**ESC Meeting Minutes**

June 4, 10 a.m. - 12 p.m.

**Present:** Otha, Lou, Victoria, Kellen, Bill, Kassie, Alisha, Sharon, Mike, Stephanie, Aju, Emily

**Not present:** Kim, Kai, Christina, Maria

**Meeting began:**10:12am

**Meeting ended:** 11:00am

**Alisha Updates:**

* System office Employees July 1- June 2021= 5% furlough- 60,000.00 or higher will be furloughed one day / mn
* Presentation today- Race and Equity presentation will be put in chat
* Classified staff furlough update- state rules- President of CU makes that decision no news now.
* If it happens at CU Boulder- announcements will be made.
* Boulder Staff Council- all events have been canceled, they do have new members that will be announced.
* Blood Drive is happening June 15- 20th - all donors who donate through Vitalant receive COVID antibodies test as of June 1

**Admin Council**

* Room announcements
* 3 groups will be put together the same as the 3 university working groups
* Units are working on how faculty will be teaching each class deadline is June 12th
* Moving back to campus - Employee’s have to fill out a health questionnaire daily and wear masks, etc. for safety.

**Staff Reach out**

* Please all reach out to staff that you are assigned to and add the date you emailed on the spreadsheet so we can track it.
* Create closer connection to staff members - send personal email to each to reach out and make closer connection.
	+ Option to set up “coffee hours” to meet with you
* Reach out by June 12th

**Drop-in Lunchtime Connections Session Update**- Lou

* Feedback collected - that was reported to Alisha and Cherie our committee will continue to do it once a month. Thursdays  12:30-1 pm will be our time
* These will continue until further notice
* 3rd week of each month our time will be 12:30-1 pm to attend.
	+ June 18th will be the first one
	+ July 16th

**Kim asking for replacement on the Communication Committee;-if interested contact any current member and Lou and Victoria.**

**Resolution Proposal - Victoria**

* Childcare Flexibility during COVID
	+ Suggestions to present what would be acceptable or not to help aid staff members in this situation.
		- Flexible schedules - evening hours as well
		- Adding thoughts for outgoing emails to provide extra time to respond
		- Team put together to put something together: Victoria, Aju, Kassie, Lou with Alisha

**Elections Resolution** - see attached document and review for discussion, and possibly vote -

* Bill serving as committee chair while Christina on furlough
* Election Code will show how to elect new members.
* Begins fiscal year- July 1st.
* Elections will be held in spring and begin in July 1st, 2021
* In fall semester- poll current members to see if they want to serve through end of FY2021 - this would still be a 2 year term , purpose to get ⅓ to fall off.
* Election for next year will happen spring 2021 (March /April) for new members
* Approval is just by committee to vote
* Officers - tenure time for them not yet set
* Considering the number of staff members and departments represented

Workgroup breakout Zoom sessions to brainstorm possible goals for the following committees - Lou 11-12pm

See attached charters for each committee in preparation for the workgroup sessions.

* Staff Recognition, Development and Achievement - led by Kai

<https://cuboulder.zoom.us/j/93949964024>

* Communications - led by Kellen

<https://cuboulder.zoom.us/j/96577847697>