

Provost's Faculty Achievement Awards

Description and Guidelines

Description:

The Provost's Faculty Achievement Awards (PFAA) will include two sets of awards for research, scholarship, and creative work: one set to recognize the work and promise of pre-tenured faculty, and one set to recognize the accomplishments of recently tenured associate professors. Up to five awards will be offered in each category. A campus-level committee will make the selections. The awards will be accompanied by a \$1,000 prize, for the faculty members to use to support their research, scholarship, and creative work.

Process:

1. Each year, the Office of Faculty Affairs will issue a call for nominations and provide schools and colleges with a list of eligible faculty.
2. The campus-level committee will receive nominations from the deans. Deans of colleges and schools that have departments or other disciplinary divisions typically solicit nominations from those units. Colleges and schools may develop their own internal processes for nominations, but all nominations will be reviewed by an appropriate body at the dean's level. The dean will then forward the final nominees to the Office of Faculty Affairs. The number of nominees will reflect the size of schools and colleges, as follows.
 - a. College of Arts and Sciences will make no more than six nominations for each of the pre-tenured and tenured category, comprising no more than two nominations per division, for a total maximum of 12 nominations.
 - b. College of Engineering and Applied Sciences will make no more than three nominations for each of the pre-tenured and tenured category, for a total maximum of 6 nominations.
 - c. College of Media, Communication and Information and the Leeds School of Business will make no more than two nominations for each of the pre-tenured and tenured category, for a total maximum of 4 nominations each.
 - d. College of Music, School of Education, University Libraries, and Wolf Law School will make no more than one nomination for each of the pre-tenured and tenured category, for a total maximum of 2 nominations each.

Please note that nominations are not required each year; a college or school may decide that it has no faculty member it wishes to nominate in a particular year.

3. The Vice Provost and Associate Vice Chancellor for Faculty Affairs will convene a campus-level Provost's Faculty Achievement Awards Committee comprising no fewer than five tenured or tenure-track faculty members from across the campus. Committee members are typically former PFAA recipients. Typically, the committee will conduct its selection process during the summer. Schools and colleges typically will be notified at the start of the fall semester. The Provost's Faculty Achievement Awards Committee will review nominations and make final decisions about awards. The committee may decide to award no, some, or all awards in a particular year.

Awards for Pre-Tenured Faculty

Eligibility:

Tenure-track faculty (assistant or associate professors) who are one or two years away from their mandatory review for tenure are eligible for this award (in general but not in every case, this means faculty

who have gone through comprehensive review but are not currently being reviewed for tenure). The Office of Faculty Affairs will generate a list of eligible faculty each year to be disseminated to the schools and colleges.

Criteria:

These awards will be granted in recognition of a particular piece of research, scholarship, or creative work that has made a significant contribution to the field and that reflects the accomplishments and promise of the recipient. Selection will be based on an individual performance, paper, article, essay, book, recording, work of art, etc.; the work being considered must be in print or otherwise issued for the public in a form appropriate to the discipline or field (e.g., electronic dissemination, CDs, public exhibitions or performances). Please note that the award is not designed to recognize abstract general excellence or to evaluate someone's entire scholarly or creative record.

1. The nomination packet will include:
 - a. A detailed letter of nomination from a tenured faculty member; this will in many cases be from a department chair or other unit leader. This letter should address not the nominee's overall career but the particular significance of the specific piece of scholarly or creative work being nominated. It should also include an evidence-based assessment of the contribution and impact of the piece and an explanation of how impact is evaluated in the particular discipline or field.
 - b. A letter of support from the dean.
 - c. A copy of the nominee's work for which the nomination is being made.
 - d. The nominee's CV.
 2. Nominations are due to the [Office of Faculty Affairs](#) by 5:00 p.m. on June 1.
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Awards for Tenured Associate Professors

Eligibility:

Tenured associate professors who are between one and seven years beyond the date of earning tenure are eligible for this award. The Office of Faculty Affairs will generate a list of eligible faculty each year to be disseminated to the schools and colleges.

Criteria:

These awards will be granted in recognition for either a single publication or a series of related publications that has made a significant impact on the field. These awards are not designed to recognize abstract general excellence or to evaluate someone's entire scholarly or creative record, but instead a coherent body of work that may be represented by a single piece or a gathering of linked pieces. The work being considered must be in print or otherwise issued for the public in a form appropriate to the discipline or field (e.g., electronic dissemination, CDs, public exhibitions or performances). Please note that the award is not designed to recognize a faculty member's general excellence or entire career to date.

1. The nomination packet will include:
 - a. A detailed letter of nomination from a tenured faculty member; this will in many cases be from a department chair or other unit leader. This letter should address not the nominee's overall career but the particular significance of the scholarly or creative work or body of work being nominated. It should also include an evidence-based assessment of the contribution and impact of the work and an explanation of how impact is evaluated in the particular discipline or field.
 - b. A letter of support from the dean.
 - c. A copy of the nominee's work or body of work for which the nomination is being made.
 - d. The nominee's CV.
2. Nominations are due to the [Office of Faculty Affairs](#) by 5:00 p.m. on June 1.