- A. Be an Initiated Member or New Member in good standing of a member chapter.
- B. Maintain good academic standing with the CU Boulder.
- C. Be devoted to the general ideals and principles of fraternity life and conduct himself in a professional manner consistent with the Mission and Purpose of the CUIFC, as defined within this Constitution.
- D. Have a working knowledge of the CUIFC Constitution and Bylaws, CU Boulder policies, NIC Standards, and NIC Alcohol & Drug Guidelines.
- E. Not be a current member of the CUIFC Executive Board or currently serve as his member chapter's CUIFC Judicial Board Justice.

Section VI. Term of Office of CUIFC Representatives

The term of office for CUIFC Representatives, preferably the member chapter presidents, shall be until their graduation, resignation, or replacement under the procedures determined by each member chapter; or upon his election to serve on the CUIFC Executive Board or as his member chapter's CUIFC Justice for the CUIFC Judicial Board.

Section VII. CUIFC General Body Meeting Policies

The CUIFC General Body shall conduct its meetings according to the following requirements:

- A. The most recent edition of Robert's Rules of Order shall be used to run all meetings.
- B. A majority of member chapters present shall constitute a quorum in order to conduct CUIFC General Body business.
- C. The CUIFC General Body shall conduct regularly scheduled business meetings at least twice a month during the academic year.
- D. Special meetings may be called by the CUIFC President at any time or at the request of two member chapters, with notice of the time, location, and purpose of the special meeting provided to all member chapters at least 72 hours in advance.
- E. Each member chapter's CUIFC Representative or Alternate Representative is required to attend all meetings of the CUIFC. More than two absences per calendar year shall result in the member chapter being referred to the CUIFC Vice President of Judicial Affairs for potential judicial review.

Section VIII. CUIFC General Body Voting Policies

The CUIFC General Body shall operate utilizing the following voting policies:

- A. Each member chapter, in good standing, shall have one vote.
- B. Individuals holding CUIFC Executive Board positions are not entitled to a vote.
- C. In the event of a tie, the CUIFC President shall cast the deciding vote.
- D. With the exception of the election of CUIFC Executive Board positions, there shall be no secret ballot votes.

ARTICLE V – CUIFC EXECUTIVE BOARD

Section I. CUIFC Executive Board

The CUIFC Executive Board shall be responsible for carrying out the purpose and policies of the CUIFC and for its day-to-day operations and activities, as directed by the CUIFC General Body.

Section II. CUIFC Executive Board Composition

The CUIFC Executive Board shall be composed of the following positions with duties and responsibilities outlined within the CUIFC Bylaws:

- A. President
- B. Vice President of Judicial Affairs
- C. Vice President of Recruitment
- D. Vice President of Finance
- E. Vice President of Diversity and Inclusion
- F. Vice President of Scholarship
- G. Vice President of Member Development
- H. Vice President of Community Relations
- I. Vice President of Health and Safety

Section III. CUIFC Executive Board Eligibility

In order to be elected and serve as a member of the CUIFC Executive Board, individuals must meet the following requirements:

- A. Be an Initiated Member or New Member, in good standing, of a member chapter, or, in cases pursuant to Article III, Section II, Clause B, an associate member chapter.
- B. Maintain good academic standing with the CU Boulder.
- C. Be devoted to the general ideals and principles of fraternity life and conduct himself in a professional manner consistent with the Mission and Purpose of the CUIFC, as defined within this Constitution.
- D. Have a working knowledge of the CUIFC Constitution and Bylaws, CU Boulder policies, NIC Standards, and NIC Alcohol & Drug Guidelines.
- E. Not currently serve as his member chapter's CUIFC Representative, Alternate Representative, or CUIFC Judicial Board Justice.
- F. Must complete formal judicial policies and procedures training.

Section IV. CUIFC Executive Board Meeting Policies

The CUIFC Executive Board shall conduct its meetings according to the following requirements:

- A. The most recent edition of Robert's Rules of Order shall be used to run all meetings.
- B. A majority of CUIFC Executive Board members present shall constitute a quorum in order to conduct CUIFC Executive Board business.
- C. The CUIFC Executive Board shall conduct regularly scheduled meetings on a weekly basis.
- D. Special meetings may be called by the CUIFC President with notice of the time, location, and purpose of the special meeting provided to each CUIFC Executive Board member at least 72 hours in advance.
- E. Each CUIFC Executive Board member is required to attend all meetings of the CUIFC Executive Board and all meetings of the CUIFC General Body. Absences may result in removal from office.

Section V. CUIFC Executive Board Voting Policies

The CUIFC Executive Board shall operate utilizing the following voting policies during CUIFC Executive Board meetings:

- A. Each CUIFC Executive Board member shall have one vote.
- B. The CUIFC President should refrain from casting his vote except in the event of a tie. In such instances, the CUIFC President shall cast the deciding vote.
- C. There shall be no secret ballot votes.

Section VI. CUIFC Executive Board Election Policies

The following policies and procedures shall be utilized for the election and removal of CUIFC

Executive Board officers:

- A. Nominations for CUIFC Executive Board positions shall open two meetings prior to the last business meeting of each calendar year.
- B. Elections and installations of CUIFC Executive Board officers shall take place during the last business meeting of each calendar year.
- C. Each CUIFC Executive Board officer shall be elected by a majority of the votes cast by the CUIFC General Body.
- D. Any individual serving in a CUIFC Executive Board position may be removed from his position by a 2/3 affirmative vote of the CUIFC General Body.
- E. In the event of a vacancy in any CUIFC Executive Board position, the CUIFC President shall appoint a successor to complete the term under the advice and consent of the remaining members of the CUIFC Executive Board.
- F. Should a vacancy occur in the office of the CUIFC President, a special election shall be held within two meetings after the vacancy was created.

