

# MENTORSHIP PLANNING ROADMAP

## *Setting and meeting goals*

### **ADVISING PLAN**

Mapping out the mentoring relationship

1

2

### **INDIVIDUAL DEVELOPMENT PLAN**

Setting graduate student professional goals

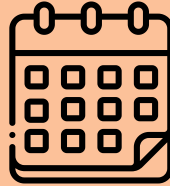
### **PROGRESS REPORT/ANNUAL EVALUATION**

Providing annual feedback to student

3

# ADVISING PLAN

Schedule an advising plan meeting with advisor



1

**STUDENT /ADVISOR  
COLLABORATION**

## ADVISING PLAN SHOULD:

- Spell out student degree plan milestones
- Set norms for advisor-advisee communication
- Align expectations for research requirements



## LIVING DOCUMENT

- Revisit at major academic milestones
- Update timeline as needed
- Examine and adjust communication preferences
- See example here

[Back  
to main page](#)



[Next  
Step](#)

# INDIVIDUAL DEVELOPMENT PLAN (IDP)



Review grant/department IDP requirements  
Schedule a meeting with your advisor



**STUDENT INITIATED**

## INDIVIDUAL DEVELOPMENT PLAN (IDP) SHOULD:

- List student's professional goals
- Map out steps for reaching goals
- Allow for self-evaluation of progress
- Include feedback and approval from advisor

**2**



## YEARLY TASK

- Revisit IDP yearly
- Update with completed steps and/or goals
- Examine and adjust future goals
- See example here

[Back  
to main page](#)

[Next  
Step](#)

# PROGRESS REPORT/ANNUAL EVALUATION

**STUDENT, ADVISOR, OR UNIT  
INITIATED**

Doctoral students, schedule a meeting with your advisor



## PROGRESS REPORT SHOULD:

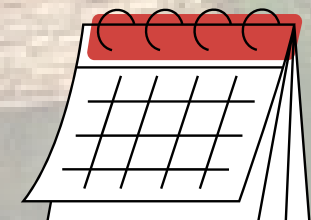
- Show student's completed program milestones
- Detail milestones for upcoming year
- Provide feedback to student



**3**

## YEARLY TASK

- Complete once per year
- Use a program-specific form or the Graduate School's progress report as requested
- If progress is unsatisfactory, complete Academic Recovery Plan



[Back  
to main page](#)