

Gift Fund Tools – User Guide

Issued: September 2021

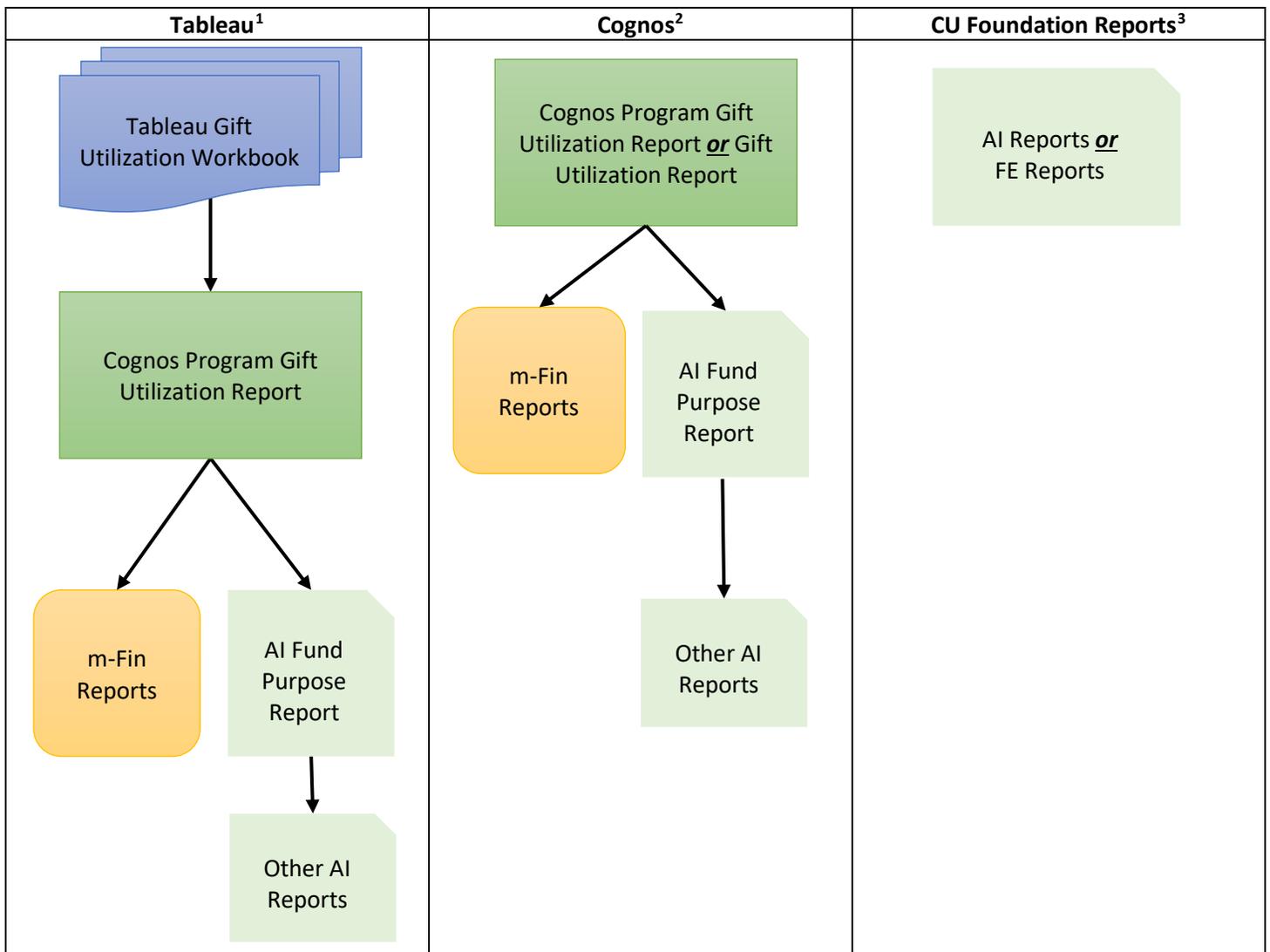
Questions: Contact Carl Sorenson carl.sorenson@colorado.edu

