**FCQ one sheet: For faculty**

Faculty have their own personalized webpage that will display classes, rosters, and response rates. This is where you can monitor all of your FCQ activity.

- Access your Faculty Dashboard at [https://colorado.campuslabs.com/faculty](https://colorado.campuslabs.com/faculty)
- Select your campus for authentication
- Log in with your CU credentials

The homepage displays all your courses. Use the “Change Term” dropdown to select your desired term.

![Change Term](image)

The course block provides details for the administration window:

- An open administration will say “Active” with the end date and time listed below.
- Administrations that haven’t opened yet will list the start and end dates and times.
- Closed administrations will say “Completed” with the end date and time listed below.

**Use the course block to monitor response rates:**

![Course Block](image)

You may also view your course roster, but be advised that, to protect anonymity, it will not reveal which students have completed the FCQ or display their responses.

**To view the FCQ questions, click on “Course Evaluation Questions” on the top tab:**

![Course Evaluation Questions](image)

If you want/need further assistance please contact us at fcq@colorado.edu or 303-492-7069.