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SOAC Agenda and Meeting Minutes

September 23rd, 2026, 5:00-8:15 pm

- I. Call to order
 - A. Meeting is called to order at 5:08 PM
- II. Roll call
 - A. Present: Ghlyah, Tejas, Drew, Ella, Katherine, Freya, & Gabby
 - B. Absent: Bridget
- III. Approval of Agenda
- IV. Food Operational Requests
- V. New Business
 - A. 5:15 PM: CU Trombone Society
 1. *Funding Request Title: Operations - Books and Food for Meetings - Fall 2026*
 - a) Requesting \$1000
 - (1) Speaker/Performer Fees - \$1000
 - b) Presentation Notes:
 - (1) CU Trombone Society requested funding to bring John Sipher, principal trombonist of the Colorado Symphony Orchestra, to campus for a guest performance and masterclass. Sipher would hold a recital and a one-hour masterclass in the music hall during the same evening. Both events would be open to the public. Of the \$1,000 request, \$800 would support the recital and \$200 would support the masterclass.
 - c) Questions:
 - (1) How does the organization advertise?
 - i. The organization's membership primarily consists of members of the trombone studio, as well as students from the marching band.

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(2) How many people does the organization anticipate attending?

- i. Approximately 40-50 people from the trombone studio are expected to attend, with additional attendance anticipated beyond the studio.

(3) Is the recital free to attend?

- i. Yes, tickets to the recital will be free.

(4) How will the organization advertise to people outside of the music program?

- i. The organization plans to advertise to the entire marching band.

(5) What does a typical meeting look like?

- i. The organization participates in a weekly studio with the trombone professor, during which club members also perform for one another.

d) Discussion:

(1) A board member stated that the recital would be a strong opportunity that advances the organization's mission.

(2) The board discussed whether the organization might be able to decrease the cost through connections with professors in the College of Music.

(3) A board member noted that the requested cost is relatively inexpensive compared with other performers and that the opportunity could support student skill development.

(4) The board agreed that the requested performer fee appeared reasonable.

e) I move to approve CU Trombone Society for their total requested amount of \$1000 | Grace

(1) 2nd | Drew

(2) 7:0:0

(3) APPROVED

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B. 5:30 PM: American Institute of Chemical Engineers

1. *Funding Request Title: Travel- 2026 Annual AIChE Student Conference/Poster Competition - November 6-9, 2026*

a) Requesting \$3000

(1) Travel - \$3000

b) Presentation Notes:

(1) The American Institute of Chemical Engineers is a student chapter of the national organization for chemical engineers. The organization provides students with professional development opportunities and is open to anyone in the student body. It also brings industry professionals and CU Boulder faculty members into its programming. The funding request would support student attendance at the national conference in Minneapolis in November. Students will compete in a poster competition while also participating in professional development and networking opportunities. The organization stated that conference attendance benefits CU Boulder by providing an opportunity to showcase university research. Attending students will also network with other student chapters, industry professionals, and graduate school faculty. Students are initially selected through acceptance of their research abstracts by the conference. Five students from among those accepted will then be selected by the organization's board to attend.

c) Q&A:

(1) Can board members be selected to attend?

- i. Board members can be selected, but the remainder of the response was not recorded.

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(2) How does the organization eliminate bias in the selection process?

- i. The organization stated that the technical language used in the research can create a barrier that makes it difficult to identify whose research is being reviewed.

(3) What is the blinding process used in the application?

- i. The form does not capture individual names.

(4) What is the student poster competition?

- i. Undergraduate students from across the United States present posters related to their research. Posters are divided into categories, and an overall prize is also awarded.

(5) How does the organization advertise to students outside of chemical engineering?

- i. The organization sends emails to faculty throughout the chemistry department, places posters around academic buildings, and uses word of mouth.

(6) What does a typical meeting look like?

