SUMMARY OF THE CU BOULDER ENGINEERING ADMINISTRATIVE COUNCIL MEETING 8/22/2016

4:00 Welcome and Introductions: Cherie Summers, Charles Musgrave and Liz Jessup were introduced as new members. Penny Axelrad was congratulated for a newspaper article on women in aerospace.

4:05 Brief Items
- Faculty/staff meeting, 3 pm Fri Sept 9
- Materials Science and Engineering Program Director
- Engineering Advisory Council Oct 14 (AES, CEAE, ECE to present)

4:10 Dean Transition and Faculty Recruiting: Bobby Braun will arrive at the beginning of October and take over as dean at the beginning of January. Rob will help with the transition, especially with annual faculty evaluations and reappointment, promotion and tenure cases. He will oversee faculty recruiting through December. The Engineering Advisory Council is raising funds for an endowed chair in Rob’s honor, which will be available to the new dean to help recruit a top faculty member in any area.

4:17 Budget and Space Updates: Enrollment growth funds of about $2.5 M are expected this fiscal year. Over half of this amount is being used for new faculty, with the rest for increases of about 10% (including inflation) in staff, TAs, hourly, and operating funds to the departments and programs. Office space is tight this year due to the old ChE wing being under renovation. Temporary space has been provided in the Fleming Office Tower. The 5th wing of the Biotech Building is under construction, but the current budget only provides for shelled space; efforts are being made to seek approval for an increased budget. Design of an Aerospace Building on East Campus is underway.

4:25 Graduation and Award Ceremonies: There will be an Engineering Recognition Ceremony in December but not May, due to the timing of the campus commencement ceremony. The awards for the outstanding graduates for spring will be moved to the college awards banquet in April, and the recognition of distinguished seniors will be moved to departmental ceremonies in May – requests for venues and time slots for the latter have been submitted.

4:30 Graduate Tuition and Professional Master’s Program Revenues: Revenues for professional master’s students will flow to the college and then the home departments and programs where the students are enrolled, rather than based on student credit hours of where the students take courses. It was decided that the revenue for these students will be split 50:50 between the home unit and the unit in which a course is taken. The college will track the course enrollments and allocate the revenues accordingly.

4:50 Anything Else?? FLRC membership is needed soon – Rob will send out a reminder.

In Attendance: Rob Davis, Cherie Summers, Scott Palo, Ken Anderson, Keith Molenaar, Sarah Miller, Penny Axelrad, Charles Musgrave, Balaji Rajagopalan, Liz Jessup, Bob McLeod, Mike Hannigan, Mark Gross