

# Moving

If you have the following roles in AiM you are required to take this course:

- Shop Supervisor (moving shop)
- Technician (moving shop)

## Topics Covered

- Logging In to Go
- Working Offline Discussion
- Go Navigation
- Find Phases assigned to them (in Go)
- Add/view Notes
- Add Photo
- View a Work Order
- Enter Time in Go
- Update Phase Status (IN PROGRESS, WORK COMPLETE, PLANNING, RESCHEDULE)
- Review Daily Timecard in Go
- Enter Time for Standing WO
- Enter Leave in Go

## Brief Introduction to AiM

- Intro/Navigation (Lite)
- Access AiM from Go WM
- Rapid Timecard Entry (AiM)
- View Timecard in AiM