- i. Programming ranges from officer meetings and all-member meetings to presentations from industry speakers, tours of industrial plants, résumé workshops, social nights, and events such as Puppies on the Lawn.

(7) Will students who attend the conference share what they learned with general members?

- i. Yes. Attendees present their conference experiences during a general meeting.

(8) Did the presenter dress in business casual specifically for the board presentation?

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- i. Yes. The presenter stated that classes ended early, allowing time to go home and change before the presentation.

d) Discussion:

- (1) The board questioned why the Chemical Engineering Department was not paying for the conference.
- (2) A board member noted that the department may already be funding a portion of the expenses while also acknowledging current financial constraints.
- (3) The board stated that the organization's selection process appeared fair because of its efforts to make the process blind.

- e) I move to approve American Institute of Chemical Engineers for their total requested amount of \$3000 | Drew

(1) 2nd | Grace

(2) 7:0:0

(3) APPROVED

C. 5:45 PM: Friends of Doctors Without Borders at CU Boulder

1. *Funding Request Title: Event- American Red Cross X Friends of Doctors Without Borders Blood Drive - October 9, 2026*

- a) Requesting \$254.50

(1) Parking - \$40

(2) Space Rental - \$214.50

- b) Presentation Notes:

- (1) Friends of Doctors Without Borders at CU Boulder was established during the previous fall semester. The organization hosts volunteer-focused events and fundraises for its parent organization, Doctors Without Borders. The organization plans to host a blood drive in partnership with the American Red Cross. The funding request includes a

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reservation for the Ice Rink Overlook and two parking passes for American Red Cross personnel. The American Red Cross will provide the necessary equipment and staffing. The organization seeks to increase awareness of Doctors Without Borders and provides opportunities that are relevant to pre-medical students while remaining open to students outside of pre-medical majors. The organization also partners with various health-related nonprofit organizations.

c) Q&A:

(1) What does a typical meeting look like?

- i. The organization meets every other Tuesday. Meetings generally include an activity related to a service project. For example, members have made bracelets for a children's hospital. The organization also hosts student mixers focused on community building.

d) Discussion:

(1) A board member stated that the blood drive supports a strong cause and helps make blood more accessible.

(2) The board also noted that the Recreation Center is a good location for the event.

e) Move to approve Friends of Doctors Without Borders at CU Boulder for their total requested amount of \$254.50 | Tejas

(1) 2nd | Grace

(2) 7:0:1

(3) APPROVED

D. 6:00 PM: Student Organ Donation Advocates

1. *Funding Request Title: Branded/Promotional Items*

a) Requesting \$1000

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(1) Branded/Promotional Items - \$1000

b) Presentation Notes:

(1) Student Organ Donation Advocates, also known as SODA, is affiliated with a nonprofit organization and advocates for organ donation. The organization works to encourage more people to register as organ donors and increase awareness of organ donation. The organization requested funding for branded merchandise intended to increase awareness and incentivize member participation.

c) Q&A:

(1) Does the sweatshirt request include 30 sweatshirts, and is the listed price correct for that quantity?

i. Yes. The requested price is for 30 sweatshirts.

(2) What does a typical meeting look like?

i. Individuals involved in organ donation speak to members. Speakers include organ donors and organizational representatives who discuss recipients and explain the donation process. Meetings also provide time for questions and answers.

(3) How many active members does the organization have?

i. The organization has 15 active members.

(4) Why is the organization ordering 30 sweatshirts if it has 15 active members?

i. The organization wants to have additional sweatshirts available for future years.

(5) Where will the sweatshirts be stored?

i. Executive board members will store them.

(6) How will the sweatshirts be distributed?

i. The organization plans to host a larger event at the end of the semester and provide sweatshirts to

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members who have met established membership requirements.

(7) Why is the organization requesting \$1,000?

i. The organization included additional funding as a cushion in case the price changes.

d) Discussion:

(1) A board member questioned whether the organization needed 30 sweatshirts given its current membership and suggested funding approximately 20 instead, with the option to request additional funding during the following semester.

