UCMC UCMC

Loan Policy

Entomology Section University of Colorado Museum 265 UCB Boulder CO 80309-0265

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Loan forms

Please sign and return the <u>white</u> copy upon receipt and inspection of specimens noting the condition of the specimens.

Return the <u>blue</u> copy when the specimens are returned.

The green copy is for your records.

Student loans are usually made to the sponsoring professor, who will then be expected to accept full responsibility for the specimens.

The borrower should acknowledge the loan in any publication(s) based in whole or in part on the material borrowed from the University of Colorado, and we request reprints of any such publications.

Most specimens are loaned for a period of 1 to 2 years with extensions negotiable on an individual basis. A minority of duplicate specimens identified by the borrower may be retained, pending the approval of our Curator. We request that such retentions be part of and exchange of equal benefit for the University of Colorado Museum's Entomology Collection when possible. We also request that determination labels with the determiner's name be placed on each specimen examined.

Types are normally loaned for a period of three months. All borrowed types and all holotypes, allotypes and a majority of paratypes newly designated from University of Colorado material must be returned. Types should be returned by registered mail or through traceable overnight companies such as Federal Express.

Please do not return any specimens during the month of December.

Dr. M. Deane Bowers, Curator Ms. Virginia Scott, Collections Manager