Section VII. Report of CUIFC Officers

A report of any newly elected or appointed CUIFC Executive Board officers shall be submitted to the NIC within one week of the election or appointment.

Section VIII. CUIFC Executive Board Officer Attendance

CUIFC Executive Board officers must attend all board meetings unless prior approval by the CUIFC President is given. In the event that a CUIFC Executive Board officer is absent from more than one board meeting without prior approval from the CUIFC President, a vote to remove the officer in question will be held pursuant to the process outlined under Article V, Section VI, Point D.

ARTICLE VI – CUIFC JUDICIAL BOARD

Section I. CUIFC Judicial Board Jurisdiction

The CUIFC shall be a peer-governing organization with an independent Judicial Board that shall:

- A. Have jurisdiction over cases involving alleged member chapter, associate member chapter, and petitioning member chapter violations, including but not limited to:
 1. The CUIFC Constitution, Bylaws, CUIFC Code of Conduct, and other policies separate and independent from any university expectations or process related to the Student Code of Conduct.
 2. The rules and regulations of CU Boulder
 3. The general values-based conduct of fraternity men.
- B. Work with the university to implement a comprehensive conduct program that enhances peer governance; respects the authority of the university to adjudicate the Student Code of Conduct and major alleged policy violations (such as hazing and sexual misconduct); and avoids multiple, overlapping conduct processes.
- C. Develop an agreement with the university that identifies the role of each body in adjudicating allegations of chapter-level misconduct. The University can refer incidents of misconduct to the CUIFC Judicial Board when appropriate.
- D. Defer to the university to investigate and adjudicate hazing and sexual misconduct allegations, or any other allegation that is being investigated and/or adjudicated through the university's conduct process.
- E. In all other instances, outside of hazing and sexual misconduct, the CUIFC Judicial Board has the autonomy and responsibility to adjudicate chapter-level violations.

Section II. CUIFC Judicial Board Composition & Policy

The Judicial Board shall perform all duties and be subject to all regulations contained within the CUIFC Judicial Policy in the Bylaws.

ARTICLE VII – CUIFC COMMITTEES

Section I. Standing Committees

The CUIFC shall have the following standing committees chaired by its respective corresponding member of the CUIFC Executive Board:

- A. Recruitment Committee
- B. Finance Committee
- C. Diversity and Inclusion Committee
- D. Scholarship Committee
- E. Member Development Committee
- F. Community Relations Committee

Section II. Ad Hoc Committees

The CUIFC Executive Board or the CUIFC President may form ad hoc committees as deemed necessary to perform the work of the CUIFC. The CUIFC President shall appoint the ad hoc committee chairman and committee members with the concurrence of the CUIFC Executive Board.

Section III. CUIFC Committee Meeting Policies

All committees of the CUIFC shall conduct its meetings according to the following requirements:

- A. The most recent edition of Robert's Rules of Order shall be used to run all meetings.
- B. A majority of committee members present shall constitute a quorum in order to conduct committee business.
- C. Each committee shall meet as called by its committee chair.

ARTICLE VIII – CONSTITUTIONAL AMENDMENTS

Section I. Constitutional Amendments

This Constitution may be amended by a three-fourths (3/4) affirmative vote of the CUIFC General Body provided notice of the proposed amendment has been provided to member chapters at the preceding regularly scheduled business meeting of the CUIFC General Body.

Section II. Adoption

This Constitution shall become effective and shall supersede all previous Constitutions of the CUIFC when adopted by a three-fourths (3/4) affirmative vote of the CUIFC General Body.

BYLAWS OF THE INTERFRATERNITY COUNCIL AT THE UNIVERSITY OF COLORADO BOULDER

ARTICLE I – ROLE OF THE CUIFC REPRESENTATIVE

Section I. CUIFC Representative

The duties and responsibilities of all CUIFC Representatives are as follows:

- A. Serve as a representative and voice for his member chapter's concerns regarding the fraternity community.
- B. Represent the larger fraternity community's interests.
- C. Inform his member chapter of the actions, discussions, and workings of the CUIFC General Body.
- D. Serve as a liaison between the CUIFC General Body and his respective member chapter.
- E. Serve as an initiated member of CUIFC Standing Committees and Ad Hoc Committees, as necessary.
- F. Represent the highest ideals of fraternity life to the greater campus community.

ARTICLE II – ROLE OF THE CUIFC EXECUTIVE BOARD OFFICERS

Section I. CUIFC President

The duties and responsibilities of the CUIFC President are as follows:

- A. Provide guidance and focus to the efforts of the General Body and Executive Committee.
- B. Preside over all meetings of the General Body and Executive Committee.
- C. Cast the final vote in the event of a tie.
- D. Build rapport and establish positive working relationships between CUIFC and member chapter leaders.
- E. Serve as the official spokesperson for the fraternity community
- F. Establish positive working relationships with campus and local law enforcement agencies.
- G. Regularly interact with the leaders of other governing councils and campus organizations.
- H. Establish a working relationship with key college administrators.
- I. Establish a working relationship with and communicate campus data, issues, and trends in a timely manner to the NIC.
- J. Maintain current information for accurate member chapter rosters.
- K. Serve as a BuffConnect Signer for the CUIFC Portal in the Center for Student Involvement online organizational management system.

