


ECEE Room Scheduling Requests - Bookings Only Available to ECEE Faculty, Students, and Staff

Who Books What?

ECEE Front Desk	ECEE-enroll@colorado.edu	Lori's Form
Meetings requested by faculty for research / group meetings	ECEE courses	ECEE PhDs booking comps exam or defense
Meetings requested by staff for department business	ECEE course office hours	ECEE MS Thesis students booking defense
	Extra exam time / make-up exams	Thesis students booking practice spaces
	Review sessions for ECEE courses	

Rooms We Book

ECEE Front Desk	ECEE-enroll@colorado.edu
ECEE Conference Rooms: 1B55D and 1B45 - 1B55D may only be booked by faculty and staff. It is not meant for student meetings.	Office Hour Spaces: SRC, Grad Lounge, ECEE 1B32, ECEE 265, ECEE 281, ECEE 287, ECEE 128
Engineering Center - North Wing: ECNW 148, 152, 146, 154, 150A, ECNT 114, ECNT 312 - ECES 116 - DLC 1B70	ECEE-enroll works directly with the Registrar to reserve additional classroom spaces as needed.

Places You Can Book Directly

EMS: Book a room for a meeting, presentation or study group through ems.colorado.edu . <div style="text-align: center;">  </div>	ITLL Group Study Rooms: https://itlp.colorado.edu/reserve_gsr/ <div style="text-align: center;">  </div>	Study Spots: https://www.colorado.edu/students/find-your-study-spot <div style="text-align: center;">  </div>
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