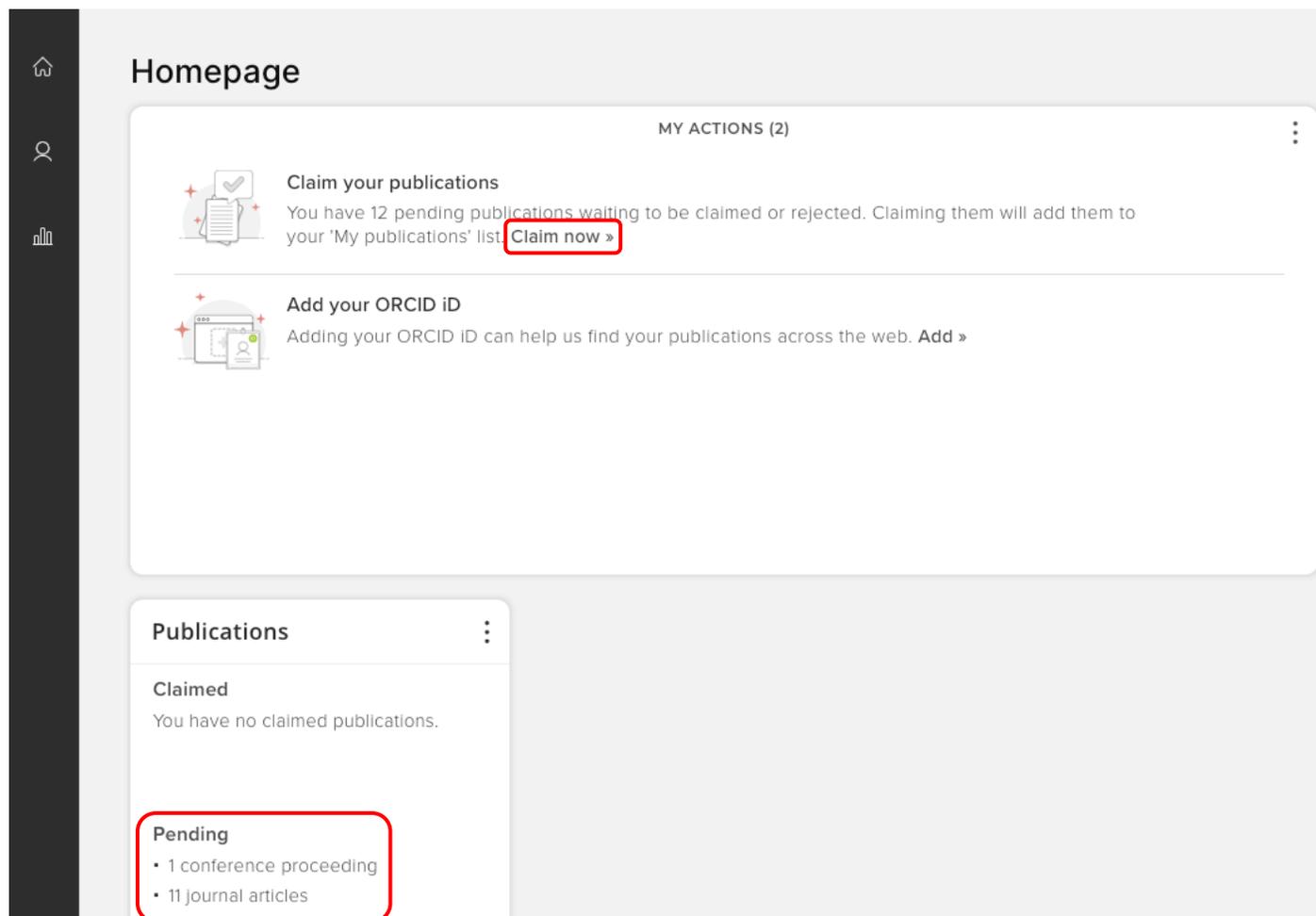


Quick Start Guide: Claiming and Rejecting Publications in Elements

When you log in to CU Boulder Elements (CUBE), publications that are waiting to be claimed will be found in the “My Actions” tile as well as the “Publications” tile on the home page.

These are sourced based on your search settings –CUBE automatically feeds data about your publications from external data sources, such as Web of Science, PubMed, and CrossRef.



The screenshot shows the CU Boulder Elements homepage. On the left is a dark sidebar with navigation icons for home, profile, and publications. The main content area is titled 'Homepage' and contains two primary tiles:

- MY ACTIONS (2)**: This tile contains two items:
 - Claim your publications**: A card with a document icon and a checkmark. The text reads: "You have 12 pending publications waiting to be claimed or rejected. Claiming them will add them to your 'My publications' list." A red box highlights the **Claim now »** link.
 - Add your ORCID iD**: A card with a person icon and a plus sign. The text reads: "Adding your ORCID iD can help us find your publications across the web." A red box highlights the **Add »** link.
- Publications**: A card with a list of publication statuses:
 - Claimed**: "You have no claimed publications."
 - Pending**: A red box highlights this section, which lists:
 - 1 conference proceeding
 - 11 journal articles

To claim or reject pending publications, click on “Claim Now” in the My Actions tile or “Pending” under the Publications tile. Either option will lead you to the same page, “My Pending Publications”.

Review the list of pending publication(s). For each publication, select either “Claim” or “Reject”.

