

Environmental Engineering Course Agreement

(This form is used to enroll in: Master's Thesis, Master's Degree Candidate and Doctoral Thesis)

Name: _____ CU Student ID #: _____
CU email: _____ Local phone: _____
Major: _____ Class standing: M.S. PhD
Degree pursuing: _____ Cumulative GPA: _____
Faculty member: _____ Semester: _____
Course #/Section #: _____ Credit hours (1-10): _____

Please state the previous number of Master's Thesis, Master's Degree Candidate, Doctoral Thesis hours earned for your current degree plan: _____

NOTE: Completion of the Course Agreement does not constitute enrollment in the course. After completion and approval of the Course Agreement the student's advisor, the student must deliver this approved document to the department Graduate Coordinator to be enrolled in Master's Thesis, Master's Degree Candidate and Doctoral Thesis course credits. **The STUDENT is responsible for delivering the original copy of this approved form to the Department Graduate Coordinator before the drop/add deadline - <http://www.colorado.edu/registrar/students/academic-calendar/add-drop-calendar>**

Policy & Guidelines (Eligibility)

Master's Thesis, Master's Degree Candidate and Doctoral Thesis is an opportunity for students to earn academic credit for learning outside the formal class structure, under the individual direction of a faculty member.

1. The student is required to complete and sign the Course Agreement. The Course Agreement must be approved and signed by the professor directing the Master's Thesis, Master's Degree Candidate and Doctoral Thesis course. University policy states that only faculty members may sponsor thesis courses.
2. The Department and the University allows for a maximum of 6 hours of Master's Thesis credits to be used toward an MS degree. You must register and complete 6 hours of MS Thesis credits to fulfill the EVEN thesis requirements. A minimum of 1 Master's Thesis hour can be taken in a semester. Only MS students, who have filled out an advising form with their Faculty advisor and have declared their course plan (Plan 1) as the thesis option, are allowed to register for Master's Thesis hours.
3. Master's Degree Candidate course is a 1 credit hour registration place holder. It should only be used when a student has reached the maximum hours for their enrollment of Master's thesis or Master's Report hours. (Doctoral students cannot register for Master's Degree Candidate course.)
4. Doctoral Thesis hours can only be taken by an admitted Doctoral student to the EVEN degree plan. Students must register for their Doctoral Thesis hours under their assigned advisor. Doctoral students can register for a minimum of 1 Doctoral Thesis hour. No more than 10 Doctoral Thesis hours before the semester they successfully pass their Comprehensive Examination. Doctoral students must register for at least 5 Doctoral Thesis hours the semester following their successful passing of their Comprehensive Examination and until they graduate. Doctoral Student can only register for a maximum of 10 Doctoral Thesis hours in a semester. Students must complete 30 hours of Doctoral Thesis credits to fulfill the EVEN Doctoral degree plan. There is no limit on the number of Doctoral Thesis hours Doctoral students can register for.
5. Enroll into the Master's Thesis, Master's Degree Candidate and Doctoral Thesis courses at the same time as all other courses.
6. Credit for Master's Thesis, Master's Degree Candidate and Doctoral Thesis course will be granted upon satisfactory completion of the requirements as defined by the Department, University and the Appointed Graduate Examining Committee.

Approvals:

Student Signature: _____ Date: _____

Faculty Advisor Signature: _____ Date: _____

How to Enroll

The Master's Thesis, Master's Degree Candidate and Doctoral Thesis courses may not be done retroactively. That is, the agreement for Master's Thesis, Master's Degree Candidate and Doctoral Thesis is to be completed, signed, and approved by all parties prior to the initiation of the course registration, and no later than one week prior to the end of the registration period. The Student will need to bring their Course Agreement form to the Graduate Coordinator, or an approved department representative with the BuffOne card or a photo ID to be enrolled into the courses.

Students can find the course number and section for Master's Thesis, Master's Degree Candidate and Doctoral Thesis hours in the tables below.

Course Numbers for Master's Thesis, Master's Degree Candidate and Doctoral Thesis

Course Type	Course Numbers
Master's Degree Candidate	EVEN 6940
Master's Thesis	EVEN 6950
Doctoral Thesis	EVEN 8990

Professor Section Numbers:

Balaji	919	Mansfeldt	969
Bielefeldt	948	McKnight	951
Cook	982	Milford	915
Crimaldi	905	Miller	921
Gooseff	927	Montoya	912
Emery	906	Neupauer	941
Hannigan	907	Pellegrino	932
Henze	983	Rosario	939
Hernandez	949	Ryan	943
Hertzberg	936	Silverstein	929
Javernick-Will	942	Straub	960
Kasprzyk	967	Summers	954
Klees	961	Thomas	973
Korak	975	Vance	979
Linden	902	Walker	974
Livneh	916		