One of the primary functions of General Accounting is the training we provide. We train staff to use PeopleSoft Finance and Cognos, teach chapters from The Guide, and even talk about the basics in Accounting 101. We also teach as part of the OUC-sponsored CPE for CPAs program to help CPAs and accountants stay up-to-date. These classes allow us to help out many customers at once, and allows us to meet them face-to-face.

**CPE Gearing Up for FY End**

- CPE Month End Fin Close
- Cognos for F.36
- CPE Revenue Recognition
- CPE Accruals
- Acct 101
- The Guide
- CPE Fin Stmt Review, Recon, Forecasting
- FYE Town Hall and Other Dept Trainings
- PS Fin
- New Employee Orientation
- Statement Reading Class
- Internal Sales Activities

**Number of Classes Held**

- FY13 Classes
- FY14 Classes

**Number of Hours Spent Training**

- FY13 Hours
- FY14 Hours

**CCO is core during the fiscal year end:**

- CU-Boulder Campus timeline meeting
- Organize townhall meeting
- Send 31 daily reminders to the campus about deadlines and tasks
- Assist the campus through 3 June closes
- Make final adjustments in period 998
- Assist with external audit
- Final Fiscal Year Close

Year-end is the final opportunity to make sure our financial house is in order. We work directly with campus constituents and utilize a variety of reports to ensure everything is just as it should be. This year-end effort by the entire CCO team has led to 8 years of clean audits.