MY WORK
My pending publications

CLAIMED (0) **PENDING (1)** REJECTED (0)

How do I use the pending list?
We search external databases to find publications that may belong to you and put them in your pending list. Accepting a publication will add it to your claimed list. Rejecting a publication will record that it does not belong to you.
Seeing lots of pending items that do not belong to you? Or are some of your publications missing?

- Add name variants and affiliations by modifying your [name-based search settings](#) »
- Help us automatically find and claim or reject publications for you by adding your [research identifiers](#) »

showing 1 - 1 out of 1

view: 10 per page sort by: Reporting date (newest first) focus on: summary

EXPORT CLAIM REJECT

Ideology of a vital meeting: Jacques Gilard and Marvel Moreno

JOURNAL ARTICLE
Abdala-Mesa Y
CARAVELLE-CAHIERS DU MONDE HISPANIQUE ET LUSO-BRESILIEN (93):87-113 01
Dec 2009
Reporting Date: 01 Dec 2009

REJECT CLAIM

SUMMARY METRICS (2) RELATIONSHIPS (1) SOURCES (1) HISTORY (0)

Filters

Publication type

- Book
- Chapter
- Conference Proceeding
- Dataset
- Journal article

Relationship type

- Author of
- Editor of
- Translator of
- Contributor to

Title

To view more detail about the publication, navigate across the various tabs at the bottom of each publication listing. The tabs include details about the publication summary, metrics, relationships (e.g. user/author, co-authors of this publication), sources, as well as the history of any changes made to this publication record. Click on the vertical ellipsis (:) icon to view additional details, claim, or reject the publication.

Clicking on “View Detail” on the vertical ellipsis (:) icon will lead you to a more detailed view about this publication:

You have a pending 'authored by' relationship to this publication

CLAIM REJECT

MY WORK > PUBLICATIONS
Publication details + ADD ANOTHER

Ideology of a vital meeting: Jacques Gilard and Marvel Moreno
Abdala-Mesa Y [see details \(1\)](#)

CARAVELLE-CAHIERS DU MONDE HISPANIQUE ET LUSO-BRESILIEN (93):87-113 01 Dec 2009

Data sources

Web of Science Ideology of a vital meeting: Jacques Gilard and Marvel Moreno

ID: WOS:000274582000008

Sub types: Article, Journal

Title: Ideology of a vital meeting: Jacques Gilard and Marvel Moreno

Authors: Abdala-Mesa, Yohainna
[see details \(1\)](#)

Journal: CARAVELLE-CAHIERS DU MONDE HISPANIQUE ET LUSO-BRESILIEN

Issue: 93

Publication date: 01 Dec 2009

REPORTING DATE
01 Dec 2009

RELATIONSHIPS
Users: 1

CREATE NEW

Additional Help for Claiming or Rejecting Publications:

If the list of pending publications is long:

- Use the filters on the right sidebar to limit results for easier claiming.
- Use the sort-by feature on the right sidebar to sort your desired results.
- Use the checkboxes on the left side of the publication (or select all publications at the top), and use the “Claim” or “Reject” buttons at the top of the page.

The screenshot displays the 'MY WORK' section titled 'My pending publications'. At the top, there are tabs for 'CLAIMED (0)', 'PENDING (1)', and 'REJECTED (0)'. A blue information box provides instructions on using the pending list. Below this, a 'view: 10 per page' dropdown and 'EXPORT', 'CLAIM', and 'REJECT' buttons are visible. A single publication is listed: 'Ideology of a vital meeting: Jacques Gilard and Marvel Moreno' by 'Abdala-Mesa Y', published in 'CARAVELLE-CAHIERS DU MONDE HISPANIQUE ET LUSO-BRESILIEN' on Dec 2009. The 'sort by' dropdown menu is open, showing options such as 'Reporting date (newest first)'. On the right, a 'Filters' sidebar is present with sections for 'Publication type' (Book, Chapter, Conference Proceeding, Dataset, Journal article) and 'Relationship type' (Author of, Editor of, Translator of, Contributor to).

Note about rejecting publications: If authors **reject** publications, they will not be returned in future searches. If users mistakenly reject an article, they should view their rejected publications by navigating to the “Rejected” tab. CUBE holds the rejected publication in a queue in which users can go back and re-claim it.

Reviewing Previously Claimed or Rejected Publications:

To review your previously claimed or rejected publications, navigate the tabs above the publication list:

MY WORK

My claimed publications

CLAIMED (29) PENDING (1) REJECTED (0)

showing 1 - 10 out of 29

view: 10 per page

sort by: Reporting date (newest first)

EXPORT REJECT

focus on: summary

Filters

Publication type

- Book
- Chapter
- Conference Proceeding
- Dataset
- Journal article

Relationship type

- Author of
- Editor of
- Translator of
- Contributor to

Title

Author-suggested reviewers rate manuscripts much more favorably: A cross-sectional analysis of the neuroscience section of PLOS ONE

JOURNAL ARTICLE

Acuna DE, Tepitskiy M, Evans JA, Kording K

PLOS ONE 17(12):13 pages Article number ARTN e0273994 12 Dec 2022

Reporting Date: 12 Dec 2022

SUMMARY METRICS (4) LABELS (1) RELATIONSHIPS (4) SOURCES (4) HISTORY (0)

Team formation and team impact: The balance between team freshness and repeat collaboration

JOURNAL ARTICLE

Liu M, Jaiswal A, Bu Y, Min C, Yang S, Liu Z, Acuna D, Ding Y

JOURNAL OF INFORMETRICS 16(4):15 pages Article number ARTN 101337 Nov 2022

Reporting Date: 01 Nov 2022