

Provost's Faculty Achievement Awards

Description and Guidelines

Description:

The Provost's Faculty Achievement Awards (PFAA) will include two sets of awards for research, scholarship, and creative work: one set to recognize the work and promise of pre-tenured faculty, and one set to recognize the accomplishments of recently tenured associate professors. Up to five awards will be offered in each category. A campus-level committee will make the selections. The awards will be accompanied by a \$1,500 prize, for the faculty members to use to support their research, scholarship, and creative work.

Process:

1. Each year, the Office of Faculty Affairs will issue a call for nominations and provide schools and colleges with a list of eligible faculty members.
2. The campus-level committee will receive nominations from the deans. Deans of colleges and schools that have departments or other disciplinary divisions typically solicit nominations from those units. Colleges and schools may develop their own internal processes for nominations, but all nominations will be reviewed by an appropriate body at the dean's level. The dean will then forward the final nominees to the Office of Faculty Affairs. The number of nominees will reflect the size of schools and colleges, as follows.
 - a. College of Arts and Sciences may make no more than six nominations for each of the pre-tenured and tenured category, comprising no more than two nominations per division, for a total maximum of 12 nominations
 - b. College of Engineering and Applied Sciences may make no more than three nominations for each of the pre-tenured and tenured category, for a total maximum of 6 nominations
 - c. College of Media, Communication and Information and the Leeds School of Business may make no more than two nominations for each of the pre-tenured and tenured category, for a total maximum of 4 nominations each
 - d. College of Music, Law School, School of Education, and University Libraries may make no more than one nomination for each of the pre-tenured and tenured category, for a total maximum of 2 nominations each.

Please note that nominations are always optional.

3. The Vice Chancellor and Senior Vice Provost for Faculty Affairs will convene a campus-level Provost's Faculty Achievement Awards Committee comprising no fewer than five tenured or tenure-track faculty members from across the campus. Committee members are typically former PFAA recipients. Typically, the committee will conduct its selection process during the summer. Schools and colleges typically will be notified at the start of the fall semester. The Provost's Faculty Achievement Awards Committee will review nominations and make final decisions about awards. The committee may decide to award no, some, or all awards in a particular year.

Awards for Pre-Tenured Faculty

Eligibility:

Tenure-track faculty (assistant or associate professors) who are one or two years away from their mandatory review for tenure are eligible for this award (this typically means faculty who have gone through comprehensive review but are not currently being reviewed for tenure). The Office of Faculty Affairs will disseminate a list of eligible faculty members each year to the schools and colleges.

Criteria:

These awards will be granted in recognition of a particular piece of research, scholarship, or creative work that has made a significant contribution to the field. Selection will be based on an individual performance, paper, article, essay, book, recording, work of art, etc.; the work being considered must be in print or otherwise issued for the public in a form appropriate to the discipline or field (e.g., electronic dissemination, recordings, public exhibitions or performances, patents). Please note that the award is not designed to recognize abstract general excellence or to evaluate someone's entire scholarly or creative record.

1. The nomination packet will include:
 - a. A detailed letter of nomination from a tenured faculty member; this will in many cases be from a department chair or other unit leader. This letter should address the particular significance of the specific piece of scholarly or creative work being nominated (*not* the nominee's overall career). It should also provide specific evidence for the assessment of the contribution and impact of the piece and an explanation of how contribution and impact are evaluated in the particular discipline or field.
 - b. A letter of support from the dean.
 - c. A copy of the nominee's work for which the nomination is being made.
 - d. The nominee's CV.

 2. Nominations are due to the [Office of Faculty Affairs](#) by 5:00 p.m. on June 1.
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Awards for Tenured Associate Professors

Eligibility:

Tenured associate professors who are between one and seven years beyond the date of earning tenure are eligible for this award. The Office of Faculty Affairs will disseminate a list of eligible faculty members each year to the schools and colleges.

Criteria:

These awards will be granted in recognition for a series of related publications comprising a body of work that has made a significant impact on the field. These awards are designed to recognize a coherent body of work that may be represented by a collection of linked pieces. The work being considered must be in print or otherwise issued for the public in a form appropriate to the discipline or field (e.g., electronic dissemination, public exhibitions or performances, patents).

1. The nomination packet will include:
 - a. A detailed letter of nomination from a tenured faculty member; this will in many cases be from a department chair or other unit leader. This letter should address the particular significance of the body of work being nominated. It should also provide specific evidence for the assessment of the contribution and impact of the work and an explanation of how contribution and impact are evaluated in the particular discipline or field.
 - b. A letter of support from the dean.
 - c. A copy of the nominee's work or body of work for which the nomination is being made.
 - d. The nominee's CV.

2. Nominations are due to the [Office of Faculty Affairs](#) by 5:00 p.m. on June 1.