(2) The board discussed whether the per-item rate was reasonable but noted that, even if the full quantity were supported, the additional funding cushion could be reduced.

(3) A board member also noted that the organization currently has only 15 active members and suggested determining member sizes before placing the order.

(4) The board determined that \$875 appeared to be a reasonable funding amount.

e) Move to approve Student Organ Donation Advocates for their total requested amount of \$875 | Ella

(1) 2nd | Drew

(2) 8:0:0

(3) APPROVED

E. 6:15 PM: Graduate Creative Writing Collective

1. *Funding Request Title: Event - 2nd Year MFA Reading Series - February 12, 2027*

a) Requesting \$611

(1) Space Rental - \$591

(2) Printing - \$20

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b) Presentation Notes:

(1) The Graduate Creative Writing Collective focuses on professional development and creative writing. Although the organization primarily serves graduate students, it also provides programming for undergraduate students. The organization brings authors to campus for readings. The proposed event is part of that programming and will be open to the public. The organization hopes the event will increase awareness of the club and share literary knowledge with the broader campus community. The event will take place in February. The organization requested funding to reserve the Dairy Arts Center, which requires reservations further in advance. The theater accommodates approximately 60 people and operates a ticketing system that will allow the organization to track attendance. The Dairy Arts Center will also advertise the event. The funding request includes posters to advertise the event on campus.

c) Q&A:

- (1) How many people does the organization expect to attend?
 - i. The organization would ideally like to fill all 60 seats. Based on previous attendance and planned advertising in classes, it anticipates at least 30 attendees.
- (2) Will the organization advertise to language departments?
 - i. Yes. The organization has connections with Russian professors and within the Spanish Department.
- (3) What is the primary advertising plan?
 - i. The organization plans to use posters, emails to departments, word of mouth through classes taught by master's students, and advertising provided by the Dairy Arts Center.

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d) Discussion:

(1) The board stated that the funding request appeared reasonable and appreciated that it covered several needs associated with the event.

e) Move to approve Graduate Creative Writing Collective for their total requested amount of \$611 | Tejas

(1) 2nd | Grace

(2) 8:0:0

(3) APPROVED

F. 6:30 PM: Buffalo Country Swing

1. *Funding Request Title: Love Your Dance Guest Instruction - October 12, 2026*

a) Requesting \$350

(1) Speaker/Performance Fees - \$350

b) Presentation Notes:

(1) Buffalo Country Swing requested funding to bring guest instructors to teach lessons at an event. The guest instructors will teach both the organization's instructors and general club members. The event is intended to bring members together while providing opportunities to learn and grow. The request would support two instructors: one lead instructor and one follow instructor, at \$175 per instructor. The instructor-focused lesson will take place from 6:00-7:00 PM, followed by the general club lesson from 7:00-8:00 PM.

c) Q&A:

(1) Outside of this event, what does Buffalo Country Swing do?

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- i. The organization teaches beginner and intermediate country swing lessons and is open to all CU students.

(2) How many people participate in the organization?

- i. Attendance averages approximately 30 and can reach approximately 90 people. The organization's Instagram has approximately 900 followers, and its GroupMe has more than 1,000 members.

(3) How will the event be advertised?

- i. Instagram is a major advertising platform, and word of mouth has also been successful. The organization held a similar event the previous year that was highly successful. Members will also be reminded about the event during meetings leading up to it.

d) Discussion:

- (1) A board member described the event as a fun opportunity and a valuable way for members to learn more about the art form.

e) Move to approve Buffalo Country Swing for their total requested amount of \$350 | Bridget

(1) 2nd | Ghlyah

(2) 8:0:0

(3) APPROVED

G. 6:45 PM: Colorado Homeless Assistance with Medicine Program

1. *Funding Request Title: Event - Blanket Making - September and October Fall 2026*

a) Requesting \$509.35

(1) Parts/Materials/Supplies - \$509.35

b) Presentation Notes:

