Internships are the key to unlocking the door to your future!

The city of Aurora is seeking individuals to assist with the inspection of Aurora Water, Construction Projects, and other duties as assigned, throughout the spring and summer with the potential for additional work in the fall. The intern will operate under the supervision of the Project Delivery, Construction Services Team.

Hours are projected at +/- 40 hours dependent on work load over the course of the year. This internship will include primarily field assignments with some office assignments possible as well.

Aurora Water
Aurora Water consists of two enterprise funds: water and wastewater. These enterprise funds receive support primarily from tap fees and user fees. Aurora Water receives no funds from taxes or the city of Aurora general fund and is not subject to TABOR limitations. We are a cost of service utility. The city’s water comes primarily from surface water (95 percent), and the remainder is from groundwater. Our surface water originates in three river basins—the South Platte (50 percent), the Colorado (25 percent) and the Arkansas (25 percent). Aurora has more than 155,000 acre feet of water storage available (an acre-foot is approximately 326,000 gallons of water, enough to service 5-6 residents for 1 year). Water is stored in nine reservoirs and lakes: Aurora and Quincy reservoirs locally, and Rampart, Spinney Mountain, Jefferson, Strontia Springs, Turquoise, Twin and Homestake in the mountains. Aurora Water also uses Lake Henry, Lake Meredith and Pueblo Reservoir in the operation of Arkansas River water rights.

The City
Excellent organizations have a set of principles, or core values, that are used to implement their mission and vision. The values represent the touchstone for the organization, guiding the decisions of the individuals and the organization. At
the city of Aurora, we value integrity, respect, professionalism and customer service as those core values and we attribute those values to our success as an organization, both as an employer and a servant of the community. If you hold these same values, we welcome you to apply.

**The City of Aurora will conduct ongoing screenings of applications on a first come-first serve basis; as soon as we determine to have a qualified pool of applicants, this position may close quickly and without notice.**

**PRIMARY DUTIES AND RESPONSIBILITIES**

- Provide observation services, under the supervision of the Construction Services Team of Aurora Water, to enforce City standards, specifications and plans
- Accepts proper construction and rejects or requires replacement of defective work or materials
- Provides daily documentation of project work activity, equipment, and manpower for City projects
- Measures and records completed work; and performs additional duties as assigned

**MINIMUM QUALIFICATIONS**

**Education:** Must be currently enrolled in an accredited Civil Engineering / Construction Management program.

**Experience:** Preferred working knowledge of construction industry.

**Knowledge:** Basic knowledge of principles and practices related to the construction of Public Works & Water/Wastewater infrastructure.

**Abilities:** Ability to establish and maintain effective working relationships with employees, contractors and citizens; communicate effectively both orally and in writing; ability to perform advanced mathematical calculations; read and interpret project plans and drawings; and write and maintain detailed reports, logs and payment records.

**Skills:** Skill in the interpretation of engineer's drawings, standards and specifications.

**Licenses or Certificates Required:** Valid driver's license with a good driving record. This position may require the incumbent to occasionally use personal equipment (e.g. vehicle, cell phone, tools, etc.) in the course of their employment.

**Working Conditions:** Physical Demands: Moderate physical work which requires ability to lift a maximum of 50 pounds; frequent lifting and carrying of objects weighing up to 25 pounds; regular walking and standing; a full range of body movements including pushing, pulling, climbing and crawling; foot/eye coordination to operate motor vehicle; vision to read plans, specifications and other information; frequent hearing and speech communication with employees, contractors and citizens.

**Work Environment:** Works indoors and outdoors in all weather conditions and over all types of terrain with some exposure to dust, noise, traffic and moving construction equipment.

**Equipment Used:** Operates a motor vehicle; personal computer, measuring equipment such as tapes, levels, and cameras.

**Aurora is an Equal Employment Opportunity employer. The city also maintains compliance with the Americans with Disabilities Act. The city’s Equal Employment Opportunity Plan (EEOP) is available for review by contacting the Employee Relations Officer in the Human Resources Division at 303-739-7225.**

If you need assistance or reasonable accommodation for completing this application, please feel free to contact our office at: 303-739-7225 or visit us at 15151 E. Alameda Parkway, Suite 3500, Aurora, CO 80012.