Section II. CUIFC Vice President of Judicial Affairs

The duties and responsibilities of the CUIFC Vice President of Judicial Affairs are as follows:

- A. Serve as chair of the CUIFC Judicial Board and serve as the non-voting Chief Justice of all CUIFC Judicial Board hearings. Only in the event of a tie, the Chief Justice will cast a vote.
- B. Investigate and refer to the CUIFC Judicial Board alleged violations of CUIFC policy, including but not limited to:
 - 1. The CUIFC Constitution, Bylaws, and policies;
 - 2. Federal, state, and local laws;
 - 3. The rules and regulations of CU Boulder; and
 - 4. The general values-based conduct of fraternity men.
- C. Ensure proper filing and preparation for all judicial actions.
- D. Ensure compliance with all CUIFC judicial action imposed upon a member chapter.

- E. Educate member chapters on the CUIFC Constitution and Bylaws, judicial processes, and risk management policies.
- F. Conduct judicial policy and procedures training for new CUIFC Judicial Board justices.
- G. Assist in conflict mediation between member chapters.
- G. Review all CUIFC governance documents, at least annually.
- H. Have a working relationship with Student Conduct and Conflict Resolution staff in regards to but not limited to, record keeping, educational outreach, mediations between member chapters, Judicial Board Justice Training, Judicial Board Hearing process and procedures, Judicial Board Hearings, and appropriate sanctioning.

Section III. CUIFC Vice President of Recruitment

The duties and responsibilities of the CUIFC Vice President of Recruitment are as follows:

- A. Work with member chapters to establish a recruitment process that meets the needs of chapters and potential new members, as well as provides opportunities for interested men to learn about the fraternity experience.
- B. Will focus on fostering interest in joining fraternities and marketing the fraternity experience to incoming students and potential new members.
- C. Serve as chair of the CUIFC Recruitment Committee.
- D. Utilize technology (social media, etc.) in recruitment and marketing efforts.
- E. Produce and distribute promotional materials to all incoming students and unaffiliated students.
- F. Develop recruitment workshops and programs for member chapters.
- G. Uphold the CUIFC Recruitment Policy and ensure no restrictive policies are placed on new member recruitment and will not restrict the ability of chapters to distribute bids outside of any designated recruitment period.
- H. Maintain an interest list of Potential New Members.
- I. Collect and maintain accurate New Member Rosters for each member chapter.
- J. Provide advice and support to member chapter recruitment officers.
- K. Serve as a BuffConnect Signer for the CUIFC Portal in the Center for Student Involvement online organizational management system.

Section IV. CUIFC Vice President of Finance

The duties and responsibilities of the CUIFC Vice President of Finance are as follows:

- A. Serve as chair of the CUIFC Finance Committee.
- B. Supervise the annual budget process.
- C. Collect CUIFC member chapter dues or other assessments as needed.
- D. Maintain accurate records throughout the year through invoicing and receipts.
- E. Review and approve all CUIFC Expenditure Request Forms and CUIFC Reimbursement Request Forms.
- F. Make all disbursements with a cosigner.
- F. Prepare financial statements monthly and at the end of each term for distribution to all member chapters.
- G. Make bank deposits when necessary and in a timely manner.
- H. Provide advice and support to member chapter financial officers.
- I. Serve as a BuffConnect Signer for the CUIFC Portal in the Center for Student Involvement online organizational management system.

Section V. CUIFC Vice President of Diversity and Inclusion

The duties and responsibilities of the CUIFC Diversity and Inclusion are as follows:

- A. Coordinate diversity and inclusion programming for member chapters.
- B. Promote inclusion within member chapters in order to make the fraternity community more welcoming and inclusive to individuals from diverse backgrounds.
- C. Publish important educational programming dates and deadlines.
- D. Collect and distribute information about campus diversity and inclusion programming and resources.
- E. Build and maintain relationships with faculty, academic offices, and/or departments that support diversity and inclusion.
- E. Provide advice and support to member chapter new member education officers and programming officers to provide diversity and inclusion programming.

Section VI. CUIFC Vice President of Scholarship

The duties and responsibilities of the CUIFC Vice President of Scholarship are as follows:

- A. Coordinate a scholarship chair orientation program for member chapters.
- B. Collect and distribute academic performance rankings.
- C. Publish important academic dates and deadlines.
- D. Collect and distribute information about campus academic services, such as tutors, the writing lab, math lab, learning assistance programs, interest tests, career counseling, placement workshops, and library resources.
- E. Work individually with member chapter scholarship chairs in the event a chapter falls below the all men's grade point average.
- F. Build and maintain relationships with faculty, academic offices, and academic honorary societies.
- G. Provide advice and support to member chapter scholarship officers.

Section VII. CUIFC Vice President of Member Development

The duties and responsibilities of the CUIFC Vice President of Member Development are as follows:

- A. Develop best practices for new member and member education programs for member chapters.
- B. Collect and report new member retention, academic, and involvement statistics.
- C. Organize, develop, and implement a CUIFC community-wide new member orientation program.
- D. Develop opportunities for continuing member education by collaborating with alumni, CU Boulder offices and departments, and student organizations to offer educational programming covering the following topics: academic achievement, alcohol consumption, career preparation, civic engagement, hazing, leadership development, sexual assault/abuse, and values and ethics.
- E. Provide advice and support to member chapter member development officers.