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(1) The Colorado Homeless Assistance with Medicine Program requested funding for a blanket-making event. The organization has held this event previously and described it as both a relaxed social activity and a service opportunity. Meetings are open to everyone, and the organization's mission is to provide service-oriented opportunities and professional development. One of its signature activities involves walking around Boulder and providing assistance to people experiencing homelessness. The organization includes students from across campus. Its events are held on campus and do not require technical skills or transportation. At the proposed event, participants will create tie blankets that will later be distributed during other service activities. The organization is also considering purchasing its own scissors.

c) Q&A:

(1) How does the organization advertise?

- i. The organization has a large email list and conducts outreach through The CUBE, the Office of Pre-Health, Instagram, GroupMe, and word of mouth.

(2) Has the organization considered using rotary cutters?

- i. The organization stated that it would look into that option.

(3) The board informed the organization that NRHH is also interested in collaborating on blanket-making activities.

- i. The organization stated that it would appreciate receiving NRHH's email address.

d) Discussion:

(1) The board provided the organization with the NRHH email address: nrhh@colorado.edu.

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(2) The board also referenced an Amazon link for a rotary cutter as a potential option. ([Rotatry Cutter](#))

(3) A board member stated that the organization appeared valuable and expressed support for its mission.

e) Move to approve Colorado Homeless Assistance with Medicine Program for their total requested amount of \$509.35 | Tejas

(1) 2nd | Gabby

(2) 8:0:0

(3) APPROVED

H. 7:00 PM: CU Mahjong Club

1. *Funding Request Title: Event - Fall Mid-Semester Mahjong Tournament - October 8, 2026*

a) Requesting \$450

(1) Food - \$261

(2) Gifts/Awards/Prizes - \$189

b) Presentation Notes:

(1) CU Mahjong Club teaches students how to play Mahjong and provides opportunities for members to play together. The organization currently owns seven Mahjong sets but would like additional sets to accommodate its average attendance of approximately 40 people. The organization stores its materials at the Center for Community and Culture and also expressed a need for a wagon to transport Mahjong sets around campus. Additional requested items include snacks and tablecloths to protect tables during play. The organization also requested funding to support its tournament. The tournament is intended to encourage members to improve their skills while maintaining an inclusive environment for players of all skill levels. Approximately 40 people are expected to attend.

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Competitions are hosted in the Abrams Lounge in partnership with the Center for Community and Culture, which has also successfully assisted with advertising. The organization plans to provide prizes to tournament winners, including LEGO sets, stickers, Mahjong sets, and other Mahjong-related prizes. It also plans to obtain catering from Pony M Cake and a local Asian bakery.

c) Q&A:

(1) Does the organization expect approximately 40 attendees?

- i. The organization stated that the competition lasts approximately two hours and 30 minutes and that it has learned from previous events how to facilitate tournaments more effectively.

(2) Where are the organization's materials stored?

- i. The Center for Community and Culture stores the organization's materials.

(3) The board informed the organization that raffles are not permitted on campus and recommended structuring the items as door prizes or tournament prizes instead.

- i. The organization agreed to adjust its plans accordingly.

(4) Will all prizes be distributed at the same event?

- i. The organization stated that most likely would be, although some prizes may be saved for future use.

(5) How will the organization advertise?

- i. Advertising will occur through the Center for Community and Culture, the organization's Discord server, and posters around campus.

d) Discussion:

(1) The board stated that the organization meets the applicable prize funding limits.