Gift fund tools available on the Boulder campus:

- Tableau gift utilization workbook
- Cognos reports
- m-Fin reports
- CU Foundation Reports: Advancement Intelligence (AI) reports and Financial Edge (FE) reports

Note: If you have questions on a specific fund’s requirements (i.e., donor intent) and how its funds can be used, please contact your Advancement colleagues or Liz Kollipara (liz.kollipara@colorado.edu) in the CU Boulder’s Campus Controller’s Office.

There are three ways to access the gift fund tools: Tableau, Cognos or CU Foundation Reports.



¹ Primarily used to create reports for senior campus and unit management; also has reports for gift fund managers.

² Primarily used to create reports for gift fund managers.

³ Primarily used to create reports for gift fund managers.

Tableau Gift Utilization Workbook

Primarily used to create reports for senior campus and unit management; also has reports for gift fund managers.

The Tableau gift utilization workbook is a tool that allows you to easily identify gift funds to evaluate based on the following Financial Futures Gifts work stream objectives.

1. Account for 100% of gift funds and identify processes for putting in place spending plans.
2. Provide increased visibility into relevant gift fund information to every school/college/unit.
3. Develop plans to review low balance gift funds and maximize utilization.

Login:

1. Access the Tableau gift fund workbook here: [FY 2019 Tableau Gift Fund Workbook](#)⁴
2. Login using your IdentiKey and password.

Overview

The analysis in this workbook focuses on information for previous fiscal years rather than the current fiscal year. This approach results in a more accurate and meaningful analysis of utilization rates for the gift funds, because data from full fiscal years is used in the computations rather than partial year data from the current fiscal year.

The key computations done in the workbook for each gift fund program⁵ are the:

1. Available balance amount; and
2. Utilization rate percentage.

Available Balance Amount

The available balance amount is a dollar amount that appears in m-Fin reports such as m-Fin OPERATING SUMMARY and m-Fin SPEEDTYPE ONE-LINER, and it is identified by a dark blue column header with white lettering. The available balance amount is the total of both the CU Foundation and campus funds available to be spent, adjusted for encumbrances. For endowment gift funds, the CU Foundation available balance amount is only the distribution amount; the gift fund’s principle amount is not included in the available balance, because the principle amount is not available for use.⁶

Utilization Rate Percentage

The Tableau workbook calculates a utilization rate for each gift fund program. It is the ratio of the current fiscal years’ expenditures and transfers *divided by* the program’s available balance at the beginning of the year.

$$\text{Utilization Rate} = \frac{\text{Program's current fiscal years' expenditures and transfers}}{\text{Program's available balance at the beginning of the year}}$$

The program’s available balance at the beginning of the year is equal to the program’s prior year ending balance. Therefore, distributions from endowment funds made on July 1 are not included in the program’s available balance at the beginning of the year. This results in an acceptable calculation of the utilization rate for purposes of the CU Boulder Campus Financial Futures initiative.

Utilization Rate Threshold: The utilization rate threshold is a percentage rate chosen by the Tableau gift utilization workbook user, and it is used to evaluate all gift fund programs. It is recommended that a 70% utilization rate threshold be chosen.

⁴ You must contact Carl Sorenson (carl.sorenson@colorado.edu) to get access to the Tableau gift utilization workbook.

⁵ Gift fund program codes are used rather than gift fund SpeedTypes so that impacts to the reports resulting from reorganizations are eliminated.

⁶ Processes exist that allow the use of principle amounts of quasi-endowment gift funds once the appropriate criteria are met.

Utilization: The Tableau gift utilization workbook is designed to assign each gift fund program to one of two groups based on the gift fund program’s utilization rate vs. the utilization rate threshold:

- Less than the Utilization Rate Threshold (e.g., <70%); or
- Greater than or equal to Utilization Rate Threshold (e.g., >=70%).

