



This form is for Exploratory Studies students petitioning to drop a class or classes after the published deadline

- *You are strongly encouraged to meet with your academic advisor or academic coach prior to submitting your petition so you can ensure that the late drop petition is the best path forward and to discuss all options and resources available to you.*
- *After you submit this form, your petition will be reviewed by the late drop petition committee. You will be notified via email whether your petition has been approved or denied.*

Student Information

Student Name Ralphie Buffalo Student ID 123456789

Campus Email rbuffalo@student.com Phone 303-555-5555

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I acknowledge that I have had a meeting with an Exploratory Studies advisor or coach to discuss the class/es I am petitioning to drop.

I choose to submit my late-drop petition without meeting with an Exploratory Studies advisor or coach.

Please Check All that Apply:

- I am an international student
 I am a veteran or veteran's dependent
 I am a student athlete
 I am a McNeil student

← If you checked any of the boxes above, please click here to attach supporting documents from these departments (e.g. letters of support, etc.)

Course Information

List course information for all courses you are requesting to drop after the deadline. Make sure you are including all labs and co-requisites you are attempting to drop.

Course Number (include prefix and number, e.g. WRTG 1150) MATH 1112 Section Number: 002

Course Number (include prefix and number, e.g. WRTG 1150) n/a Section Number: n/a

Course Number (include prefix and number, e.g. WRTG 1150) n/a Section Number: n/a

Student Statement

Please respond to the following questions. Your answers will help the committee understand why you feel you need to drop a course after the posted deadline.

Question 1: Describe the factors that prevented you from withdrawing from this class by the Drop with a W deadline.

I was doing well in this class prior to the drop with a W deadline, but over spring break I had a skiing accident and broke my leg. Between having surgery and recovering from the accident I missed almost three weeks of class. When I returned to class I was behind in the lessons and felt lost in the class material. After taking the most recent test my grade is now very low, and I am hoping to drop the class after the drop deadline.

Question 2: Please explain why you feel a late drop is the best option for you rather than pursuing other options (e.g, working with your instructor to request an Incomplete due to a medical circumstance, taking the course again for Grade Replacement to improve your grade/GPA, withdrawing from all courses through the Office of the Registrar). If you are unsure, connect with your advisor or visit Exploratory Studies drop-in advising hours to discuss these options before you submit this petition for review.

I am pursuing an IUT into Leeds, and I need a B- in this class to apply for an IUT. Because my grade is well below a B- and I do not fully understand the course material due to missing so many classes, I don't think I can bring up my grade by taking the final exam. Being able to late drop this class now would give me peace of mind to focus on doing well and passing the rest of my courses this semester. I met with my advisor and instructor, and they both advise petitioning for a late drop in this class is my best option. I will plan on retaking this class next semester and earning a B- or higher. I am including a letter from my instructor in my supporting documentation that shows her support of me dropping this class so late in the semester.

Question 3: Tell the Academic Appeals Committee your story. Please submit an essay explaining in detail what circumstances and experiences impacted your ability to complete this course. What measures did you take and resources did you use (e.g. tutoring, office hours) to try and improve your grade? This essay should be detailed, specific, and well composed. Upload this essay below.



As part of submitting a strong petition, including supporting documentation is strongly recommended. Documentation can come from health care providers, campus resources that were utilized, or other formats that can help corroborate any claims made. Lack of documentation may impact the committee's decision.



Click here to attach any supporting documents you would like the committee to review with your petition. Please note, supporting documentation will be used for committee decisions but will not be saved.

--or--

I choose not to submit any supporting documentation.

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I understand, if approved, this late drop will result in a W grade on my transcript and there is no refund for a course dropped after the deadline.

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I understand that submitting this form does not imply that my late-drop request will be approved, and I will need to continue attending my class/es until I receive a decision. All decision notifications will be sent to my colorado.edu email account.

DocuSigned by:
Student Signature Ralphie Buffalo
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Date: 3/18/2022

Late Drop Petition Essay Example

I am submitting a petition to late drop my MATH 1112 class this semester. The reason I would like to late drop this class is because I went skiing over spring break and had an accident. I broke my leg and needed to undergo surgery to have it repaired. Between the accident, surgery, and post-surgery recovery, I missed nearly three weeks of my classes and found it impossible to catch up in this class. I am working towards an IUT into Leeds, and MATH 1112 requires a B- or better which I no longer think I can earn in this class due to my accident.

Before I broke my leg I was doing well enough in my MATH 1112 class and didn't think I would need to drop it. Because this accident happened after the late drop deadline had passed I didn't have the opportunity to drop the class on my own. I stayed in contact with my instructor and tried to learn the course material I missed by attending virtual office hours, but it wasn't enough for me to stay on top of the lessons, and I started to fall behind. By the time I returned to class I felt lost and wasn't able to learn the material I missed before taking the most recent test. When I got the test back I only received a 30% on it, and I currently have a D- in the class. I don't think there is any way I will be able to catch up before the final exam to raise my grade to a B- which is what I will need to apply for an IUT into Leeds School of Business.

Fortunately, I was able to catch up in the rest of my classes, and I am currently on track to pass those. This is why a late drop in MATH 1112 is the best option for my circumstance at this time. I plan on retaking MATH 1112 next semester, and I have no doubt I will be able to earn a B- or better when I can attend classes for the full semester. Dropping MATH 1112 will give me more time to focus on passing the rest of my classes.

I am uploading supporting documentation to my petition from my doctor and from my MATH 1112 instructor which shows that I attended office hours. My instructor also supports me dropping this class and retaking it next semester which is in the letter I am including in my supporting documents. I look forward to hearing a decision from the committee, and thank you for reviewing my late drop petition.