

Outreach and Events Committee Charter

Mission Purpose

The Outreach and Events Committee's purpose is to arrange year-round events designed to honor Boulder Engineering staff. We host free community-building activities to engage and energize staff members each year including the Staff Appreciation Breakfast and more to come. There are lots of opportunities for collecting feedback and connecting more closely with our constituents. While the committee plans the events, all Staff Council members are requested to participate in all events to help make them a success.

Committee Members

Mike Collier Mike.Collier@colorado.edu CHAIR 303.735.8051

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Frequency of Meetings

Once per month, third week Wednesday of the month in order to precede the Executive Committee meeting. In cases where the executive committee meeting is moved, the Outreach and Events Committee will adjust its schedule as needed.

Goals

Assist other committees as needed when applicable with resources that are available

Can take on other items in a proactive manner

Ensure that events are fully staffed and successful

Procure and organize all resources for events

Expectations of Committee Members

Attendance and meeting minutes