## UCB Facilities Management Document Submittal Checklist (Refer to CAD Standards at <a href="https://www.colorado.edu/fm/planning-design-construction/cad-document-management">https://www.colorado.edu/fm/planning-design-construction/cad-document-management</a>)

Consultant Company		Consultant Contact					
Contact Phone #			Contact E-mail				
Small Project		Medium Pro				Large Project	
311141111		Wicalamii	oject			Large Project	
Povious sate (CD, DD, 4, 400% CD)							
Review sets (SD, DD, 1-100% CD)							
Check if Submitted	<u>Item</u>			N/A	<u>Notes</u>		
П	PDF – Sketch with Dimensions						
	PDF - Drawing Package						
	PDF - Specifications						
	Specifications on Drawings						
Stamped Sets (Permit Set)							
Check if Submitted	<u>Item</u>			N/A	<u>Notes</u>		
П	Hard Copy with Wet Stamp						
	PDF – with Verified Electronic Signature						
100% Construction Documents –							
Bid Set (final CDs not for review) and Revised Sets							
Check if Submitted		Item		N/A		Notes	
	CAD (dwg or zin) BID						
	CAD - (.dwg or .zip) - BID Set (Architectural & Civil only) BIM Model		nily)	ᆸ			
	PDF - Drawing Package		+	$\exists$			
	PDF - Specs			$\overline{\Box}$			
	Specifications on Drawings			亩			
	Specifications on Brawings						
Civil Utilities for New Buildings - Record/Redlines (in color) Due Upon Construction Completion							
Prior to Closeout Submittal							
Check if Submitted   Item			П		<u> </u>	Notes	
CHECK II Submitted				N/A		<u>Notes</u>	
		CAD - (.dwg or .zip) - Record Set		屵			
	PDF drawing package - Record Set			$\vdash$			
	Redlined Drawings						
Specifications on Drawings							
Closeout - Record/Redlines (in color)							
Check if Submitted		<u>Item</u>		N/A		<u>Notes</u>	
	CAD - (e-Transmit) - Marked Record Set in Rev. Block		ck				
	PDF - Drawing Package - Marked Record Set in Rev. Block		Block				
	BIM Model - Record Set			닏			
	Specifications on Drawings						
	PDF - Specifications - Marked Record Set						
	PDF - O&M's - Marked Record Set			屵			
<u> </u>	Redlined Drawings - Full Size Electronic						
	Fire Suppression - (.e-Ti						
	Fire Detection/Alarm - (.e-Transmit and PDF)						
	PDF – Sketch with Dimensions (Record Version)						