Admin Council Meeting Minutes
January 24, 2022, 4:00-5:00 PM

Agenda
- Compensation and Equal Pay for Equal Work Act (Keith, Fernando and Cherie)
- Return to Work Communications (Keith and Cherie)
- Student Success Communications (Mary, Rhonda, and Terri)
- TQF Implementation Process (Fernando)
- Engineering Residential Academic Community (Keith, Rhonda, Terri and Mary)
- Open Discussion

Acting Dean Keith Molenaar began the meeting at 4:00 p.m.

Compensation and Equal Pay for Equal Work Act
Keith Molenaar provided a summary of the Compensation and Equal Pay for Equal Work Act actions on campus. The following campus links and webpages summarize what has been communicated across campus as of this date.

- [Compensation](#)
- [Equal Pay for Equal Work Act](#)

Department chairs and program directors should send faculty to the FAQs on these websites if they have questions. Chairs and Directors are welcome to talk with Keith, Fernando, or Cherie if there are questions beyond the information published on these websites. If faculty or staff wish to file a grievance, they should do so in accordance with the college [faculty](#) or [staff](#) salary grievance process.

Return to Work Communications
The college is extending its [pilot return-to-work policies](#) from fall 2021 to spring 2022. If staff need a little extra time to return to work in late January/early February due to the Omicron COVID spike, they should make requests to their direct supervisors. College HR is not required for short-term accommodations. However, HR is available for consultation as needed.

Student Success Communications
Mary Steiner made a presentation on student success (see attached). The college is working on a project focused on faculty and staff in building skills to support students, in particular student mental health. Faculty are in front of students so frequently that knowing what resources are available, or how to respond to students who need care is imperative for student success. This project will soon create a webpage that will serve as a central resource for faculty and staff for resources of this nature and many others. Since the webpage is not finalized yet, please see below for a series of mental health and wellness related skill-building workshops and other presentations being offered in Spring 2022 for CEAS faculty and staff. Three of these presentations qualify you to receive the Supporting Student Resiliency certificate from Student Affairs. Should you have questions or feedback, please email Megan Harris, Director of Student Success: Megan.Harris@colorado.edu.

TQF Implementation Process
Fernando Rosario-Ortiz discussed our Spring 2022 goals with the [Teaching Quality Framework](#). The work of multiple years by faculty, postdocs, students, and staff across the college has resulted in a [TQF rubric](#)

that can be used and modified by all units. While each unit can make modifications, it was discussed that major deviations to this well-developed approach could create inconsistencies across the college. By the end of this semester, the dean has required that all units have an approved version of the TQF rubric and process in place for implementation in fall 2022. This rubric will be used as part of the CRPT process starting fall 2022. Please contact Fernando with questions.

Engineering Residential Academic Community
Keith Molenaar provided a summary and opportunity for discussion of the recent Engineering Residential Academic Community announcement by the college. The college and Student Affairs have formed six "tiger teams" to move the community forward for the fall 2023 launch. Team leaders will provide opportunity for participation and input from faculty, staff, and students throughout this spring. A call for the faculty director position will go out this week. A call for the Academic Interest Group leaders and the staff director position will go out in the February/March 2022 timeframe.

Open Discussion
No items of note.

Meeting adjourned at 4:50