



# Conference on World Affairs

UNIVERSITY OF COLORADO **BOULDER**

**UNAPPROVED**

## **BOARD MEETING MINUTES**

**January 1, 2019, 8:30 - 10:00 am, IBS 401**

**CWA Board Present:** Charlene Coutre, Tracy Ferrell, John Griffin, Laurie Hathorn, Tina Marquis, and Shelly Miller

**Absent:** Bruce Fredrickson, Emily Volk, and Tom Zeiler

**Attendees:** Peter Spear (Board Observer) and Katie Grady (Conference Coordinator)

**Minutes prepared by:** Katie Grady

### **I. Preliminaries**

- a. No Public Comment

### **II. Administrative Matters**

- a. Approval of 12/14/18 Board Minutes
- b. Spring Semester Board Meeting Dates
  - i. Office to revisit calendar with 90 minute blocks

### **III. Old Business**

- a. CWA Diversity Practices
  - i. Committee: Tracy Ferrell, Shelly Miller, Emily Volk, and John Griffin
  - ii. First meeting set for Wednesday, January 16th
  - iii. Proposal: Add Margaret Hollingsworth to the committee
  - iv. Board Idea: Invite someone with historical knowledge to committee dependent on scheduling availability
  - v. Committee's proposal to be run through General Counsel's office
- b. Announcement of Board Elections
  - i. Office to announce openings at the end of January
    - 1. Via newsletter, website, and by Program Chair announcement
  - ii. 2 Community Seats (no restrictions) and Tracy Ferrell's University Seat

### **IV. New Business**

- a. Strategic Planning Report
  - i. The 15-20 year CWA Vision will remain the same, but the 3-5 year CWA Mission is being revisited.
  - ii. John Griffin and Michael Murray will meeting to set structure of the Strategic Planning Discussions (by CWA Topics or by the traditional Mission/Values/Goals)
    - 1. Topical structure allows for stakeholder input and a focused conversation

- iii. Alan Culpepper has prepared a “CWA 101” document to present that will allow a fact-based starting point for the committee’s differing CWA exposures
  - iv. Considerations for the Strategic Planning Committee:
    - 1. Set new overarching goals and then break into topical conversations for defining the objectives.
    - 2. Set dates for topical conversations and have Mike contain the conversations to the specific meeting agenda
  - v. Mike Murray will plan to attend future Board Meetings
- b. Proposal to Amend CWA Community/Program Chair Structure (handout)
- i. Current Structure:
    - 1. Program Chair
      - a. Appointed by Community Chair
      - b. Reporting structure is uncertain
      - c. Does not sit or observe Board Meetings
      - d. Runs Program Committee
    - 2. Community Chair
      - a. Elected by Program Chairs
      - b. Externally facing
      - c. Sits and Votes on the Board
  - ii. Proposed Structure:
    - 1. Program Chair
      - a. Elected by Program Chairs
      - b. Collaborative Meetings with Community Chair & Faculty Director
      - c. Non-voting Board Member
      - d. Runs Program Committee
    - 2. Community Chair
      - a. Nominating Committee proposes Chair to Chancellor
      - b. Joins Faculty Director in meetings with the Chancellor
      - c. Externally facing
      - d. Sits and Votes on the Board
  - iii. Reasoning for Proposal:
    - 1. One Community/Program Chair position is too much of a workload
    - 2. Current Program Chair feels the position should be elected by the Program Sub-Committee Chairs
    - 3. Allows for consideration of a more external (lesser known to committee) Community Chair
  - iv. Issues with the Proposal:
    - 1. Selection of Community Chair - options:
      - a. Nominating Committee proposal for Chancellor approval
      - b. Nominating Committee proposal for Board approval
      - c. Nominating Committee proposal for Program Chair election
    - 2. Representation of the Volunteers on the board - options:
      - a. Community Chair as voting seat, Program Chair as observer
      - b. Program Chair as voting seat, Community Chair as observer

- c. Add two additional voting seats to the Board (one Community seat and one University Staff seat) and then both the Program Chair and Community Chair have voting seats
- 3. Nominating Committee Composition – options:
  - a. CWA Board Chair, the CWA Faculty Director, a current or former CWA Community Chair, the student member of the Board, and a Subcommittee Chair not sitting on the Board
  - b. Include additional Program Chairs on the Nomination Committee
- v. Board Recommendation
  - 1. All in favor of splitting the Community Chair position into these two roles
  - 2. Study the Proposal (how roles chosen and board voting abilities)
  - 3. Postpone vote until next month
  - 4. Solicit feedback from Committee and Community members
  - 5. Decision to be a 1-year trial

**V. Upcoming Dates**

- a. Planning Saturday – January 26<sup>th</sup>, 2019
- b. February Board Meeting – TBD

**VI. Meeting Adjourned at 10:00 AM**