Section VIII. CUIFC Vice President of Community Relations

The duties and responsibilities of the CUIFC Vice President of Community Relations are as follows:

- A. Serve as secretary of the CUIFC General Body.
- B. Develop and execute a public relations and social media strategy.
- C. Develop service projects and philanthropic events for member chapters.
- D. Collect and report member chapter community service hours, philanthropic dollars, and activities.
- E. Collect and disseminate information on the fraternity community to all campus and community media sources.
- F. Keep the media informed on upcoming events or potential news.
- G. Establish a positive working relationship with external constituents.
- H. Serve as the CUIFC liaison to the Office of Strategic Relations and assist the CUIFC President in responding to media inquiries where appropriate.
- I. Assist in the development of various CUIFC publications and outreach programs.
- J. Provide advice and support to member chapter community service/philanthropy officers.

Section IX. CUIFC Vice President of Health and Safety

The duties and responsibilities of the CUIFC Vice President of Health and Safety are as follows:

- A. Educate member chapters on the NIC Health and Safety Guidelines, the CUIFC Constitution and Bylaws, judicial processes, and risk management policies.
- B. Assist member chapters in the implementation of and compliance with the NIC Alcohol & Drug Guidelines.
- C. Coordinate Health and Safety efforts with other councils and stakeholders
- D. Assist in the management of the social event registration and monitoring process.
- E. Provide support to chapter Risk Management and Health and Safety Officers.
- F. Serve as the CUIFC liaison to the Boulder Police Department, CU Police Department, and the Boulder Fire Department.
- G. Serve as the Chief Justice of the CUIFC Judicial Board when the Vice President of Judicial Affairs is a member of the alleged chapter.

ARTICLE III – ROLE OF THE CUIFC JUSTICE

Section I. CUIFC Justice

The duties and responsibilities of a CUIFC Justice are as follows:

- A. Serve as an impartial justice, as called, on CUIFC Judicial Board hearings.
- B. Uphold the:
 - 1. CUIFC Constitution, Bylaws, Code of Conduct, and policies;
 - 2. Rules and regulations of CU Boulder
 - 3. General values-based conduct of fraternity men.
- C. Maintain confidentiality in all judicial hearings, matters, and deliberations.

ARTICLE IV – ROLE OF CUIFC STANDING COMMITTEES

Section I. CUIFC Recruitment Committee

The CUIFC Recruitment Committee shall:

- A. Assist the CUIFC Vice President of Recruitment in the development and implementation of activities, programs, and resources that foster its member chapters' ability to implement a successful and quality recruitment effort while ensuring no restrictive policies are imposed on new member recruitment and will not restrict the ability of chapters to distribute bids outside of any designated recruitment period.
- B. Work with the CUIFC Vice President of Recruitment and member chapters to establish a recruitment process that meets the needs of chapters and potential new members, as well as provides opportunities for interested men to learn about the fraternity experience.
- C. Focus on fostering interest in joining fraternities and marketing the fraternity experience to incoming students and potential new members.

Section II. CUIFC Finance Committee

The CUIFC Finance Committee shall assist the CUIFC Vice President of Finance in the development of CUIFC fiscal policies, annual budgets, and programs that assist member chapters' financial officers. The Committee shall also review and/or propose changes to the CUIFC dues structure.

Section III. CUIFC Diversity and Inclusion Committee

The CUIFC Diversity and Inclusion Committee shall assist the CUIFC Vice President of Diversity and Inclusion in the development and proposal of recommended diversity and inclusion educational programming for the CUIFC and its member chapters.

Section IV. CUIFC Scholarship Committee

The CUIFC Scholarship Committee shall assist the CUIFC Vice President of Scholarship in the development and implementation of activities, programs, and resources that promote academic achievement within its member chapters.

Section V. CUIFC Member Development Committee

The CUIFC Member Development Committee shall assist the CUIFC Vice President of Member Development in the development and implementation of activities, programs, and resources for continuing and new member development covering topics such as alcohol consumption, career preparation, civic engagement, hazing, leadership development, sexual assault/abuse, and values and ethics.

Section VI. CUIFC Community Relations Committee

The CUIFC Community Relations Committee shall assist the CUIFC Vice President of Community Relations in the development and implementation of activities, programs, and resources that promote the fraternity community and the encouragement of member chapter involvement in service and philanthropic endeavors that enhance the reputation of the fraternity community at CU Boulder.

ARTICLE V – ROLE OF THE CUIFC ADVISOR

Section I. CUIFC Advisor

The CUIFC Advisor should work to support all NIC Standards, policies and practices. In addition, in accordance with the Standards and Guidelines for Fraternity and Sorority Advising Programs of the Council for the Advancement of Standards in Higher Education (CAS), the duties and responsibilities of the CUIFC Advisor are as follows:

- A. Advise the CUIFC and its member chapters.
- B. Advise and consult with the CUIFC Judicial Board on all conduct cases.
- C. Advise financial processes.
- D. Coordinate life safety, facility management, and risk management programs in conjunction with local agencies.
- E. Facilitate or provide resources, including potential presenters of campus or national renown to conduct workshops, programs, retreats, and seminars on relevant topics, including the following:
 1. Multicultural Competence
 2. Leadership Development
 3. Recruitment and Intake
 4. Risk Management
- F. Monitor membership and academic retention by member chapter and the entire community for purposes of improving academic support and recommending intervention strategies.
- G. Gather and disseminate information via meetings, websites, newsletters, social media venues, and/or information bulletins to the various entities in fraternity life.
- H. Provide assistance and advice in planning and assessing CUIFC and member chapter programs.
- I. Organize and facilitate leadership programs, retreats, and workshops.
- J. Connect the Members and New Members of member chapters to leadership opportunities across campus, in the local community, and within their inter/national organizations.
- K. Publish or share documents that focus on current events, leadership opportunities, trends, and other information regarding fraternity life.
- L. Provide for the recording and archiving of information about the fraternal community and encourage member chapter leaders to do the same within their organizations.

