

# Computer Science Graduate Program/Independent Study Agreement

**Student ID**

**Student Name**

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**CU Email Address**

**Major**

**Degree Pursuing**

**Cumulative GPA**

**Previous # of  
Independent Study  
hours earned**

**Semester (Fall/Spring/  
Summer) Year**

**Faculty member**

**Credit Hours (1-6)**

**Describe goals/work  
of the proposed IS**

**Time line for  
completion of the  
work (indicate any  
specific assignments,  
dates when specific  
elements are to be  
finished**

**List of reference  
materials to complete  
the work**

**Method of conducting  
the work (for example,  
research & reading,  
written report)**

**Method of evaluation  
(final paper, report,  
publication)**

**AGREEMENT: By signing this, I agree to abide by the requirements stated above. Also, I verify that this independent study does not overlap significantly with a work-study, internship or any other paid work that I am undertaking, if any.**

**Student Signature**

**Date**

**Faculty Signature**

**Date**

**Grad Advisor  
signature after adding  
the hours**

**Date**

# **Independent Study Policy and Guidelines**

## **Introduction**

Independent Study is an opportunity for students to earn academic credit for learning outside the formal class structure, under the individual direction of a faculty member. IS is provided to students as an opportunity to conduct research outside of MS thesis or PhD dissertation requirements.

### **Policies/Eligibility**

1. Graduate School allows a maximum of 7 independent study degree credits towards MS and no restriction on this number for PhD students, as long as, they meet other departmental requirements.
2. Students must have a GPA of 3.3 and above to qualify for independent study hours.
3. The student is required to complete and sign an Independent Study Agreement. This must be approved and signed by the faculty directing it and by the departmental independent study coordinator.
4. University policy states that only faculty members with appropriate graduate faculty appointment with the Graduate School may sponsor graduate Independent Study.
5. Graduate level independent study may not be used as an avenue for allowing students to take undergraduate courses in the major department. The department may require a student to take undergraduate major courses as a means of making up deficiencies, but the student should be informed that credits generated in these courses may not be counted in the minimum number required for the degree, but are included in the cumulative GPA.
6. Independent Study is to be enrolled for in the same time frame as all other courses.
7. Independent Study credit will be graded upon satisfactory completion of the project requirements as defined in the Independent Study Agreement.

## **Restrictions**

University rules do not normally allow Independent Study credit for internship experiences, work-study or hourly pay work done in departments, or for work also compensated by a salary.

## **How to Enroll**

The Independent Study may not be done retroactively. That is, the agreement for Independent Study is to be completed, signed, and approved by all parties prior to the initiation of the project, and no later than one week prior to the end of the registration period.

Fill out this form, sign, get your faculty's signature and hand this over to the Graduate Advisor to get enrolled.