How to Accept or Decline Financial Aid

1. Log in to Buff Portal and click the main menu in the top left.

2. Search for Financial Aid in the search bar and select the Financial Aid card.
3. In the Financial Aid card, click **View Financial Aid** or the **Accept, decline or reduce aid to-do item**

4. At the bottom of this section, click **Accept or Decline Aid**, which will open a secure browser window shown in the next step.
5. You will see aid for the year you selected within the Financial Aid card.

6. Be sure to click the Accept or Decline buttons above to make your choice, then click Submit in the bottom right.

You can accept a lesser amount of loan than what has been offered, so consider how much you want to borrow. It is to your advantage to accept Direct Subsidized Loans before accepting Direct Unsubsidized Loans. For step-by-step instructions on accepting a lesser loan amount, view the How to Accept a Reduced Loan Amount guide.