General Instructions:

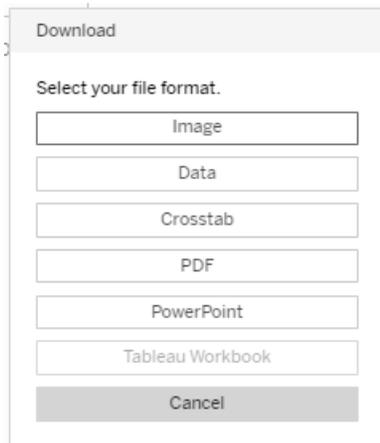
Prompts

Each tab in the Tableau workbook has more than one prompt that allows the user to define what data will be presented in the schedules. The prompts available on one or more of the tabs are:

- DEPTTREE L05
- BALANCE SIZE – All, LARGE, SMALL, ZERO, or NEGATIVE
- LARGE BALANCE THRESHOLD (\$) ⁷
- GIFT PURPOSE CODE – FULL or PARTIAL
- DEPTTREE GROUP LEVEL
- UTILIZATION RATE THRESHOLD
- FOUNDATION TYPE
- BALANCE SIZE BEGINNING OF FY
- BALANCE SIZE BEGINNING OF FY 20xx

Download

In order to download a schedule from the workbook, click within a schedule and then click on the **Download** button in the upper right-hand corner of the screen. You will then have the following download options:



⁷ The amount input will be used to categorize gift funds into the **LARGE** and **SMALL** BALANCE SIZE categories.

- Gift funds with an available balance greater than or equal to the defined amount will be in the LARGE category.
- Gift funds with an available balance less than the defined amount will be in the SMALL category.

Specific Instructions:

Tab Name	Description
Gift Purpose	<p>There are two schedules on this tab:</p> <ul style="list-style-type: none"> • Gift Purpose Counts • Gift Purpose \$ <p>These schedules organize information based on the university’s Gift Purpose Codes. You are given the option of displaying either the full Gift Purpose Code (e.g., A1, A2, A3, etc.) or the partial Gift Purpose Code (e.g., A, B, C, etc.).</p>

Tableau Search

Explore / Gift Utilization / GIFT UTILIZATION / GIFT PURPOSE ☆

← Undo → Redo ↶ Revert ↷ Refresh ⏸ Pause

GIFT PURPOSE | COUNTS | BULLET | AVAIL \$ | PERCENTILES | PROGRAMS | ORG PROGRAMS | Info

CU Boulder Gift Programs

All FY 2019
GIFT PURPOSE COUNTS

CODE	DESCRIPTION	CURRENT	ENDOWMENT EARNINGS	NOT CUF	Grand Total
A	FINANCIAL AID	435	1,091	93	1,619
B	BUILDING AND CONSTRUCTION	45	3	6	54
C	CHAIRS AND PROFESSORSHIPS	2	70	38	110
E	EQUIPMENT	12	3	2	17
F	FACULTY/STAFF COMPENSATION AND LECTURE..	44	77	70	191
L	LIBRARIES	24	34	13	71
M	CAMPUS/SCHOOL DISCRETIONARY	579	174	588	1,341
O	OTHER	164	47	114	325
R	RESEARCH	177	24	111	312
S	SPECIAL EVENTS/ACADEMIS ENRICHMENT	5		7	12
T	ATHLETICS	25	18	2	45
U	UNRESTRICTED (CU FOUNDATION & CU SUPPOR..			1	1
X	PUBLIC SERVICE AND OUTREACH	82	19	20	121
Z	CLEARING			4	4
Grand Total		1,594	1,560	1,069	4,223

