

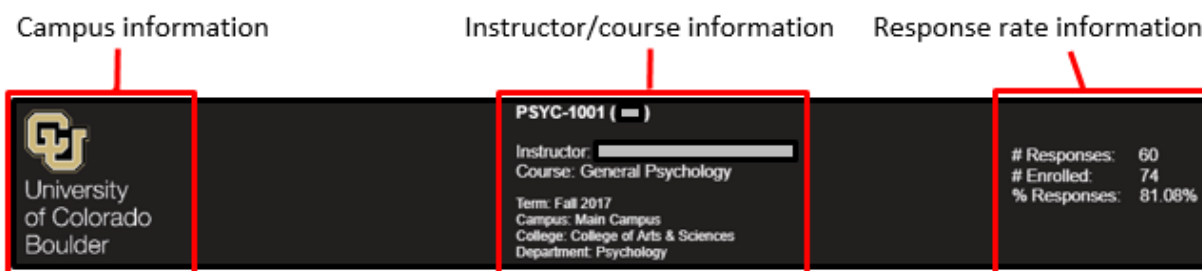
Instructions for viewing the new beta FCQ reporting tool

Go to your campus dashboard:

- Boulder/Cont. Education:
<https://public.tableau.com/profile/fcq.office#!/vizhome/FCQ/Boulder>
- Colorado Springs:
<https://public.tableau.com/profile/fcq.office#!/vizhome/FCQ/UCCS>
- Denver:
<https://public.tableau.com/profile/fcq.office#!/vizhome/FCQ/Denver>

There are **four regions** to the dashboard:

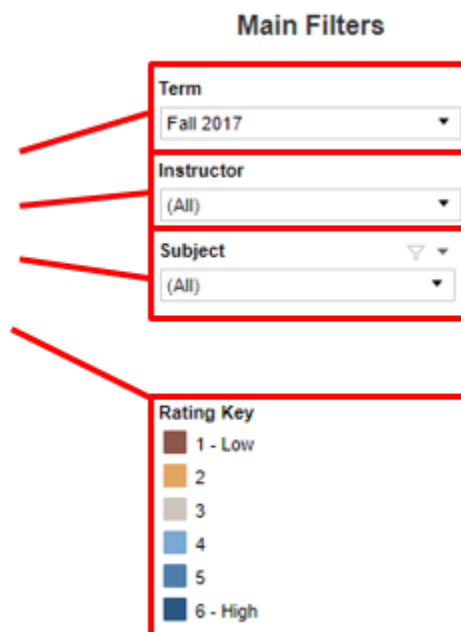
1. Identification bar



- Note: The information displayed will change depending on what filters are selected
- If no filters are selected, the information will reflect numbers across the entire campus
- If an instructor is selected, but no subject filter, it will show the aggregate of all the instructor's courses.

2. Filters sidebar

- Search by term (will only display Fall 2017)
- Search by instructor name (scroll or text entry)
- Search by subject-course number-section (scroll or text entry)
- Rating Key: Color-coded reference key associated with the bar graph



3. Question column

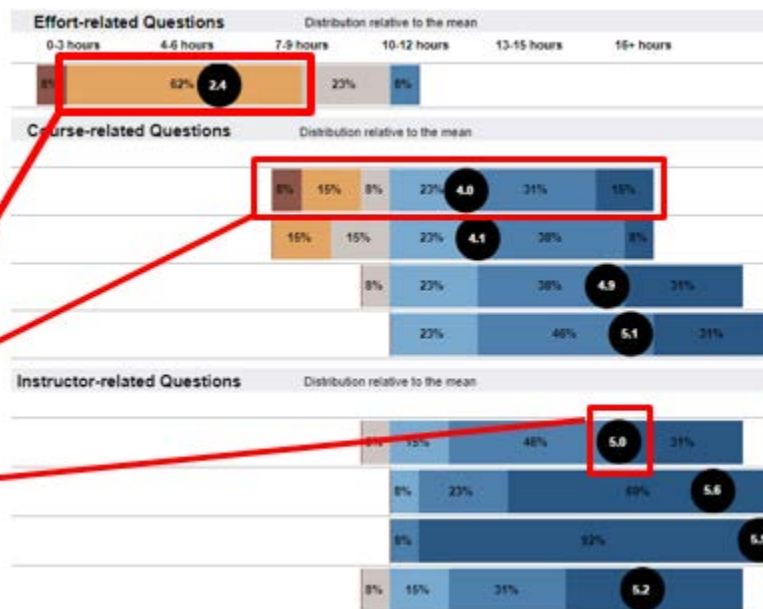
- Questions are grouped by content:
 - Effort-related (item 1)
 - Course-related (items 2-5)
 - Instructor-related (items 6-9)
- Core FCQ questions in the order in which they were asked, plus number of responses and the mean of student responses
- Students are required to answer all questions, though “Not applicable” is an option. “Not applicable” responses do not show up in the results
 - When you see disparities between the number of responses, that is because NA choices are excluded

Core questions

Question #	Question	# Resp.	Mean
1	Number hours/week spent on course (incl. class)	15	2.1
2	Personal interest before enrolled	15	3.9
3	Intellectual challenge of course	15	3.7
4	How much you learned in course	15	4.1
5	Course overall	15	4.5
6	Instr effectiveness encouraging interest	15	5.1
7	Instr availability for assistance	14	5.3
8	Instr respect/professional treatment	15	5.9
9	Instructor overall	15	5.5

4. Bar graph

- Displays the distribution of responses and averages
- Percentage of respondents who chose each answer (e.g., 62% selected “2” or “4 to 6 hours”)
- Responses are color-coded—see “Rating Key” in the filter sidebar
- Mean score is displayed in black circle
- Hover over segments of the bar for more information, such as the number of students who selected a particular answer



Rating Key