Section II. Annual Data Reporting to the NIC

In accordance with the NIC Standards, CUIFC Advisors shall assist the CUIFC in providing the following data to the NIC each term:

- A. The all-university, all-men's, all-fraternity, and individual member chapter grade point averages reported each term.
- B. The total number of men who pledged all member chapters during each academic year.
- C. The total number of men who were initiated in all member chapters during each academic year.
- D. The percentage of fraternity men compared to the total number of all men enrolled at CU Boulder during each academic year.
- E. The total number of chapters and colonies opened and closed during each academic year.
- F. The total number of full-time professionals employed by CU Boulder who work directly within fraternity and sorority life, during each academic year.

ARTICLE VI – FINANCIAL MANAGEMENT POLICY

Section I. Fiscal Year

The CUIFC Fiscal Year shall be from January 1 to December 31.

Section II. CUIFC Annual Budget

The Vice President of Finance and the CUIFC Finance Committee shall propose two semester budgets to the CUIFC Executive Board by the second board meeting of each semester. Upon adoption by the CUIFC Executive Board, the budget shall be presented to the CUIFC General Body for ratification.

Section III. CUIFC Contingency Account

The CUIFC Budget shall include a contingency account that equals 10-15% of the overall expenses. The contingency account shall be utilized for cost overruns in budgeted areas and/or unanticipated, unbudgeted items, such as new CUIFC programs developed after the budget was finalized. At the end of the fiscal year, any amount remaining in the CUIFC Contingency Account shall be carried over to the next fiscal year.

Section IV. Appropriate Use of CUIFC Funds

CUIFC funds are under the jurisdiction of the CUIFC member chapters and shall only be used in a manner that benefits the fraternity community and that is congruent with the values of fraternity life. CUIFC funds shall not be used to purchase alcoholic beverages.

Section V. Expenditure Approval

The CUIFC President and the CUIFC Vice President of Finance shall approve all budgetary expenditures. Requests for budgetary expenditures shall be made utilizing the CUIFC Expenditure Request Form. All expenditure requests shall be submitted at least two weeks prior to the date of the requested disbursement.

Section VI. Requests for Reimbursement

Individuals or member chapters conducting business on behalf of the CUIFC may request a reimbursement for their expenses utilizing the CUIFC Reimbursement Request Form. All reimbursement requests shall be submitted within two weeks of the purchase and are subject to the approval of the CUIFC President and CUIFC Vice President of Finance.

Section VII. Signature Requirements for Financial Accounts and Transactions

The signature of both the CUIFC President and CUIFC Vice President of Finance shall be required on all CUIFC financial accounts and transactions.

Section VIII. Financial Reporting

The CUIFC Vice President of Finance shall provide a financial report to the CUIFC General Body on a monthly basis including all income and expenses during the given period of time and in relation to the overall budget for each line item.

Section IX. Financial Record Keeping

The CUIFC Vice President of Finance shall maintain accurate and organized financial records consisting of all receipts and invoices, copies of all monetary disbursements and deposits, CUIFC financial forms and reports, actual dues levied, canceled checks, ledgers, and journals.

Section X. Independent Annual Financial Audit

An independent audit of all CUIFC financial accounts shall occur within two weeks of the end of the fiscal year by a certified public accountant.

ARTICLE VII – MEMBER CHAPTER FINANCIAL OBLIGATIONS

Section I. CUIFC Initiated Member Chapter Dues

The term dues for each member chapter shall be fixed at \$10.00 per initiated member.

Section II. Establishment of CUIFC Member Chapter Dues

Any proposed amendment to the established per initiated member dues in Section I of this Article shall be initiated utilizing the following protocol:

- A. If the CUIFC Executive Board determines a need to amend the established per initiated member dues amount, it shall charge the CUIFC Finance Committee with assessing the current dues amount and providing a recommendation for possible amendments.
- B. The CUIFC Executive Board shall consider any recommendations made by the CUIFC Finance Committee and propose an amendment to the dues amount to the CUIFC General Body.
- C. A 2/3 vote of the CUIFC General Body is required to amend the CUIFC member chapter dues amount.

Section III. CUIFC Member Chapter Dues Assessment

The aggregate total of dues assessed shall be based upon each member chapter's term Initiated Member Roster that is filed with the CUIFC President in accordance with the requirements of Article III, Section III(D) of the Constitution. The CUIFC Vice President of Finance shall invoice each member chapter within one week of receipt of an Initiated Member Roster or New Member Roster. Invoices shall be paid within two weeks of receipt.

Section IV. Delinquent Payments

Any amount unpaid by the due date shall result in a 10% penalty and loss of representation in the CUIFC General Body until payment has been made. Any amount unpaid within one month of the due date shall result in the member chapter being referred to the CUIFC Vice President of Judicial Affairs for possible judicial action.

Section V. Recruitment Registration Fee

Each potential new member shall pay a fee of \$35.00 in order to register for Fall and Spring recruitment.

