SUMMARY OF THE 11/28/2016 MEETING OF THE CU BOULDER ENGINEERING ADMINISTRATIVE COUNCIL

**Brief Announcements**
- 50th Anniversary of E-Ctr, 3 pm Dec 5 in the Engineering Lobby
- College Holiday Party, 4:30 pm Dec 6 in the Engineering Lobby
- Engineering Recognition Ceremony, 9:00 am Dec 16 in Macky Auditorium

**Assignment of Renovated Space:** Rob passed out floor plans of the renovated ECES wing, and went over the recommended assignments of this space, primarily for Mechanical Engineering, Computer Science, and the portion of Chemical and Biological Engineering remaining in the Engineering Center. There is also one section of wet lab space unassigned because it is being shelled for the present time, and another section that is planned for interdisciplinary materials research and for which a future call for proposals will be issued. A separate memo will be distributed on these space assignments as well as vacated space in other parts of the engineering complex.

**Management of Local Classrooms:** The campus is moving to a common system for scheduling local classrooms (i.e., those not on the central schedule but under local control). It will have a hierarchical priority for the local unit, but allow the schedule to be seen and other units to schedule courses in the space after a certain date for each semester. This system is expected to be in place by Fall 2017. Our college hopes to pilot a similar approach in advance of the campus, including for the new classroom space as part of the ECES project. The goal is to increase the use of the locally controlled classrooms, which have seen lower usage, on average, than the centrally scheduled classrooms, while still giving priority to the local departments. Allowance for non-course use, such as faculty meetings, committee meetings, and help sessions will be included.

**Research Funding Update:** Rob noted that contract and grant awards have totaled about $72 – 73 million in each of the past five fiscal years, except for a spike of $83 million in FY15. Scott provided a power-point (sent separately to the admin council) showing the distribution of awards by departments and sources. He noted that large increase in FY15 was due, at least in part, to several large, multiyear grants (primarily in ChBE and CEAE) for which the entire amount was credited in FY15. For the first four months of FY17, about $36 million in awards have been secured, which is the second highest of the past five years.

**Diversity Hire Opportunity:** In the past, the campus has had special opportunities for additional faculty lines for spousal or diverse hires, with decisions made after a candidate was identified. This year, there is a new program for which a unit may request permission to search for a special opportunity hire. If successful, the campus would then provide half of the salary for five years. The dean’s office will make a request for such positions on behalf of all departments. Rob urged departments to seek diverse candidate pools, and noted that additional positions would be provided only when there is greater than average diversity among those offered positions.

**Graduate Tuition and PMP Funding Update:** Rob noted that the campus has not yet provided professional master’s tuition revenue shares for this semester, and he will follow up. Keith reported that there is a campus committee proposing linear tuition for all graduate programs, with several tiers of tuition rates charged per credit. There is not representation from Engineering on the committee, but Keith stays in close contact. He anticipates that the units will have flexibility in choosing which tuition tiers to employ. We are pushing for earlier tuition setting, as it affects recruitment of professional master’s students and others.
Agenda Items for 12/12/16 Expanded Admin Council Meeting: Program Directors will be invited to the Admin Council meeting for 12/12/2016. Agenda items will include Rob’s reflections, TAM update (Mark Gross), Coursera/On-line update (Bob McLeod), and Professional Master’s Programs update (Keith Molenaar).

In Attendance: Rob Davis, Anne Shoup, Sarah Miller, Mary Steiner, Cherie Summers, Scott Palo, Keith Molenaar, Ken Anderson, HP Schaub, Jen Cha, Balaji Rajagopalan, Liz Jessup, Bob McLeod, Se-Hee Lee, Bobby Braun