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Teaching Credentials

All classes at CU Boulder use similar teaching methods, including:

- Multiple assignments with discrete learning objectives to provide a variety of writing experiences
- Division of projects into manageable chunks to increase students' feelings of self-sufficiency; classroom time devoted to brainstorming, outlining, research, and drafting, with peer review workshops of all first drafts
- In-class, low-stakes activities to enhance skills and confidence ("Building Blocks" grade category)
- Library seminars and creating collective research documents to broaden research experience
- Analysis of research and inquiry into credibility of sources to promote critical thought
- Digital tools including on-line discussions and Canvas quizzes to enhance student learning
- Oral presentation of knowledge to support professional skill development
- Readings drawn from multiple disciplines provide examples of how professionals use language
- Review and critique of examples of previous student work
- Current events enrich and enliven classroom discussion
- Mandatory conferences provide one-on-one feedback and build teacher-student relationships

Instructor

2019-present

*Program in Environmental Design
University of Colorado, Boulder, CO*

ENVD 1150	<i>First Year Writing in Environmental Design</i>	<i>Satisfies CU writing requirement for first year students</i>
ENVD 3150	<i>Professional Communication for Design Students</i>	<i>Satisfies CU upper division writing requirement</i>
ENVD 4972	<i>Senior Honors Research Methods</i>	<i>Senior Honors writing seminar</i>

ENVD 1150: First year curriculum emphasizes development of foundational skills for strong communication with specific reference to design expression.

- o **Course goals:** To begin building communication skills essential to success in Environmental Design and as future professional designers

- o A broad range of writing and presentation assignments, readings, discussions, and in-class activities build fundamental writing and thinking skills
- o Students learn techniques appropriate to college-level writing
- o Students translate visual design ideas into descriptive text
- o Library seminars, in collaboration with CU librarian, ensure development of strong research skills.

ENVD 3150: Professional Writing for Design Students elective prepares upper division students for their future as design professionals

- o **Course goals:** To extend student knowledge with a specific focus on the kinds of communication they will undertake in the professional realm
- o Students begin to envision themselves as practicing professionals with clients, colleagues, and bosses instead of teachers as the audience for their communications
- o Proposal project develops essential client-relationship skills: students conduct interviews with “prospective clients” then create a written proposal and presentation for the “prospects” to win their business
- o Library seminars with design and business librarians provide broader research experience

ENVD 4972: Senior Honors students are supported on an individual and group basis in Senior Honors classes.

- o **Course goals:** To guide and advise students writing a Senior Honors thesis.
- o Collaborate with thesis Chairs to effectively guide Honors students based on individual needs
- o Attend monthly meetings with thesis Chairs and Honors Council throughout the year
- o *Fall Semester:*
 - o Provide feedback to student thesis drafts
 - o Present multiple guest lectures during class time
 - o Meet individually with students as needed
- o *Spring Semester:*
 - o Supervise and support the cohort in weekly classroom workshops
 - o Prepare short, targeted lectures based on the group’s needs
 - o Meet individually with students on an ad hoc basis
 - o Organize and manage the Honors Symposium in March
 - o Arrange practice sessions with Chairs and Honors Council prior to Symposium

Lecturer

*Program in Environmental Design
University of Colorado, Boulder, CO*

2018-2019

ENVD 3009	<i>Special Topics in Environmental Design</i>	<i>Writing class for freshmen (precursor to ENVD 1150)</i>
ENVD 3972	<i>Advanced Writing for Third Years</i>	<i>Third year elective to prepare for Senior Honors (combined professional preparation with academic writing)</i>
ENVD 4972	<i>Senior Honors Research Methods</i>	<i>Senior Honors writing seminar (same as above)</i>

Lecturer

2015-2018

*Program for Writing and Rhetoric
University of Colorado, Boulder, CO*

WRTG 1150	<i>Freshman Writing Seminar</i>	<i>Satisfies CU writing requirement for first year students</i>
WRTG 1250	<i>Advanced Freshman Writing</i>	<i>Advanced writing seminar option for exceptional first year writing students</i>
WRTG 3040	<i>Writing on Business and Society</i>	<i>Elective for business and int'l studies majors</i>
WRTG 3020	<i>Conversations on the Law</i>	<i>Elective for upper division students interested in law</i>

WRTG 1150 and **WRTG 1250** provided comprehensive writing instruction, culminating in a research and inquiry project to develop research, analysis, and argumentation skills.

WRTG 3040 encouraged deep thinking about business issues and challenged students to create professional-quality projects inspired by jobs they wanted after graduation.

WRTG 3020 demanded analytical thinking and writing in legal memoranda and legal briefs as well as oral argument in moot court setting.