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(2) The board also noted the organization's high attendance and apparent popularity.

e) Move to approve CU Mahjong Club for their total requested amount of \$450 | Gabby

(1) 2nd | Bridget

(2) 8:0:0

(3) APPROVED

I. 7:15 PM: CU Mahjong Club

1. *Funding Request Title: Operations - Mahjong Equipment and Meeting Food - Fall 2026 - SOAC*

a) Requesting \$760

(1) Food - \$500

(2) Parts/Materials/Supplies - \$260

b) Presentation Notes:

(1) CU Mahjong Club teaches students how to play Mahjong and provides opportunities for members to play together. The organization currently owns seven Mahjong sets but would like additional sets to accommodate its average attendance of approximately 40 people. The organization stores its materials at the Center for Community and Culture and also expressed a need for a wagon to transport Mahjong sets around campus.

c) Q&A:

d) Discussion:

(1) The board stated that the requested items appeared necessary and would provide more students with opportunities to participate in Mahjong.

e) Move to approve CU Mahjong Club for their total requested amount of \$760 |

(1) 2nd | Ghlyah

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(2) 8:0:0

(3) APPROVED

J. 7:30 PM: CHEMunity

1. *Funding Request Title: Event - CHEMunity Halloween Party - October 30, 2026*

a) Requesting \$535

(1) Gifts/Awards/Prizes - \$75

(2) Food - \$440

(3) Parts/Materials/Supplies - \$20

b) Presentation Notes:

(1) CHEMunity is a graduate student-run organization within the Department of Chemistry. Its purpose is to host events for the department and build community. The organization hosts coffee hours to connect members of the department, research poster sessions to promote research opportunities, and seasonal parties. The funding request would support a Halloween party featuring food and a costume contest. The organization stated that the event provides an opportunity to bring the entire department together. Approximately 50-60 people attended the event the previous year.

c) Q&A:

(1) Can the cups and plates be compostable?

i. The organization typically purchases supplies from Costco and selects the eco-friendly option.

(2) How many people attend the organization's monthly meetings?

i. Approximately 10-12 people generally attend coffee hours.

(3) Is the organization open to people outside of the chemistry community?

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- i. Yes. The organization is open to everyone and stated that it is receptive to ideas for advertising beyond the Chemistry Department.
- (4) The board clarified that an event request must be open to all CU Boulder students and promoted to all CU Boulder students. The organization was strongly encouraged to publicize the event beyond the Chemistry Department.
- d) Discussion:
 - (1) A board member suggested that the organization put posters in other academic buildings and advertise the event through Buff Connect and social media.
 - (2) A board member expressed a desire for a way to confirm that the organization would expand its advertising.
 - (3) Another board member stated that expanding outreach would not require significant effort from the organization.
 - (4) The board ultimately stated that the request appeared reasonable, aligned with the organization's goals, and presented no additional significant concerns.
- e) Move to approve CHEMunity for their total requested amount of \$535 | Tejas
 - (1) 2nd | Grace
 - (2) 8:0:0
 - (3) APPROVED**

K. 7:45 PM: Grand Canonical Ensemble

1. *Funding Request Title: Event - Classical concert - November 20, 2026*

- a) Requesting \$464.80
 - (1) Food - \$164.80
 - (2) Space Rental - \$300
- b) Presentation Notes:
 - (1) Grand Canonical Ensemble originated within the Department of Physics and provides a musical outlet for

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physics students. Participation has expanded to include students from across the university, and the organization is a no-cut ensemble. The organization focuses on bringing students together to pursue music. It traditionally holds a concert once per semester, but due to its growth, it now holds two concerts: one focused on classical music and another focused on folk, pop, and rock. The classical concert is planned for the South Mennonite venue and has developed into a traditional event for students in the science departments. The concerts are open to everyone. The requested funding would cover rental of the venue and refreshments for attendees.

c) Q&A:

(1) Does the organization accept all instruments?

- i. The organization accepts anyone who attends. The classical group currently has a large number of string musicians.

(2) How does the organization advertise to the student body?

- i. The organization is working to improve its advertising. Current outreach includes department email lists distributed through department heads and word of mouth. The organization also plans to increase its use of posters.

(3) Since the event is happening off campus and on the Friday before fall break, how will the organization encourage attendance?