ARTICLE VIII – CUIFC JUDICIAL PROCESS

Section I. CUIFC Judicial Committee Composition

The CUIFC Judicial Board shall be composed as follows:

- A. One CUIFC Justice from each full CUIFC member chapter (chosen by that member chapter) and shall be chaired by the CUIFC Vice President of Judicial Affairs.
 1. If a Justice of the CUIFC Vice President of Judicial Affairs is a member of the alleged violating chapter, they will recuse themselves from the hearing.
 2. In the event the IFC Vice President of Judicial Affairs must recuse themselves, the IFC Vice President of Community Relations/Health and Safety will serve as chair in their

place.

- B. Once the CUIFC exceeds eight (8) member chapters, the CUIFC Judicial Board Composition shall be reviewed and revised to meet the needs of the CUIFC.

Section II. CUIFC Justice Eligibility

In order serve as the CUIFC Justice for a member chapter on the CUIFC Judicial Board, an individual must meet the following requirements:

- A. Be an initiated member, in good standing, of a CUIFC member chapter.
- B. Maintain good academic standing with the institution and exceed the CUIFC average GPA
- C. Be devoted to the general ideals and principles of fraternity life and conduct himself in a professional manner consistent with the mission and purpose of the CUIFC, as defined within this Constitution.
- D. Have a working knowledge of the CUIFC Constitution and Bylaws, CU Boulder policies, NIC Standards, and NIC Alcohol & Drug Guidelines.
- E. Not be a current member of the CUIFC Executive Board or serve as his member chapter's CUIFC Representative or Alternate Representative for the CUIFC General Body.
- F. Must complete training on the CUIFC policies and procedures prior to serving on a CUIFC Judicial Board hearing.

Section III. Term of Office of CUIFC Justices

The term of office for CUIFC Justices shall be until their graduation, resignation, or replacement under the procedures determined by each member chapter; or upon his election to serve on the CUIFC Executive Board or as his member chapter's CUIFC Representative or Alternate Representative for the CUIFC General Body.

Section IV. CUIFC Judicial Board Hearing Justice Selection

The CUIFC Vice President of Judicial Affairs will the Justices who are not members of the alleged violating fraternity that will be serving on the upcoming Judicial Board Hearing. If the CUIFC Vice President of Judicial Affairs is a member of the alleged violating fraternity, they will recuse themselves and have CUIFC Vice President of Health and Safety complete the Judicial Board Process.

Section V. CUIFC Judicial Board Hearing Attendance

All CUIFC Judicial Board hearings shall be conducted in accordance with the following requirements:

- A. All CUIFC Justices assigned to a hearing shall be present in order to conduct business on behalf of the CUIFC Judicial Board.
- B. Each CUIFC Justice assigned to a hearing is required to attend. Failure of a CUIFC Justice to attend a hearing for which he was assigned shall result in his member chapter being referred to the CUIFC Vice President of Judicial Affairs for potential judicial review.

Section VI. CUIFC Judicial Board Hearing Voting Policies

All CUIFC Judicial Board hearings shall operate utilizing the following voting policies:

- A. Each CUIFC Justice serving on a hearing shall have one vote. The CUIFC Justices will cast their vote based on a preponderance of evidence (more likely than not) standard as to whether or not the violation occurred.
- B. A majority vote shall govern all actions of a CUIFC Judicial Board.
- C. If the alleged fraternity is found responsible, the Justices will determine the appropriate sanctions.

Article IX – CUIFC Judicial Procedures

Section I. CUIFC Judicial Powers and Responsibilities

Per Article VI, Section I of the CUIFC Constitution, the CUIFC shall be a peer-governing organization with an independent Judicial Board that shall have jurisdiction over cases involving alleged member chapter violations of CUIFC policy, including but not limited to:

- A. The CUIFC Constitution, Bylaws, Code of Conduct, and policies;
- B. The rules and regulations of CU Boulder; and
- C. The general values-based conduct of fraternity men.

Section II. Due Process

In appearing before the Judicial Board, each member chapter shall be granted the following due process rights:

- A. Right to be notified, in writing, of all charges, as outlined in the Bylaws seven (7) business days prior to the hearing;
- B. Right to present a defense, including the calling of witnesses;
- C. Right to question witnesses;
- D. Right to be accompanied by an advisor for advisory purposes only, but not for representation;
- E. Right to be notified, in writing, of all findings and sanctions imposed, as outlined in the Bylaws within three (3) business days of the hearing's conclusion;
- F. Right to appeal the decision, as outlined in the Bylaws.
- G. Right to be free from double jeopardy.

Section III. Filing of Complaints

Any individual or group may file a complaint against a member chapter, specifying in writing the particular alleged acts of the accused. This must be done by submitting a CUIFC Judicial Complaint Form to the CUIFC Vice President of Judicial Affairs. The CUIFC Vice President of Judicial Affairs shall promptly review and investigate the allegation. Upon determination that an allegation contains information sufficient to warrant further adjudication, the CUIFC Vice President of Judicial Affairs may charge a member chapter with a violation.

Section IV. Notification of Charges

Once the CUIFC Vice President of Judicial Affairs has determined the filed complaint has merit, the member chapter president, the chapter advisor, inter/national organization, Fraternity & Sorority Life, and Student Conduct and Conflict Resolution is to be provided written notification of the charges at least seven (7) business days in advance of the hearing. This written notification shall include the following:

- A. Date, time and location of their Judicial Board Hearing;
- B. List of violation(s)
- C. Description of the alleged violation; and
- D. Due process rights.