DEPTTREE LOS
(All) ▼

BALANCE SIZE
 (All)
 LARGE
 SMALL
 ZERO
 NEGATIVE

LARGE BALANCE THRESHOLD (\$)
100,000

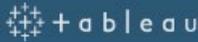
GIFT PURPOSE CODE
 FULL
 PARTIAL

GIFT PURPOSE \$

CODE	DESCRIPTION	CURRENT	ENDOWMENT EARNINGS	NOT CUF	Grand Total
A	FINANCIAL AID	\$6,279,356	\$13,835,163	\$2,415,037	\$22.5M
B	BUILDING AND CONSTRUCTION	\$9,539,376	\$1,907,153	\$5,177,817	\$16.6M
C	CHAIRS AND PROFESSORSHIPS	\$507,354	\$11,310,120	\$1,519,246	\$13.3M
E	EQUIPMENT	\$187,854	\$473,404	\$1,511	\$662.8K
F	FACULTY/STAFF COMPENSATION AND LECTURE..	\$2,032,670	\$1,614,665	\$697,788	\$4.3M
L	LIBRARIES	\$308,395	\$854,575	\$61,485	\$1.2M
M	CAMPUS/SCHOOL DISCRETIONARY	\$24,542,872	\$13,424,455	\$5,524,946	\$43.5M
O	OTHER	\$2,231,382	\$1,942,721	\$536,357	\$4.7M
R	RESEARCH	\$6,265,212	\$3,773,516	\$2,051,073	\$12.1M
S	SPECIAL EVENTS/ACADEMIS ENRICHMENT	\$178,041		\$92,582	\$270.6K
T	ATHLETICS	\$1,759,715	\$27,098	\$556,588	\$2.3M
U	UNRESTRICTED (CU FOUNDATION & CU SUPPOR..			\$7	\$7
X	PUBLIC SERVICE AND OUTREACH	\$4,181,615	\$1,146,571	\$85,510	\$5.4M
Z	CLEARING			\$9,171	\$9.2K
Grand Total		\$58.0M	\$50.3M	\$18.7M	\$127.1M

Dollars are m-Fin
AVAILABLE BALANCE at
beginning of FY

Tab Name	Description
Counts	The schedules on this tab display information based on count and utilization. The user may define the utilization rate threshold, which will impact the information presented. It is recommended that a 70% utilization rate threshold be chosen.



Explore / Gift Utilization / GIFT UTILIZATION / COUNTS ☆

CU Boulder Gift Programs

All FY 2019
L03 COUNTS

DEPTTREE GROUP	CURRENT	ENDOWMENT EARNINGS	NOT CUF	Grand Total
B0002 -- B-CHANCELLOR, BOULDER CAMPUS	65	21	5	91
B0010 -- B-PROVOST&EVC ACADEMIC AFFAIRS	1,448	1,345	1,037	3,830
B0178 -- B-SENIOR VICE CHANCELLOR	51	98	8	157
B0180 -- B-GENERAL CAMPUS	30	96	19	145
Grand Total	1,594	1,560	1,069	4,223

DEPTTREE GROUP LEVEL: (All) ▼

L03
 L05
 L06
 L07

BALANCE SIZE

(All)
 LARGE
 SMALL
 ZERO
 NEGATIVE

LARGE BALANCE THRESHOLD (\$): 100,000

UTILIZATION RATE THRESHOLD: 0.7 ▼

UTILIZATION COUNTS

UTILIZATION	CURRENT	ENDOWMENT EARNINGS	NOT CUF	Grand Total
< 70%	1,104	762	801	2,667
>= 70%	490	798	268	1,556
Grand Total	1,594	1,560	1,069	4,223

UTILIZATION \$



UTILIZATION COUNTS PERCENT

UTILIZATION	CURRENT	ENDOWMENT EARNINGS	NOT CUF	Grand Total
< 70%	69%	49%	75%	63%
>= 70%	31%	51%	25%	37%
Grand Total	100%	100%	100%	100%

UTILIZATION \$ PERCENT

UTILIZATION	Percentage
< 70%	72.0%
>= 70%	28.0%
Grand Total	100.0%

Dollars are m-Fin AVAILABLE BALANCE at beginning of FY

Tab Name	Description
<p>Bullet</p>	<p>The schedules on this tab display different information based on expenses and transfers as well as utilization rates. The user may define the utilization rate threshold, which will impact the information presented.</p> <p>Notes:</p> <ol style="list-style-type: none"> 1. The black vertical lines represent available balance amounts. 2. If you want to see additional information about one of the bar graphs, place your cursor on the bar.

