



University of Colorado
Boulder

Off-Campus Equipment Re-Certification Form

All equipment that is currently off campus needs to be re-certified that it is still off campus during the biannual departmental property inventory.

CU Tag #: _____

Description of equipment: _____

- The equipment is currently off campus. (*Continue to section A.*)
- The equipment has been returned to campus. (*Continue to section B.*)

Section A.

Off-campus location: _____

Confirmed by: _____

Section B.

Date that equipment was returned to campus: _____

On-campus location (building/room): _____

Other notes and/or comments:

Departmental Property Manager

Date