

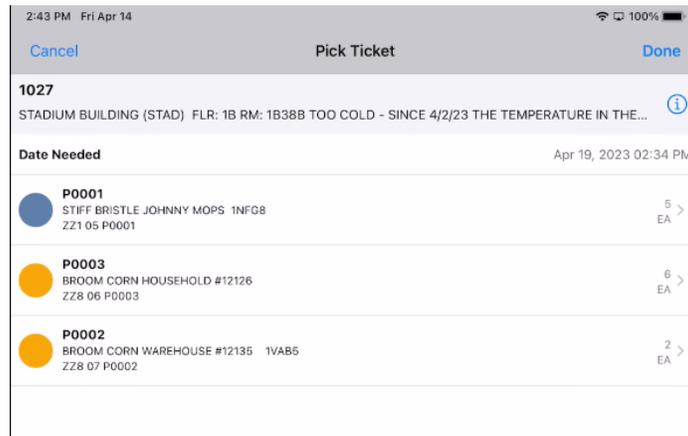
Changing Picket Ticket Status with Go Inventory

Go Inventory can be used to process Pick Tickets, including changing the status of a Pick Ticket.

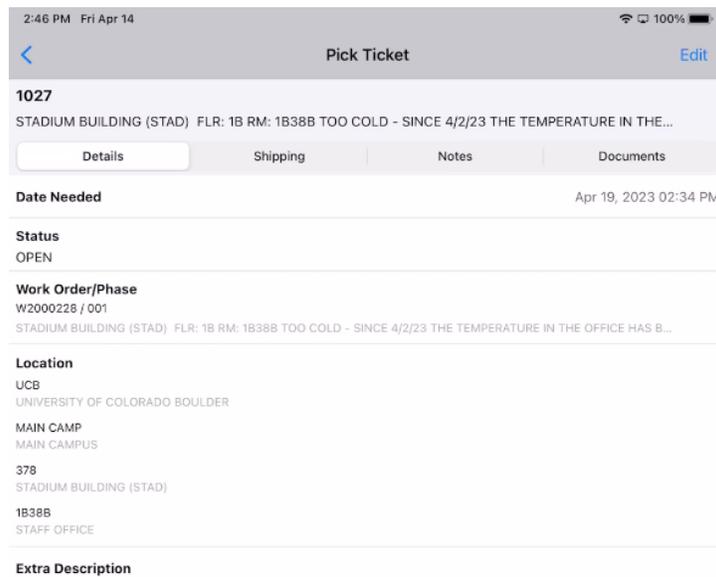
1. Launch Go Inventory and log in. Then tap the Pick icon at the bottom of the screen.



2. You will be presented with a list of all Pick Tickets ready for processing. Tap the one to be changed.



3. This will open the Pick Ticket and display the Description and the items on the Pick Ticket. Tap 



4. Tap the Edit button in the upper right corner.

2:47 PM Fri Apr 14 100%

Cancel Pick Ticket Save

1027

Description
STADIUM BUILDING (STAD) FLR: 1B RM: 1B38B TOO COLD - SINCE 4/2/23 THE TEMPERATURE IN THE OF...

Work Order/Phase
W2000228 / 001
STADIUM BUILDING (STAD) FLR: 1B RM: 1B38B TOO COLD - SINCE 4/2/23 THE TEMPERATURE IN THE OFFICE HAS B...

Date Needed Apr 19, 2023 2:34 PM

Status OPEN >

Parts >

Notes 0 >

Shipping >

Location
UCB
UNIVERSITY OF COLORADO BOULDER
MAIN CAMP
MAIN CAMPUS >
37B
STADIUM BUILDING (STAD)
1B38B
STAFF OFFICE

Extra Description

5. On the Status line, tap the “>” on the right. This will bring up a list of Status. Select the status to change the Pick Ticket to. This will return you to the Pick Ticket screen with the new status filled in. Tap Save in the upper right corner to complete the change and save it.