Administrative Council Meeting Minutes
June 22, 2020

Agenda:

* Review Input from College Staff Furlough Form
* Brainstorm Ideas on College Recommendations or Policies
* Document Admin Council Recommendations
* Discussion of Faculty Pay Reductions
* AES [Student Demands](https://docs.google.com/forms/d/e/1FAIpQLScA0fMCGQl2XoNIL7_3HKpyQDyFPBzkQ7oJSG0ObF7a2-dwdw/viewform?usp=sf_link)

**Temporary Furlough Recommendations & Policies Discussion**

Most questions on the input from staff represented confusion on what furlough days meant. In short, the University of Colorado ended up installing a 5% pay cut across the board, and staff are getting 12 additional personal time days (classified as furlough days on the timesheet), which can be used in lieu of vacation days. The Staff Council agreed that staff should have the flexibility to choose their days without any constraints on when to use it (e.g., closing the College during the holidays). Cherie Summers added that there is a way in MyLeave that allows staff to enter in a day as “furlough” as the reason for time off. These days should be coordinated directly between the employee and supervisor. The Admin Council had no further comments on the policies and no recommendations on this topic.

**Discussion of Faculty Pay Reductions**

The Admin Council seeks clarification on faculty pay reductions. There is confusion how the pay reduction will in particular affect faculty with 9-month appointments. Faculty also wondered if the reduction could be paid through research funds, and how summer work will be affected. The understanding is that temporary pay reductions are on faculty salaries paid out of general funds. Keith will take an action item to seek clarification and follow up with the Admin Council.

**AES Student Demands**

Aerospace Engineering and Science students sent an open letter to the department administration to make some actions to increase the diversity and anti-racism stance of the department. Keith wants to ensure that our responses to these demands are coordinated across the College and campus. Amy Moreno will be leading the College in our responses to this. Brian Argrow scheduled a listening session for the students. Keith encouraged the Admin Council to invite listening across the College. Amy is a great resource that can help us be responsive and coordinated across Campus.

The next Admin Council meeting will be in early August. Date/time TBD.