



Student Government

UNIVERSITY OF COLORADO **BOULDER**

2023-2024 SOAC Chair Job Application

Dear applicant,

The Student Organization Allocations Committee Chair acts as the direct supervisor of the Student Organization Allocations Committee including but not limited to the following roles: hiring, supervising, and training all Student Organization Allocations Committee Board Members, acting as the initial point of contact for all student organizations requesting allocations, facilitating Student Organization Allocations Committee allocation hearing, monitoring the budget and expenditures of the Student Organization Allocations Committee in a fiscally responsible manner, facilitating all Student Organization Allocations Committee in a fiscally responsible manner, and facilitating the creation of Student Organization Allocations Committee continuity documentation. The SOAC chair also prepares SOAC quarterly reports in a timely manner to present to the Finance Board and prepares a sound annual budget for SOAC, allowing the next board to function to its fullest ability. In addition, the chair is required to maintain weekly office hours, attend campus events representing CUSG and attend all CUSG-affiliated meetings.

Applications will be reviewed as they are received, and you will be contacted by the Chief of Staff for interviewing if qualified. Please feel free to reach out to the Chief of Staff with any questions or concerns.

COMPLETED APPLICATIONS AND RESUMES SHOULD BE SENT TO:

cusg.chiefstaff@colorado.edu

Applicant Information	
First Name	Last Name
Email Address	Are you planning to study abroad this spring? <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Not Sure
Dates Available for Interview (indicate virtual/in-person)	Pronouns

Year in School	Major & Minor	Phone Number
Signature		Date

Why are you interested in applying for this position?

What prior experience do you have that will contribute to this position?

What does your ideal work environment look like?

How would your passions contribute to your work in this position?

What are some of the main events, both on campus and in Colorado, that you foresee affecting students in this upcoming year?

What other student groups or off-campus groups are you involved in?