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Search

Explore / Gift Utilization / GIFT UTILIZATION / BULLET ☆

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GIFT PURPOSE | COUNTS | **BULLET** | AVAIL \$ | PERCENTILES | PROGRAMS | ORG PROGRAMS | Info

CU Boulder Gift Programs

All FY2019

EXP & TRANSFERS AMT

UTILIZATION

< 70% █

>= 70% █

EXP & TRANSFERS AMT

UTILIZATION	DEPTTREE GROUP	EXP & TRANSFERS AMT
< 70%	B0010 -- B-PROVOST&EVC ACADEMIC AFFAIRS	~10M
< 70%	B0180 -- B-GENERAL CAMPUS	~5M
< 70%	B0178 -- B-SENIOR VICE CHANCELLOR	~2M
< 70%	B0002 -- B-CHANCELLOR, BOULDER CAMPUS	~1M

EXP & TRANSFERS AMT

DEPTTREE L05
(All)

BALANCE SIZE

(All)

LARGE

SMALL

ZERO

NEGATIVE

LARGE BALANCE THRESHOLD (\$)
100,000

FOUNDATION TYPE

(All)

CURRENT

ENDOWMENT EARNINGS

NOT CUF

DEPTTREE GROUP LEVEL

L03

L05

L06

L07

UTILIZATION RATE THRESHOLD
0.7

m-Fin AVAILABLE BALANCE is begin FY

Tab Name	Description
Avail \$	This schedule provides the total beginning of year available balances for the five previous fiscal years.



