



Student Government

UNIVERSITY OF COLORADO **BOULDER**

2023-24 Director of Legal Affairs Job Application

Dear applicant,

The Director of Legal Affairs is responsible for managing the CUSG Executive Branch's legal and policy work, including: understanding CUSG's governing documents and legal precedent, working with the Executives on document revisions, creations, reviews, and compliance, managing audit mandated tasks and trainings, acting as the Executive branch liaison to the Legislative Council and Appellate Court, attending Legislative Council and monitoring legislation for potential legal impacts, represent the Executive branch as lead counsel in proceedings before the Appellate Court, and leading CUSG's legislative affairs lobbying efforts by co-charing the Legislative Affairs Commission, assisting with the planning of CUSG's lobbying day(s) in the spring, acting as CU Student Government's liaison to the Boulder Community by working to improve relations between students, Boulder businesses, and Boulder residents, working with the Executives to utilize elections grant funding for campus elections advocacy, and maintaining weekly office hours.

Qualifications for this position include but are not limited to: a passion and desire to serve fellow students, exceptional interpersonal skills such as communication, teamwork, facilitation and leadership, strong organizational skills, exceptional negotiation and verbal & written communication skills, experience with CUSG governing documents and processes preferred, knowledge of and passion for working within the municipal, state, regional, and federal legislative process, comprehensive understanding of legislative jargon and formatting. A comprehensive understanding of CU Student Government is preferred but not required.

Applications will be reviewed as they are received, and you will be contacted by the Tri-Executives for interviewing if qualified. Please feel free to reach out to any of the executives with any questions or concerns.

COMPLETED APPLICATIONS AND RESUMES SHOULD BE SENT TO:

President.Aguijosa@colorado.edu President.Bretholtz@colorado.edu President.Cromwell@colorado.edu

Applicant Information	
First Name	Last Name
Email Address	Are you planning to study abroad this spring? <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Not Sure
Dates Available for Interview (indicate virtual/in-person)	Pronouns

CUSG supports and contributes to creating and sustaining a diverse, multicultural, socially just and inclusive campus climate by learning about, recognizing and honoring the diverse backgrounds, histories, identities and life experiences of all our students. We strongly encourage applicants of all backgrounds to apply. Please share any accommodation requests for interviews with this application email.

Year in School	Major & Minor	Phone Number
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Signature	Date
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Why are you interested in this position?

What prior experience do you have that prepares you for this position?

What do you bring to the work environment?

How do your passions contribute to this role and to CU Student Government?

What other student groups or off-campus groups are you involved in?

How do you manage conflict?