Writing Instructor, PhD cohort

2014-2015

*Mortenson Center for Engineering in Developing Communities
University of Colorado, Boulder, CO*

Assisted a cohort of PhD students with all phases of writing from planning and organizing to drafting, revising, and editing with the goal of publication in scientific and scholarly journals. Met one-on-one with students. Provided detailed feedback on student papers.

Homeschool Instructor
Boulder, CO

2015

Designed lessons and activities in creative writing and essay writing, research, vocabulary, grammar, and journaling. Provided personal attention in both group and one-on-one sessions.

Guest Lecturer, First Year Engineering Design
University of Colorado, Boulder, CO

2014

Created and delivered a series of lectures to freshman engineering students at CU Boulder
Provided individual feedback on student papers, using that review to determine the students' most common challenges thus focusing lectures more closely on that class's particular needs.

Creative Writing Teacher
Platt Middle School (6th-8th grades)
Boulder, CO

2011-present

Developed and presented age-appropriate classroom instruction on short story writing.

Creative Writing Teacher
Louisville Public Library (6th-12th grades)
Louisville, CO

2013

Summer intensive workshop on short story writing through local public library

Guest Lecturer
Boulder Valley Schools
Louisville, CO and Boulder, CO

2006-present

Presented to students at the elementary and middle school level on topics in law and language arts

Communications and Marketing

Mortenson Center in Engineering for Developing Communities (MCEDC)
University of Colorado, Boulder, CO

2013-2015

Worked with director to create broad range of communications emanating from MCEDC including:

- drafted and revised public relations materials targeting prospective students, potential donors, and other universities concerning Mortenson Center programs and core mission
- initiated and maintained Center's social media presence
- created and maintained Mortenson Center blog, including researching topics, writing content and revising guest posts
- drafted article for "Engineering Today" magazine based on work of Center engineers

NCG Strategic Marketing, LLC
Boulder, CO

2015

Consulted with business owner on website and blog, drafting and editing blog posts and strategizing how to increase engagement.

Editing

Prof. Bernard Amadei, PhD, NAE
University of Colorado, Boulder, CO

2015

Edited non-fiction book entitled "Systems Dynamics Modeling of Community Development Projects" by Bernard Amadei, professor of Civil Engineering at University of Colorado, Boulder.

Aaron Brown, PhD candidate
University of Colorado, Boulder, CO

2015

Edited thesis for CU Boulder PhD candidate (also an Associate Professor at Metropolitan State University of Denver).

Legal Experience

Solo Practitioner, Law Offices of Maryanne Fantalis
1996-1999
Springfield, NJ

General practice with focus on family matters. Handled litigation, settlement and mediation of divorces; appeals; represented clients in marital and non-marital situations. Consulted with other attorneys as brief writing specialist.

Associate Attorney, Skoloff & Wolfe
Livingston, NJ

1992-1996

Associate at a boutique law firm specializing in family law. Brief writing specialist brought in on the most complex and high-profile cases, both at the trial and appellate level.

Law Clerk to the Honorable Marilyn Rhyne Herr, J.S.C. (now retired)
1991-1992
Superior Court of New Jersey, Hunterdon County

Managed motion calendar and prepared motion summaries. Handled all uncontested divorces. Liaison between the court and the legal community as well as *pro se* litigants. Researched legal issues that arose during trials. Drafted a decision in a divorce for the judge's review and approval.

Writing and Publications

Loving Beatrice
(City Owl Press 2019)

Historical novel based on Shakespeare's comedy "Much Ado About Nothing" (Book 2 in *Shakespeare's Women Speak* series)

Finding Kate
(City Owl Press 2017)

Historical novel based on Shakespeare's "The Taming of the Shrew" (Book 1 in *Shakespeare's Women Speak* series)

Court TV's Cradle to Grave Legal Survival Guide (Little, Brown 1995)

Wrote sections on family law, including divorce, community property and equitable distribution, child custody and support, mediation, non-marital family law issues, and grandparent visitation

Skoloff & Cutler's New Jersey Family Law Practice (ICLE 1992)

Revised and reorganized several chapters, including grandparent visitation

New Jersey Elder Law Practice
(ICLE 1997)

Wrote chapter on grandparent visitation

West's Bar Review outlines
(West Publishing Company 1995-1997)

Constructed Family Law bar review outlines for several states

Education and Certifications

J.D. Rutgers University School of Law, Newark, NJ

Admitted to the Bar of the State of NJ (current status: retired)

**Certified Divorce Mediator:*

The Institute for Dispute Resolution
Seton Hall University, Newark, NJ

B.A. Stony Brook University, Stony Brook, NY
(summa cum laude)