## OCC

If you have the following roles in AiM you are required to take this course:

OCC

## **Topics Covered**

- ReADY Discussion
- Intro/Navigation
- Enter a Work Order in AiM
- Add/view Notes
- Add Phase to Existing WO
- Enter a WO in AIM with direct assignment to shop person
- Close WO/Phases using Status Update for Phase screen
- Enter a Project
- Add a WO/Phase to a Project
- Customer Request Approval
- Timecard Entry (for self)