- i. The organization plans to place additional posters throughout academic buildings and advertise the event through Buff Connect.

(4) Why is the event being held off campus?

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- i. Many campus venues with pianos are reserved far in advance. The organization also stated that access to the music building is limited for organizations that are not affiliated with the College of Music.
- d) Discussion:
 - (1) A board member noted that they had not initially considered that the event occurs on the Friday before fall break and referenced a student fee regulation prioritizing groups and activities held on campus.
 - (2) The board noted that the organization is a strong, no-cut group.
 - (3) The board also recognized that the organization's focus is on making music and building community.
- e) Move to approve Grand Canonical Ensemble for their total requested amount of \$464.80 | Bridget
 - (1) 2nd | Tejas
 - (2) 8:0:0
 - (3) APPROVED**

VI. Old Business

A. CU Quiz Bowl

- 1. *Funding Request Title: Operations: food, high school reading material, college reading material - Fall 2026*
 - a) Requesting \$960
 - (1) Food - \$500
 - (2) Parts/Materials/Supplies - \$460
 - b) Liaison Presentation:
 - (1) CU Quiz Bowl had explained that the organization had already cycled through much of the freely available material. The organization stated that Quiz Bowl material

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becomes outdated over time and that newer material would provide additional value to members.

c) Discussion:

- (1) A board member questioned the need for new materials because the organization is not currently competing.
- (2) Another board member noted that member retention should also be considered, as members may become tired of repeatedly using the same materials.
- (3) The board discussed partnerships with local high schools as a potential opportunity to strengthen the organization.
- (4) A board member stated that the request appeared reasonable and noted that the organization did not appear to anticipate requesting funding for the same materials the following year. The board also suggested encouraging the organization to explore a partnership with Boulder Valley School District.

d) Move to approve CU Quiz Bowl for their total requested amount of \$960 | Ella

- (1) 2nd | Drew
- (2) 8:0:0

(3) APPROVED

B. Democracy Matters

1. *Funding Request Title: Operational - food for meetings, promotional items, general supplies - Fall 2026 - SOAC Request*

a) Requesting \$961.97

- (1) Branded/Promotional Items - \$295.80
- (2) Printing - \$50
- (3) Advertising (canva-pro membership) - \$54
- (4) Food - \$476.41
- (5) Parts/Materials/Supplies - \$85.76

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b) Liaison Presentation:

- (1) The Environmental Center charges RSOs to use its materials. Therefore, the organization would incur costs for the requested cleanup materials regardless of whether they were obtained through the Environmental Center.

c) Discussion:

- (1) A board member stated that the request continued to appear reasonable and that there were no remaining significant concerns.

d) Move to approve Democracy Matters for their total requested amount of \$961.96 | Ella

- (1) 2nd | Grace

- (2) 7:0:0

(3) APPROVED

C. 7:15 PM: CU Zen Collective

1. *Funding Request Title: Operational - Seating, promotional items, registration fee - Fall 2026*

a) Requesting \$785

- (1) Branded/Promotional Items - \$385

- (2) Registration - \$400

b) Presentation Notes:

- (1) CU Zen Collective no longer wants funding for the meditation cushions included in its previous request.
- (2) The organization instead requested additional stickers. It was also reported that six people attended the organization's previous retreat.

c) Discussion:

- (1) The board questioned whether the organization needed the requested quantity of stickers.

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(2) A board member noted that the stickers could be used for advertising but questioned whether the quantity was necessary given that the organization has approximately 50 active members.

(3) The board ultimately identified no major concerns with the revised request, although some concern remained regarding the quantity of stickers.

d) Move to approve CU Zen Collective for their total requested amount of \$785 | Tejas

(1) 2nd | Owen

(2) 8:0:0

(3) APPROVED

VII. Officer's Reports

A. Chair

B. Vice Chair

C. Advisor

D. Late roll call

VIII. Adjournment 7:57 PM