# How to compare the official sponsor budget to the department's budget:

The m-Fin Revenue and Expenditure Summary has been configured with an Extra that allows for that comparison. In time, other reports will also have this capability. To run the report with the new functionality, use the following steps:

## Step 1:

In CU-Data, click on the Team Content icon and choose the Finance folder. Scroll down to the **m-Fin Revenue and Expenditure Summary** report and click the hyperlink.

## Step 2:

After setting your parameters on the prompt page (date range, SpeedType, etc.), scroll down to the Extras section. Scroll through the Extras until you find the **"GM Sponsor Budget"** option and check that box. Then click Finish.

## Step 3:

On the report, the "GM Sponsor Budget" column represents the budget entered by CCO into the Grants Module (GM). This matches the budget in the award document. The "Total Budget" column represents the net of all budget transactions, including BJEs and GM entries. The example shows the official sponsor budget of \$15,000. In this case, the department moved \$5,000 via BJE to another allowable SpeedType on this award, leaving a balance of \$10,000.



ACCT	GM SPONSOR BUDGET	TOTAL BUDGET (A)
810000 FIXED ASSETS GENERAL BUDGET	15,000.00	10,000.00
FIXED ASSET COSTS	15,000.00	10,000.00

### **Questions?**

LOBDfeedback@colorado.edu

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