

# CU Upward Bound Program

## Summer 2018 Employment

### -Resident Advisor-

**Job Description:** Resident Advisors (RAs) are responsible for ensuring the wellness and overall positive experience of CUUB summer participants. RAs act as CUUB's first-responders when it comes to interfacing with the students; they spend the most time working with students in an interpersonal capacity of all CUUB summer staff. RAs therefore serve a critically important role in CUUB, especially with respect to: building strong relationships among program participants, dispersing vital information from CUUB Directors to the students, and ensuring the safety and whereabouts of participants at all times. RAs are vital role models in the CUUB family and must model the CUUB core values at all times. Each RA is responsible for overseeing 12-14 low-income/first-generation high school students from Native American reservation communities.

**Duties and Responsibilities:** CUUB students are in classes from 9:00 a.m. to 4:00 p.m. every weekday. *RAs are expected to be on duty from 3p.m. until 8 a.m. Monday through Thursday, and are also expected to attend daily (mid-morning or afternoon) staff meetings.* Each RA receives one night off every seven days, in rotation after the first week. Students do not go home for weekends, so advisors are on duty for 24 hours Friday - Sunday.

#### **Mandatory Qualifications:**

Applicants must:

- have completed at least one year of college
- have a valid driver's license
- pass University required background check
- attend a mandatory week long orientation before student arrival
- enact the CUUB mission, vision, and core values throughout the summer, as employees of the CUUB program, as colleagues to their fellow RAs, and as role models for CUUB participants (Visit <https://www.colorado.edu/cuub/about/mission-vision-values> to read about our mission, vision, and values)

#### **Preferred Qualifications:**

The ideal applicant will:

- have experience in youth work (advising or mentoring students)
- have an educational/lived experience that reflects that of CUUB students
- have experience working as a part of a team

**Compensation:** \$2,750, plus room and board.

**Dates of Employment:** June 3, 2018 - July 22, 2018

**Incomplete or late applications will not be considered.**

Inquiries should be directed to:

Héctor Ramírez, Assistant Director  
(303) 492-2884  
Hector.Ramirez@Colorado.edu

# RESIDENT ADVISOR APPLICATION

**FOR NEW AND RETURNING RAs:**

PLEASE PRINT OR TYPE. RETURN APPLICATION *WITH A CURRENT RESUME* by **December 31, 2017.**

NAME: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

DOB: \_\_\_\_\_ SSN: \_\_\_\_\_ GENDER: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

EDUCATION: List schools attended (high school, other colleges, vocational schools), dates attended, major/minor, and GPA

If you are interested in taking on additional responsibilities as an Instructor Assistant for the program please indicate which content area you would feel you could help: \_\_\_\_\_

**FOR NEW RAs ONLY:**

PLEASE ANSWER THE FOLLOWING QUESTIONS ON SEPARATE PAPER:

1. Why do you want to be a part of the CUUB Program? What can you contribute to the program, the students, and your fellow RAs?
2. A large part of serving as a Residential Advisor is being a role model. What does the term "role model" mean to you? How will you be a role model for our students? How will your status as a role model carry over into your interactions with your fellow RAs?
3. The CUUB program's Core Values are: family, accountability, resiliency, leadership, balance, gratitude, and love. Visit our website to read more about these values, then describe an activity you could do with your RA group to underscore one or more of those values with your students.
4. Provide examples of leadership roles you have undertaken. Describe what you learned from those experiences and how you can apply that to your position at CUUB.
5. Please provide any additional information you think will be useful in evaluating yourself as an applicant for this position.