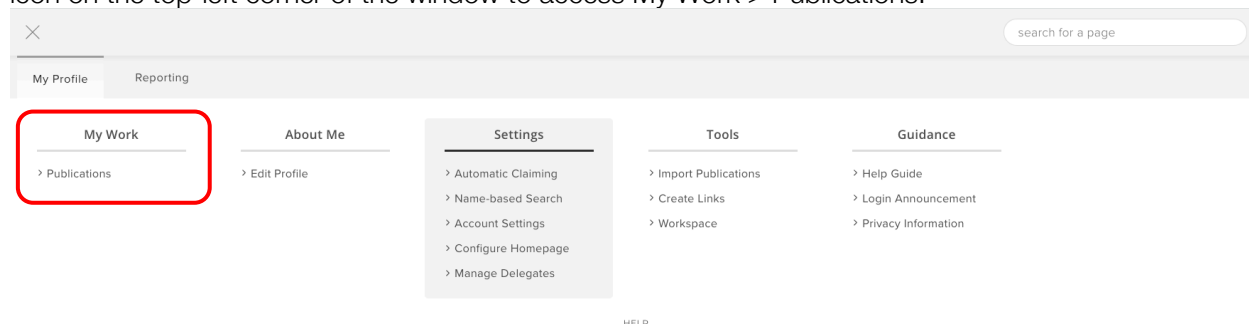
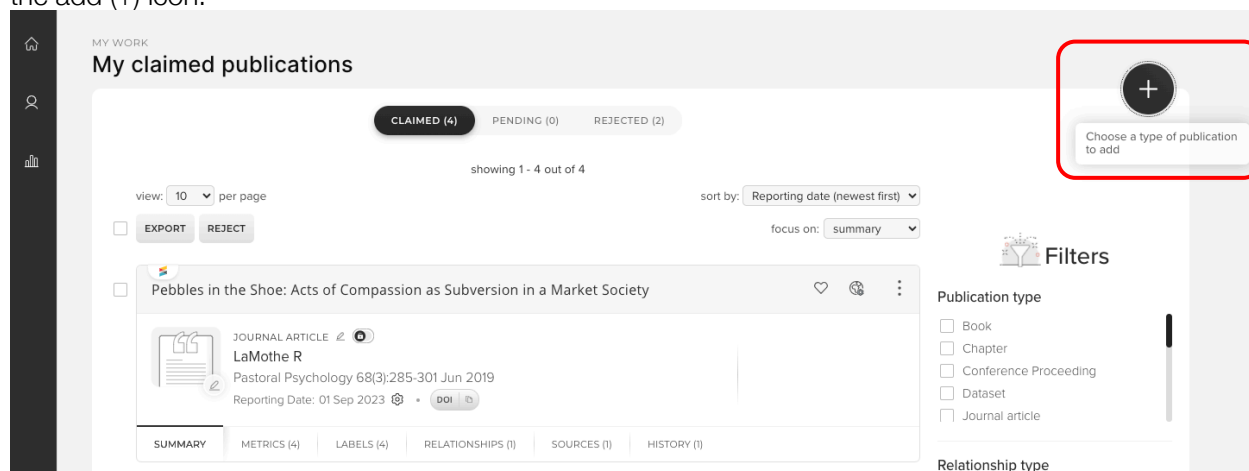


Quick Start Guide: Adding Compositions in Elements

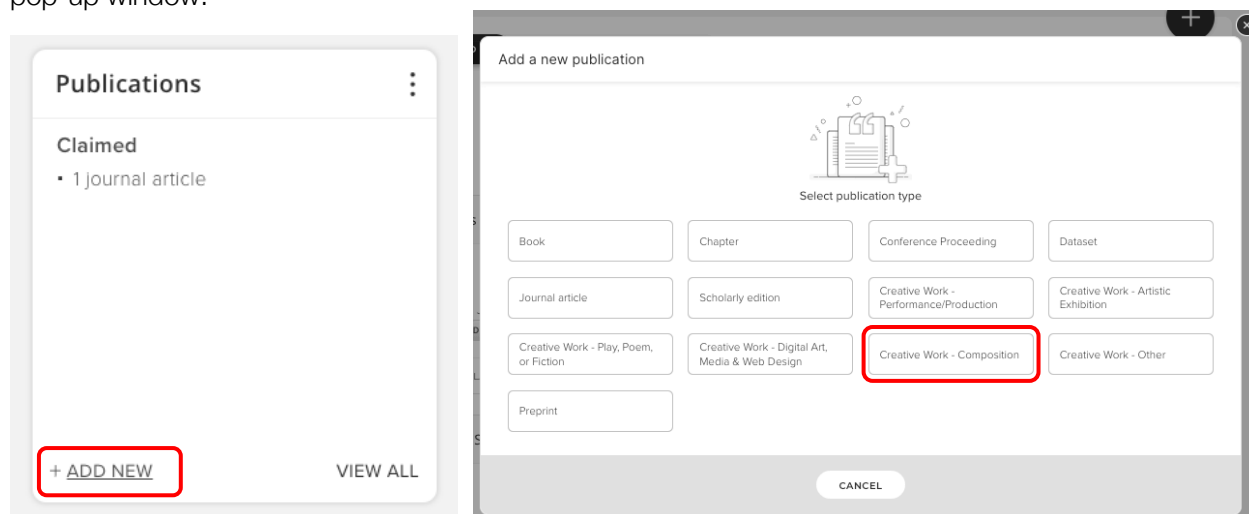
Navigate to the Publications page by clicking on the “Publications” tile on the home page, or by clicking on the tribar (≡) icon on the top-left corner of the window to access My Work > Publications:



You will be automatically re-directed to the “Claimed” publications page. On the top-right corner of the screen, click on the add (+) icon:



Alternatively, on the Publications tile on the home page, click “+ Add New” and select the publication type from the pop-up window.



On the next screen, click “Skip” to start adding your creative work.

On the next screen, add information about your creative work, including relationship (Author, contributor, etc.), description, and date. Items with the red asterisk (*) are required fields. Click on the question mark (?) icon for help with individual editable fields:

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All other fields without the red asterisk (*) are voluntary, but users should consider adding information in the fields that may be useful for the user's subject and discipline. Users may also expand on the "Additional Information" section, and include other relevant detail:

Additional Information 3 additional fields ^

Keywords

No Keywords - please add...

Label scheme without a vocabulary: to add a keyword, type the value and click Add or press enter.

Unclassified

+

Add

DOI

Notes

CANCEL SAVE

Click "Save" at the bottom of the page to apply your edits/changes and add your creative work.