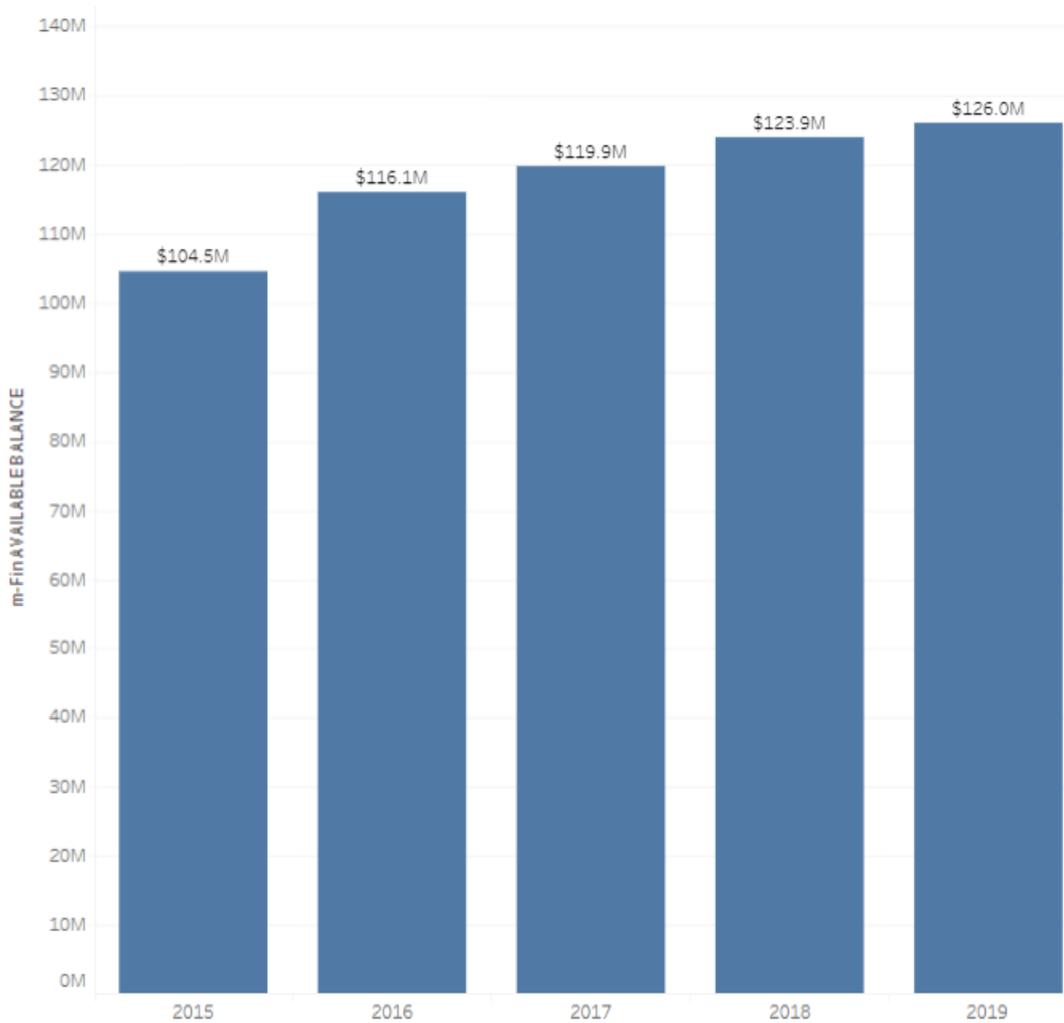
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GIFT PURPOSE | COUNTS | BULLET | **AVAIL \$** | PERCENTILES | PROGRAMS | ORG PROGRAMS | Info

CU Boulder Gift Programs

Begin FY m-Fin AVAILABLE BALANCE



DEPTTREE LOS

BALANCE SIZE

- (All)
- LARGE
- SMALL
- ZERO
- NEGATIVE

BALANCE SIZE FY 2019

- (All)
- LARGE
- SMALL
- ZERO
- NEGATIVE

FOUNDATION TYPE

- (All)
- CURRENT
- ENDOWMENT EARNINGS
- NOT CUF

UTILIZATION IN FY

- (All)
- < 70%
- >= 70%

LARGE BALANCE THRESHOLD (\$)

UTILIZATION RATE THRESHOLD

Tab Name	Description
Percentiles	<p>This schedule provides information regarding the sizes of gift fund available balances in the 10th, 50th and 90th percentiles.</p> <p>Using the Balance Size Beginning of FY prompts will apply the filtering logic to programs each fiscal year.</p> <p>Using the Balance Size Beginning of FY 20xx prompts will apply the filtering logic only in FY 20xx and then the data for that set of programs is displayed in the prior fiscal years.</p> <p>It is the difference between thinking, “how many of these did I have in each fiscal year” <i>versus</i> “how did these programs look in the previous fiscal years.”</p>

+ a b l e a u
Search

Explore / Gift Utilization / GIFT UTILIZATION / PERCENTILES ☆

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GIFT PURPOSE | COUNTS | BULLET | AVAIL \$ | **PERCENTILES** | PROGRAMS | ORG PROGRAMS | Info

CU Boulder Gift Programs

All

10 50 90 PERCENTILES

FISCAL YEAR	10th Percentile of m-Fin AVAILABLE BALANCE	50th Percentile of m-Fin AVAILABLE BALANCE	90th Percentile of m-Fin AVAILABLE BALANCE	Number of Programs
2015	\$34,257	\$136,615	\$596,143	183
2016	\$39,706	\$149,957	\$575,628	194
2017	\$58,535	\$160,782	\$601,295	202
2018	\$75,327	\$175,963	\$614,781	223
2019	\$109,421	\$181,968	\$595,643	227

