

Engineering Staff Council Meeting Agenda

August 2, 2022; 10:00 - 11:00am

Roll Call/Check In **10:00-10:05 am**

General Items **10:05 - 10:15 am**

- College/Admin Council Updates
 - Need to provide set dates that you will be “in-office” (University requirement, not CEAS)
 - If you’re in 5 days a week, you don’t have to provide this info
 - Will need to complete the Work Agreement form each year, around Performance Evaluation time (agreeing to job duties and hybrid modalities)
- BSC Updates
 - No major updates right now
- Inclusive Culture Council Updates
 - Our representative
- Scheduling council meetings for the Fall semester (first week of each month)
- Welcome Wednesday - August 31st
- Ideas for monthly meetings
 - Any interest in Professional Development training or topics each month?
 - Email Cam and Becky if you have any other ideas revolving around our monthly meetings!

Hybrid Work Policy **10:15 - 10:25 am**

- Thank you!
- Provide feedback on implementation
- Sharing results of the feedback survey with all staff
- Request to do a Town Hall or Q&A about the new Hybrid work policy
- Professional development/information session around promotion opportunities, upward mobility, etc.
- CEAS working on supervisor training on the new Hybrid work policy
 - Supervisors of student workers, too
- Provide clarification to all staff regarding language around transition and implementation
- Advocating for more clear communication on these new policies and updates, as well as things we are aware of and working on currently
- Asking for specific feedback on questions or topics, rather than just saying “please give feedback” in general

Staff Emailed Suggestions **10:25 - 10:40 pm**

- ESC participate in exit interviews when CEAS employees leave their positions
 - Thoughts? Can circle back during the retreat
- Bus pass equivalent \$ for Western Slope employees
 - Tabled for future meeting

Retreat**10:40 - 10:50 am**

- Prep description of why you are here
- Prep list of what you'd like to see happen this year
- Please fill out the Google form to indicate dietary restrictions/allergies for lunch (coming soon) by Monday, August 8th COB
- Prioritize in-person attendance if possible!
- Keith will likely be present for a bit, bring your questions! :)

Other Topics**10:50-11:00 am**

- Addressing the staff/faculty communication and interaction concern from the Campus Culture Survey
- Formalized reporting workflow for interactions with faculty
 - Will follow-up at a future meeting