BYLAWS

COLLEGE OF ENGINEERING AND APPLIED SCIENCE
STAFF COUNCIL
(Amended [INSERT VOTE DATE])

Article I
NAME AND LOCATION

The name of the organization shall be "College of Engineering and Applied Science (CEAS) Staff Council," hereinafter referred to as "Engineering Staff Council," to be located at the University of Colorado Boulder. Engineering Staff Council is affiliated with but operationally separate from the University of Colorado Boulder Staff Council.

Article II
PURPOSE

A. Purpose

The purpose of Engineering Staff Council shall be to represent staff employees of CEAS by serving as a liaison to the CEAS administration by recommending proposals designed to improve the status and protect the rights of staff employees and by fostering community engagement and enhancing employee morale.

“Staff employees” is defined as any permanent, University or Classified staff employee of the College of Engineering and Applied Science, further known as “staff.”

B. Authority and Finances

Staff Council was ordered and established by the Dean of CEAS in March, 2019. CEAS shall fund the Staff Council’s operating budget.

Article III
MEMBERSHIP

A. Membership

Engineering Staff Council shall be comprised of elected and appointed representatives from among staff employees. Any staff employees shall be eligible through designated election procedures to be an Engineering Staff Council representative.

B. Representatives

1. Representatives are elected by staff employees as designated in the election code. Each representative shall serve for two years. If a representative wishes to serve additional
terms, they must be elected through the designated election process. Terms shall commence on the first day of July.

2. Ex-officio members shall include the Director of Human Resources for CEAS and the Assistant Dean for Administration of CEAS. These are non-voting members.

3. Appointed representatives may be appointed at the discretion of Engineering Staff Council.

C. Delegates

1. Appointed Delegates

   a) Appointed delegates shall be designated as needed by the chair with a simple majority a simple majority approval vote of the Executive Committee for terms designated by the requesting organization. In the event no Staff Council representative seeks the appointment, any individual from among the staff employees may be appointed.

   I. The delegate to the CEAS Administrative Council shall be the Engineering Staff Council Chair and/or Vice Chair.

   II. Delegates to other bodies shall be appointed as necessary.

   III. Appointed delegates shall report to Staff Council at full council meetings or as needed regarding the activities of the organization.

2. Elected Delegates

   a) Delegates are elected by Engineering Staff Council representatives. Each delegate will be appointed for staggered terms of two years each for the Engineering Staff Council, beginning on the first day of July, according to the procedures set forth in the Elections Code.

   b) Delegates and alternates may serve successive terms.

   c) General Duties of Elected Delegate

      1. Attend and participate in all meetings, activities, and committees in accordance with the bylaws of the organization to which a delegate is elected.

      2. Report to Engineering Staff Council on the activities of the organization and alert Engineering Staff Council to issues of importance to staff employees.

      3. Represent the positions of Engineering Staff Council and staff employees to the organization to which a delegate is elected.
3. Miscellaneous

a. Staff council members not currently serving an elected office position may temporarily assume the duties and rank of any delegate who is temporarily unable to fulfill those duties by a simple majority vote of council members. The Engineering Staff Council Chair or chair designee shall be the alternate to Boulder Staff Council.

b. A vacancy in an elected delegate position shall be filled according to procedure set forth in the Elections Code.

c. The procedure for removal of a representative or delegate shall be consistent with the procedure for removal of an officer set forth in the bylaws.