CEAS Admin Council – 11/18/19

Agenda
- Dean's Office Changes – Bobby Braun
- Faculty Governance Town Hall – Bobby Braun
- College-wide Town Hall – Bobby Braun
- MSE Update – Bob McLeod
- Teaching Quality Framework Initiative (TQF) – Noah Finkelstein

Dean's Office Changes
Bobby Braun opened the meeting and welcomed those in attendance and walked thru the agenda for the meeting.

Bobby provided a recap of recent emails that had been sent out to the college announcing further changes in leadership:

- Sarah Miller Departure – Sarah Miller will be departing the college in January to return to her alma mater, Yale. Bobby thanked Sarah for all that she has done for the college and the University as a whole. Her work on diversity and inclusion efforts have been integral to the changes seen across the college and her impact will be felt for a long time. A national search will take place for Sarah's replacement and we are planning is to have her replacement in place by July 1, 2020. A search committee has been formed. In the interim, Mary Steiner will take on Sarah's portfolio so work can continue on these important efforts. Bobby thanked Mary for stepping up and helping to serve the college during this transition.

- Massimo Ruzzene, AD for Research – With Keith Molenaar stepping it the Interim Dean role, Massimo Ruzzene will be moving from AD of Graduate Programs to AD for Research. Continuity in staffing for the AD for Research position is required to manage the Research Support Office and the continued growth of the college's research portfolio. Massimo's own research strength, NSF background and work with IRTs further support this move. Bobby thanked Massimo for helping to support the college by being open to this change in role. A search committee has been formed to identify the next Associate Dean of Graduate Programs. This will be an internal college search open to all tenured faculty members. If members of the Admin Council have candidate recommendations, please let Massimo know. The goal is to have the position filled by the start of the Spring semester, if possible.

- Dean's Transition – Bobby continues to work with University leadership to close out some programmatic and financial items that will position the college well in the future. Bobby also informed the Admin Council that he expects the search committee for the permanent Dean to be announced soon. Decisions in this regard are being made in the Provost's office.

Faculty Governance Town Hall
On November 21 the Faculty Governance Organizing Committee will hold a town hall to gather input from all CEAS faculty pertaining to the committee charge provided by Dean Braun. The Committee's charge is to develop an efficient and effective mechanism to provide faculty input to the dean to:
- ensure that the college has adequate by-laws
- provide informed recommendations and advice to the dean on issues of budget and policy

- serve as faculty leads on their own dean's administrator appraisal (as opposed to the BFA)
- ensure that there are clear faculty grievance procedures in place; and
- develop college/school specific policies on FCQs

Admin Council members may recall the creation of the Faculty Governance Committee comes from a recent change to Regent law. Provost Moore and Dean Braun discussed this matter in late spring 2019 and Dean Braun kicked off this activity in May 2019. A faculty committee began meeting on this matter in summer 2019 and is now seeking broader faculty input. The town hall will be held in the Idea Forge. The Committee is co-led by Shelly Miller, Daria Kotys-Schwartz and Scott Summers

College-wide Town Hall
On December 5th at the Butcher Auditorium in the JSCBB, Bobby and Keith will jointly lead a college-wide town hall. The agenda will a brief update on CEAS degree programs and space plans, and a vote on the CEAS values statement which is being circulated around the college. Additionally, Keith and Bobby will answer questions from faculty or staff around the transition of Keith to interim Dean. The town hall will begin at 4:00 pm and refreshments will be provided for those wishing to continue discussions afterwards.

MSE Update
Bob McLeod provided an update to the council on work underway in MSE. As MSE enters its seventh year the program is being evaluated as to how it continue to grow and be relevant on campus. The goal is to create a highly-visible interdisciplinary MSE research effort, attracting the best faculty and students with world-class facilities and educational programs. Specifically the vision includes:

- Cross-campus faculty engagement, ownership and governance
- Strengthening departments by cooperative grad recruiting, hiring, and teaching
- Design, growth and teaching of MSE PhD and professional MS curricula
- Creation and operation of shared characterization and fabrication facilities
- Increased internal visibility of the MSE activities across campus
- Increased external visibility focused on reputation and strength of the program

Currently there at 70 MSE faculty fellows but there is a desire to make the MSE community stronger through a stronger faculty associations to the program. An initial set of by-laws has been created and is being circulated (prior to vote) to the existing fellows. There are two different version of the bylaws under consideration, with the primary difference being partial rostering of faculty within MSE itself. Once bylaws are established, MSE will need to develop MOU's with the relevant departments governing the engagement of the faculty associated with its program. MSE anticipates 10-20 core faculty will be associated with the program going forward; additional faculty will be affiliated. The vote on which by-laws model will be adopted will take place on Friday, November 22. Bob assured the Admin Council that Chairs and Directors will still maintain approval authority for any faculty working with MSE.

Space for the program is being finished in SEEC/SEEL and will present an opportunity for the program to be housed together for the first time.

Teaching Quality Framework Initiative
Noah Finkelstein presented to the Admin Council on the Teaching Quality Framework Initiative (TQF). TQF facilitates departmental and campus-wide efforts to provide a richer evaluation of teaching. By enhancing evaluation the college can continually improve student learning. TQF also creates a common

campus wide evaluation approach. TQF incorporates self-study, student voice and peer review into the assessment process. Within CEAS ME is currently utilizing the TQF model and Mike Hannigan provided positive feedback on the process, specifically the utilization of peer review in the process. Noah shared detailed materials with the Admin Council and asked them to contact him with any questions once they had time to review them.

Bobby encouraged other departments to reach out to Noah and his team and to consider utilizing TQF. The college is providing resources such that two departments and one program can join this pathfinder effort. The college hopes that this activity will ultimately provide a more robust measure of teaching performance for use in annual evaluations and RPT.

With no further discussion or questions, the meeting was adjourned.

The next Admin Council meeting will be on Monday, December 16 at 4:00 pm.