FISCAL YEAR	UTILIZATION	10th Percentile of m-Fin AVAILABLE BALANCE	50th Percentile of m-Fin AVAILABLE BALANCE	90th Percentile of m-Fin AVAILABLE BALANCE	Number of Programs
2019	< 70%	\$110,274	\$186,959	\$766,464	172
	>= 70%	\$107,182	\$169,363	\$516,237	55
Grand Total		\$109,421	\$181,968	\$595,643	227

DEPTTREE L05
(All)

BALANCE SIZE BEGINNING OF FY
 (All)
 LARGE
 SMALL
 ZERO
 NEGATIVE

BALANCE SIZE BEGINNING OF FY 2019
 (All)
 LARGE
 SMALL
 ZERO
 NEGATIVE

LARGE BALANCE THRESHOLD (\$)
100,000

FOUNDATION TYPE
 (All)
 CURRENT
 ENDOWMENT EARNINGS
 NOT CUF

Tab Name	Description
Programs	<p>This schedule provides information on the gift funds for the most recent full fiscal year and the four previous fiscal years, organized by B_{node}, utilization category and program code. Red amounts indicate a utilization rate less than the defined utilization rate threshold; blue amounts indicate a utilization rate greater than the defined utilization rate threshold.</p> <p>The Cognos Program Gift Utilization report discussed below can be accessed by clicking on any amount in this report, which will open a separate tab to login to CU-Data. From the CU-Data login page, be sure to change the environment from System to Boulder.</p>

tableau

GM

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GIFT PURPOSE | COUNTS | BULLET | AVAIL \$ | PERCENTILES | PROGRAMS | ORG PROGRAMS | Info

