**CEAS Staff Council Meeting Agenda**

**April 2, 2020**

**10 a.m. – 11 a.m. (everyone)**

* Check-in to see how everyone is doing (all)
	+ Share success stories, concerns, etc.
* Updates
	+ Assigning departments to committees (Christina)
	+ Giveaways (Christina)
	+ Committees (Chairs)
* Feedback to Keith about management training needs for faculty chairs and supervisors (Lou)
* Vote on updated resolution re: Birthday Leave Policy (Victoria) – see attachment Victoria e-mailed to everyone prior to meeting.

**11 a.m. – 12 p.m. (committee workgroups)**

* **Preparation for workgroup discussion prior to the meeting:**
	+ Review the CEAS Staff Council Mission Statement (approved November 7, 2019):

*Engineering Staff Council Mission:  Engineering Staff Council strives to create a welcoming, equitable environment for all staff members within the College of Engineering and Applied Science in order to foster a more inclusive and collaborative workplace. We are dedicated to strengthening community, wellness, and communication within the college. Engineering Staff Council works with leadership in shaping staff-related policies and procedures of the college – we are your voice!*

* + Review attached charters for:
		- Outreach and Events Committee
		- Bylaws and Governance Committee
* Participate in Zoom workgroup discussion of your choosing:
	+ Outreach and Events Committee:

<https://cuboulder.zoom.us/j/564418186>

Meeting ID: 564 418 186

Dial by your location

 +1 346 248 7799 US (Houston)

 +1 669 900 6833 US (San Jose)

 +1 312 626 6799 US (Chicago)

 +1 646 558 8656 US (New York)

 +1 253 215 8782 US

 +1 301 715 8592 US

Meeting ID: 564 418 186

* + Bylaws and Governance Committee

<https://cuboulder.zoom.us/j/368704275>

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* + Work on 2-3 tangible/measureable goals for respective committee
	+ Determine a plan to carry out the goals