**Expectations for Members of the External Advisory Board**

 **Electrical, Computer and Energy Engineering (EECE) Department**

**University of Colorado Boulder**

**June 2023**

*Mission: The purposes of the External Advisory Board (EAB) are: to act as an advisory body for the Electrical, Computer and Energy Engineering (EECE) Department of the University of Colorado Boulder, hereinafter referred to as the "Department"; to advise the chair, faculty, and staff on departmental programs and policies; to encourage resource development through advocacy for state and federal funding, internal campus budgeting, corporate relationships, and private gifts to benefit the department through the University of Colorado Foundation; to help develop and guide the education, outreach, and research programs of the department; to recognize achievements of alumni, faculty, and other supporters of the department; and to assist in publicity and public relations concerning the department.*

To meet these purposes and to advance the mission, vision, and values of the Electrical, Computer and Energy Engineering Department, the expectations of EAB members are to:

1. Attend the regular meeting of the EAB each academic year, or inform the IAB chairperson for the occasional meeting when attendance is not possible;
2. Be an active participant in one or more of the EAB subcommittees, *including teleconferences, meetings, or other activities held between the regular meetings;*
3. Consider providing personal philanthropic support at a personally meaningful level as one of the top charitable organizations that the Board member supports financially, setting a leadership example for potential funders and alumni;
4. Serve as a strong advocate for the University of Colorado Boulder’s College of Engineering and Applied Science, and the Electrical, Computer and Energy Engineering Department, by helping to raise funds and participating in or hosting department activities, when feasible, such as alumni, recruiting, student, and fundraising events;
5. Suggest or nominate candidates for college or university awards or membership on the EAB or other boards associated with the College or CU, or for other activities to advance the Department;
6. Serve as positive role models through interaction with students, such as mentoring individual students, speaking in classes or at student events, or hosting student interns or projects.

**Certification**

I have received and am prepared to undertake these responsibilities and expectations of serving on the Electrical, Computer and Energy Engineering Industrial Advisory Board. If circumstances prevent me from fulfilling one or more of the expectations, I will inform the Chair so that we may discuss how best to proceed with my contributions to the department.

 Name (please print) Signature Date & Term of Appointment