Summer Session Graduate Student Faculty Appointments
Summer 2024

Only degree-seeking, graduate level students are eligible to hold student faculty appointments. All AY policies for student faculty appointments also apply for summer unless noted below.

Students enrolled in Professional Masters Programs are not eligible to hold student faculty appointments.

ACA Note: All students employed at 75% time or above may be eligible to enroll in CU employer health insurance. Please provide all graduate student employees with a copy of the ACA FAQ for Graduate Students.

Position Information: Position Information: All summer appointments for student faculty must be entered as an additional job, distinct from any academic year job. A different position number must be used for AY and summer appointments. New position numbers should be created for the Summer Session appointments, or you may be able to reuse existing summer position numbers. When creating a new position or reusing an existing position for TAs or GPTIs be certain to use the correct summer session FOPPS. RA and GA positions should not be associated with summer sessions FOPPS.

Set-up and Salary information for student faculty instructional appointments.

2024 Summer Session Term Dates

All TA/GPTI appointments for the Summer Session pay at the most current rate and are paid on a contract basis.

- Graduate Part-time Instructors (job code 1503)
- Teaching Assistants (job code 1506)
- Graduate Readers (job code 1504)

On the HCM Transaction page:

- Mark "yes" that the student will be paid on a contract.
- Paygroup = "STM"
- Comp frequency = "C"
- Rate code = "Base C"
- Contract pay type = "Summer"

Readers Each school or college may determine Readers rate of pay. No tuition award will be granted for these positions.

Teaching Assistants will be paid at the rate of $32.20 per hour. In order to calculate the total dollar value of the appointment use this formula:

_____ X _____ = _____ X _____ = _____

Hrs per week	# of wks	Total hrs of appt	Hourly rate of appt	Total dollar value of appt

Graduate Part-Time Instructors will be paid on the basis of **credit-hours taught** without regard for length of term. The chart below details the salary associated with each credit. Please note that HCM requires number of hours/week to be entered in the job data page, so that information is included below (even though it may not correspond to the actual amount worked each week). Please indicate in the comments the course(s) and credit hours taught.

Credit Hours	% of Time	Salary	Hr/week (for HCM)	Tuition Credits
1	5	$2,037.07	2	0
2	15	$4,075.69	6	3
3	25	$6,111.22	10	5
4	35	$8,148.30	14	7
5	45	$10,186.89	18	9+
6	50	$12,222.44	20	9 +

Set-up and salary information for student faculty non-instructional positions.

- Graduate Research Assistants (job code 1505)
- Graduate Assistants (job code 1502)

Summer Session Research and Graduate Assistants are paid on a contract basis**.** Their appointments are not associated with Summer Session terms. Their positions are not funded by Summer Session FOPPS. RA summer offer letter templates can be found on the Graduate School's Funding Administration site.

Summer appointments should run 5/16/2024-8/14/2024.

Tuition Remission

All eligible student faculty receive tuition remission as part of their compensation package, regardless of whether it is an AY or summer appointment.

Enter tuition remission information in CU-SIS on the CU waiver entry screen. Navigation: Student Financials>CU student financial custom>CU waiver entry (term 2244). Instructions on

entering tuition remission can be accessed on the bursar's website:
https://www.colorado.edu/bursar-campus-resources/tuition-remission

In order to be eligible for tuition remission, TAs and GPTIs must work at least one full summer session term. RAs and GAs must work a minimum of five weeks at a minimum of 15% time. Tuition remission must be used during the summer session. A student is not allowed to carry-over tuition remission into another term. For example, a student that is a 50% TA in Term A must use their tuition remission during the summer session; they cannot carry-over the tuition remission into the fall semester. Note: As opposed to AY appointments, summer appointments do not come with a contribution towards the cost of insurance.

GA & RA

Hrs/Wk	% of Time	Monthly Rate	Tuition Credits
6	15%	$837.83	3
8	20%	$1,117.15	4
10	25%	$1,396.42	5
12	30%	$1,675.71	6
14	35%	$1,954.98	7
16	40%	$2,234.27	8
18	45%	$2,513.54	9+
20	50%	$2,792.85	9 +
30	75%	$4,189.26	9 +
40	100%	$5,585.68	9 +