Section V. Investigatory Evidence

All evidence related to a complaint shall be compiled and presented to all parties at least three (3) days prior to any Judicial Board hearing. All evidence shall be directly related to the complaint(s) alleged against the member chapter and shall be approved by the CUIFC Vice President of Judicial Affairs prior to circulation.

Section VI. Informal Resolution Hearing

Upon a finding of the CUIFC Vice President of Judicial Affairs that a filed complaint contains information sufficient to warrant further adjudication, he may offer the charged member fraternity the opportunity to participate in an Informal Resolution Hearing unless he feels that potential sanctions could include suspension or loss of CUIFC recognition.

- A. In cases in which the charged member chapter accepts an Informal Resolution Hearing, the CUIFC Vice President of Judicial Affairs shall proceed as follows:
 1. Meet with a representative of the charged member chapter to discuss the allegations of the complaint.
 2. Within three (3) business days of the Informal Resolution Hearing, the CUIFC Vice President of Judicial Affairs may dismiss the complaint with a finding of no violations, provide the charged member chapter with his finding of violations and recommendation for a resolution through disciplinary or corrective sanctions.
 3. The charged member chapter has three (3) business days to accept or reject the terms of resolution. If the charged member chapter accepts the resolution, the charged member chapter waives all rights of appeal and the outcome is final.
- B. If the charged member chapter rejects offer of an Informal Resolution Hearing or the resolution, a Formal CUIFC Judicial Board Hearing will be convened to hear the case.

Section VII. Prohibited Sanctions for Informal Resolution Hearing

The CUIFC Vice President of Judicial Affairs shall not recommend suspension or loss of CUIFC recognition through an Informal Resolution Hearing. Should the CUIFC Vice President of Judicial Affairs believe suspension or loss of CUIFC recognition is warranted, the case shall automatically be referred to a Formal CUIFC Judicial Board Hearing.

Section VIII. Formal CUIFC Judicial Board Hearing

If a violation is submitted and the CUIFC Vice President of Judicial Affairs determines its validity CUIFC Judicial Board Hearing shall be convened as follows:

- A. The IFC Vice President of Judicial Affairs will notify the Justices who are not members of the alleged violating fraternity that will be serving on the upcoming Judicial Board Hearing of the date, time and location of the Judicial Board Hearing.
- B. The IFC Vice President of Judicial Affairs shall serve as a non-voting Chief Justice and preside over all formal Judicial Board hearings. If the IFC Vice President of Judicial Affairs is a member of the alleged violating fraternity, they will recuse themselves and have IFC Vice President of Health and Safety complete the Judicial Board Process.

Section IX. Formal CUIFC Judicial Board Hearing Proceedings

For all CUIFC Judicial Board hearings, the following procedures shall be followed:

- A. Attendance at all CUIFC Judicial Board hearings shall be limited to the member chapters involved, any witnesses, the CUIFC Justices assigned to serve on the Judicial Board for the hearing, and the CUIFC Vice President of Judicial Affairs, and University Representatives.
 1. At the discretion of the CUIFC Vice President of Judicial Affairs, witnesses may be excluded from the hearing room until it is his or her turn to testify.
 2. The charged member chapter may be accompanied by its chapter advisor during any Judicial Board hearing. The chapter advisor must be registered as the official chapter advisor of the member chapter. The chapter advisor shall only act in an advisory capacity and is not allowed to conduct any portion of the chapter's presentation.

- B. All individuals involved in a hearing are required to agree to a statement of confidentiality. Individuals shall not disclose information regarding the following:
 - 1. Any individuals, member chapters, or CUIFC Justices involved.
 - 2. Details of the proceedings
 - 3. Witness testimony
- C. Hearing Process
- D. The CUIFC Vice President of Judicial Affairs shall initiate the hearing by informing all individuals present that the hearing will be conducted in an orderly manner and any person causing disruption will be asked to leave. Additionally, he shall advise the charged member chapter of the formality of the hearing and the necessity of all parties to be truthful.
- E. The CUIFC Vice President of Judicial Affairs shall outline the process for the remainder of the hearing as follows:
 - 1. Presentation of alleged charges, violations, and investigatory evidence against the charged member chapter shall be presented by the CUIFC Vice President of Judicial Affairs:
 - i. The charged member chapter and CUIFC Justices may ask questions
 - 2. Presentation of charged member chapter
 - i. CUIFC Justices may ask questions
 - 3. Calling of Witnesses
 - i. Charged member chapter may ask questions The charged member chapter and CUIFC Justices may ask questions
 - 4. University Representative may give a final statement
 - 5. Charged member chapter may give final statement
 - 6. CUIFC Justices deliberate in closed session to determine findings of responsibility and if necessary, appropriate sanction(s).
- F. Judicial Board hearing proceedings will be recorded in summary, excluding the deliberation process.
- G. The Chief Justice will reserve the right to remove any disruptive parties from the hearing.
- H. The Judicial Board hearing will be closed unless otherwise determined between the responding chapter, CUIFC Vice President of Judicial Affairs, and University Representative has made.

Section X. Conflicts of Interest

In the event the CUIFC Vice President of Judicial Affairs' member chapter is involved in the alleged violation, the CUIFC Vice President for Health and Safety shall serve in his stead.

Section XI. Prohibition on Recruitment Restrictions as a Sanction

The CUIFC Judicial Board may impose educational and punitive sanctions, as prescribed in the CUIFC Bylaws, but under no circumstances may it prohibit a Member Fraternity's ability to recruit.

