



Participate in the [VIRTUAL Just In Time Career Fair](#) April 7<sup>th</sup>, 8<sup>th</sup>, and 9<sup>th</sup> from 9-4pm!

We're bringing employers from every industry to a virtual space for networking. Due to unexpected circumstances related to COVID-19, this **virtual fair** would be in place of our annual Just In Time Career Fair. It's open to students and alumni from all majors, experience levels and backgrounds.

If you are participating in a video chat, dress professionally and be prepared with copies of your resume and your best elevator pitch.

CU Boulder students and alumni from all majors, degree levels and backgrounds are welcome to attend this event.

#### **HOW TO PARTICIPATE:**

##### **1. Choose which employers you want to meet with**

On the "Employer Attendees" section, make a list of employers who you would be interested in chatting with.

##### **2. Apply to their "job" aka chat schedule**

Once you have your list, click on employers's logo and go to their jobs. Once you find the job entitled "Virtual Career Fair Chats EMPLOYER X", apply.

##### **3. Select your time to chat**

Once you apply, you will have access to an employer's chat schedule where you can choose a 15 minute slot to chat. This schedule will appear in your "On-Campus Interviews" tab on Handshake. Go to **Jobs Tab** at top ->click on **Applications** ->click on each **Virtual Career Fair Employer Chat** ->sign up for a slot to chat.

##### **4. Prepare!**

Each employer will be reaching out to you with their different specified method of chatting and instructions on how to access different programs. The virtual program being used will be listed in the employer job description as well. Try and test each program before signing on to chat so you are ready when you're scheduled chat arrives. If you don't know which chat program to use, please contact [Stacy.Rosseau@colorado.edu](mailto:Stacy.Rosseau@colorado.edu).

##### **5. Chat!**

Login to Handshake to double check your chat slots, pull up chat programs, and get to chatting!