

Adding an Artistic Exhibition or Curation of an Artistic Exhibition

To add information about your Creative Work:

- Log in to CUBE using your identikey username and password
- On the home page, scroll down to “My Summary” click the “+add” link then select “creative work – artistic exhibition” from the pop up window

The image shows a screenshot of the CUBE interface. The top part is the 'My Summary' page, which displays a bar chart of works over time. The chart shows a significant spike in works around 2015. A '+ add' link is circled in red. Below the chart is a modal window titled 'Add a new...' with a close button (X) in the top right corner. The modal contains a grid of buttons for different work types. The button for 'creative work - artistic exhibition' is highlighted with a red border. Below the grid, there is a link to 'perform a bulk import'.

My Summary

84 scholarly and creative works , plus 42 pending

+ add

Year	Number of Works
1990	1
1995	0
2000	0
2005	2
2010	1
2015	40
2016	5

Add a new...

book	chapter
conference proceeding	dataset
journal article	scholarly edition
creative work - performance/production	creative work - artistic exhibition
creative work - play, poem, or fiction	creative work - digital art, media & web design
creative work - composition	creative work - other

Or you can [perform a bulk import](#) of scholarly or creative works from your local system.

On the following page, click “Skip” to start adding your Creative Work

Add creative work - artistic exhibition

Let's get started
Tell us more
Link to funding

i Enter your creative work - artistic exhibition title

Your creative work - artistic exhibition can be entered manually in **Symplectic Elements**, please click **Skip** to advance to the next page. For instructions on adding your creative work - artistic exhibition please [click here](#).

For Creative Works, skip this page. Search does not apply.

If you receive an error message that the external database (CrossRef or Google Books) is not available, click **Skip** and enter the information as a manual record. For questions, contact the campus CUBE support at pubsdata@colorado.edu.

Title

Skip
Search

[Cancel](#)

On the following page, add information about your creative work, click on the question marks for help with an individual field.

Required Fields for Creative Work – Artistic Exhibition are marked by a Red Asterisk:

- Relationship - In the relationship box Faculty Affairs advises selecting the “Contributor to” relationship type. This will not affect what information flows through to the FRPA, and will improve the information in CU Experts and other systems.
- Sub-Type – Indicate if this was an artistic exhibition of your work, or if you curated an artistic exhibition
- Description – Add information on your Creative Work here, this field should be treated like the old FRPA interface.
- Start Date – Add information about when your Creative Work started. This field is important for FRPA purposes, it can be expressed in Year, Month/Year, or Day/Month/Year format. See the question mark in CUBE for more information on accepted date formats.
- Venue Name – Please indicate the name of the venue.

- Venue City – Please list the City where the artistic exhibition or curation of an artistic exhibition occurred.
- Type of Venue – Please select the Type of Venue from the drop down menu, the values of this category are listed below.

“Type of Venue” Options:

* Type of Venue:

Related URL:

- International Venue
- National Venue
- Regional Venue - International Visibility
- Regional Venue - National Visibility
- Regional Venue - Regional Visibility
- Online Exhibit
- Other

Scroll to the next page for

All fields not marked with a **red asterisk (*)** are optional. If you need more space to describe your Creative work click the plus next to Additional Information to expand the additional fields.

If you choose to give more information about your Creative Work that information will be available to populate the CU Experts system.

Click “Save” at the bottom of the page when you are done entering information about your Creative Work, and return to the CUBE home page to add additional creative works.

For more assistance, contact Faculty Affairs by emailing pubsdata@colorado.edu, or call Matt Ramey at 303-735-7827.

<http://www.colorado.edu/FIS/CUBE>