Section XII. Non-Status Sanctions

The CUIFC Judicial Board may impose sanctions that are punitive and/or educational, but not solely financial and do not restrict recruitment. The following are sanctions that may be imposed by the CUIFC Judicial Board and/or CUIFC Vice President of Judicial Affairs (including, but not limited to):

- A. Letter of apology
- B. Monetary fines and/or restitution
- C. Educational programming
- D. Public service to the campus or community
- E. Meetings with campus office/departments

- F. Loss of campus event privileges
- G. Loss of eligibility for FSL Awards

Section XIII. Status Sanctions

In the event of an egregious violation, the following are sanctions that may be imposed by the CUIFC Judicial Board for a specified period of time:

- A. Social Probation: Loss of social privileges as defined in the CUIFC Social Event Policy.
- B. Community Probation: Inability to participate in community-wide events
- C. Suspension: Loss of CUIFC voting rights and removal from good standing status. Additional Non-Status Sanctions may be imposed.
- D. Loss of CUIFC Recognition: Loss of CUIFC recognition including all rights and privileges indefinitely or for a defined period of time.
- E. When adjudicating a potential violation that may result in suspension/loss of recognition from the CUIFC for the member chapter, the Judicial Board shall work collaboratively with the inter/national organization and university stakeholders.

Section XIV. Duration of Sanctions

Judicial action shall specify the duration and deadlines of any sanctions imposed.

- A. After such specified time, if the member chapter has fulfilled the requirements of the sanctions imposed, the member chapter shall return to good standing.
- B. In the event the member chapter does not fulfill all of the requirements of the sanctions imposed, the CUIFC Vice President of Judicial Affairs shall convene a Formal CUIFC Judicial Board Hearing to determine future course of action.

Section XV. Notification of Findings

Within three (3) business days of any Judicial Hearing, the CUIFC Vice President of Judicial Affairs shall communicate in writing to the charged member chapter, its inter/national organization, and its chapter advisor, as well as any relevant CU Boulder administrators, the alleged violation, the findings of the hearing, and any sanction(s) imposed. The CUIFC Vice President of Judicial Affairs shall notify the CUIFC General Body of any sanctions imposed upon a member chapter through any Judicial Hearing.

Section XVI. Appeals

The CUIFC Judicial Board's decision is subject to appeal by a member chapter within ten (10) business days of receiving written notification of the decision.

- A. Appeals shall be made in writing to the CUIFC President and shall be made solely on the following grounds or be dismissed:
 1. Error in the charge and/or Judicial Board Hearing process that materially affected the outcome.
 2. The severity of the sanction did not match the severity of the violation.
 3. New information that could not have been discovered prior to the CUIFC Judicial Board Hearing through the exercise of reasonable diligence.
- B. Sanctions imposed through the Judicial Process shall stand until an appeal is heard.

Section XVII. Non-Status Sanctions Appeals

The CUIFC Executive Board shall hear appeals for Non-Status Sanctions as follows:

- A. The CUIFC Vice President of Judicial Affairs shall first present the CUIFC Judicial Board's decision and rationale for its actions.
- B. The appealing member chapter shall then be afforded the opportunity to present its reasoning for seeking a reconsideration of the CUIFC Judicial Board's actions.
- C. The appealing chapter must be given at least one week's notice of the time, place, and procedure of the appeal hearing.
- D. Any individual from the appealing member chapter serving on the CUIFC Executive Board shall not participate in the appeal proceedings.
- E. The CUIFC Executive Board may either dismiss the charge(s) with no sanctions or alter the sanctions imposed by the Formal CUIFC Judicial Board Hearing.
- F. Any alterations must be approved by at least two thirds(2/3) if the CUIFC Executive Board. The decision of the CUIFC Executive Board shall be final for Non-Status Sanctions.

Section XIX. Status Sanctions Appeals

The CUIFC Council shall hear appeals for Status Sanctions as follows:

- A. The CUIFC Vice President of Judicial Affairs shall first present the CUIFC Judicial Board's decision and rationale for its actions.
- B. The appealing member chapter shall then be afforded the opportunity to present its reasoning for seeking a reconsideration of the decision.
- C. The appealing chapter must be given at least one week's notice of the time, place, and procedure of the appeal hearing.
- D. Upon completion of the member chapter appeal presentation, all representatives of the Member Fraternity shall be dismissed from the meeting, including the member chapter's CUIFC Representative and Alternate Representative.
- E. The CUIFC General Body shall first vote on whether to discuss dismissal or alteration of the status sanction, which shall require a two-thirds (2/3) vote.
- F. In the event the CUIFC General Body votes to discuss dismissal or alteration, the CUIFC General Body shall determine by a two-thirds (2/3) vote to either dismiss the charge(s) with no sanctions or to alter the sanctions imposed.
- G. If a two thirds (2/3) majority cannot be achieved for dismissal or alteration of the sanctions, the initial sanctions will remain in place.
- H. The decision of the CUIFC General Body shall be final with no further appeal rights.

Created and adopted, Fall 2019 by the CUIFC.

Amendments to Article III & VI, adopted November 2020 by the CUIFC.

Amendments to Article III Section VII, adopted April 2021 by the CUIFC.

Amendments to Article III, Article V, & Article VII, adopted March 2022 by the CUIFC.

Amendments to Article III & Article V adopted September 2022 by the CUIFC.