All
PGM CODES

DEPTTREE GROUP	UTILIZATION	PGM CODE	PGM DESC	SPEEDTYPE CODE	GPC	2019			2018			FISCAL YEAR 2017			2016			TR
						m-Fin AVAILABLE BALANCE	EXP & TRANSFERS AMT	UTILIZATION RATE	m-Fin AVAILABLE BALANCE	EXP & TRANSFERS AMT	UTILIZATION RATE	m-Fin AVAILABLE BALANCE	EXP & TRANSFERS AMT	UTILIZATION RATE	m-Fin AVAILABLE BALANCE	EXP & TRANSFERS AMT	UTILIZATION RATE	
B0002 - B-CHANCELLOR, BOULDER CAMPUS	<70%	12552	DEAN REED PEACE PRZE	13413636	AO	2,889		0%	1,992		0%	1,080		0%	153		0%	224
		17289	ALUMNI SCHOLARS	13427663	A	1,622	-9,356	-577%	5,386	3,764	70%	9,136	3,750	41%	4,636	-4,500	-97%	4,636
		17292	HISPANIC ALUMNI ASSC	13412807	A	17,372	5,500	32%	16,977	11,250	66%	17,032	6,900	41%	10,717	8,035	75%	10,726
		26449	ATHENAEUM	13437771	FO	2,661	799	30%	5,745	3,084	54%	54,909	49,164	90%	100,000	45,141	45%	0
		37226	BLACK ALUMNI SCHOLARSHIP	13465801	A	11,449	2,500	22%	11,916	1,500	13%	12,769	1,500	12%	11,693		0%	9,818
		39203	TO PROVIDE SUPPORT FOR TH.	13470247	M	759		0%	720	3,000	416%	539	3,001	557%	3,139	5,833	186%	0
		39363	SILVERTON SCHOLARSHIPS	13470407	A	3,700		0%	3,700		0%	3,700		0%	3,700		0%	3,700
		40791	HAWAII ALUMNI SCHOLARSHIP	13473330	A	841		0%	691		0%	541		0%	391		0%	291
		40792	BOULDER CLUB SCHOLARSHIP	13473331	A	3,184	750	24%	2,500	1,500	60%	2,361	1,500	64%	1,886		0%	1,691
		40794	CHICAGO AREA SCHOLARSHIP	13473333	A	1,237	750	61%	1,107		0%	77		0%	77		0%	77
		40797	ORANGE COUNTY ALUMNI SC.	13473336	A	1,273		0%	753		0%	753		0%	753		0%	101
		40798	SAN FRANCISCO AREA SCHOL.	13473337	A	201		0%	201		0%	951	750	79%	951		0%	851
		40801	ALUMNI UCB SCHOLARSHIP	13473339	A	62,636		0%	46,917		0%	41,513		0%	34,943		0%	23,383
		40804	MINNESOTA SCHOLARSHIP	13473343	A	98		0%	98		0%	98		0%	98		0%	98
		40805	COLORADO SPRINGS SCHOLA.	13473344	A	1,508	750	50%	1,158		0%	130		0%	50		0%	50
		40807	SAN DIEGO SCHOLARSHIP FU.	13473346	A	221		0%	221		0%	101		0%	101		0%	1
		40808	HOUSTON SCHOLARSHIP	13473347	A	174		0%	174		0%	174		0%	174		0%	174
		40809	DALLAS/FORT WORTH SCHOL.	13473348	A	850		0%	850		0%	750		0%	750		0%	750
		40811	WASHINGTON DC SCHOLARSH.	13473350	A	3,546	750	21%	3,516	750	21%	3,776	750	20%	1,596		0%	2,076
		40813	LICENSE PLATES FUND	13473352	A	113,014	39,676	35%	64,702	25,289	30%	63,547	33,070	52%	120,946	29,296	24%	103,692
		40819	MORGAN COUNTY SCHOLARS.	13473358	AM	0		0%	0		0%	0		0%	0		0%	0
		40820	SKUPA-LEE, L. SCHOLARSHIP	13473359	AM	1		0%	1		0%	1		0%	1		0%	1
		41370	CHAN EDF	13474687	M	276,420	188,078	68%	340,144	113,573	33%	348,685	41,673	12%	531,881	202,471	38%	521,599
		41372	CHAN DISCRETIONARY	13474689	M	83,948	16,839	20%	68,166	10,000	15%	22,820		0%	0		0%	-887
		41373	CHARLES MURRAY FUND	13474690	O	19,048		0%	19,048		0%	19,048		0%	19,048		0%	19,048
		41374	GAYLORD DISCRETIONARY FU.	13474691	M	292,272	139,979	48%	301,420	36,875	12%	323,220	50,000	15%	397,010	102,444	26%	368,283
		42067	CWA ENTERTAINMENT	13476151	O1	2,004	980	49%	2,496	712	29%	2,450	2,484	101%	1,374	5,833	425%	9,218
		43068	COLORADO NAVAL ALUMNI SC	13478367	A	11,625		0%	11,675		0%	11,675		0%	11,675		0%	11,675
		43069	SAN FRAN ALUM SCHLP (END.	13478368	A	31,809		0%	30,310		0%	28,785		0%	27,235		0%	25,681
		43070	HISPANIC ALUM SCHLP (ENDO.	13478369	A	41,432		0%	36,276		0%	31,627		0%	31,415		0%	28,854
		43494	ALUMNI ASSOC GIFTS	13479339	X	4,207		0%	4,207		0%	4,207		0%	2,826		0%	2,826
		43499	OPERATIONS	13479345	X	6,317		0%	6,317		0%	6,317		0%	6,317		0%	6,317
		43523	KANSAS CITY SCHOLARSHIP	13479396	A	283		0%	283		0%	283		0%	283		0%	283
		43524	GENERAL SUPPORT GIFT REVE.	13479397	X	15,118	8,625	57%	77,433	69,680	90%	73,608	1,500	2%	-82,467	4,500	-5%	274,954
		43525	HERITAGE CENTER ENDOWM..	13479398	X	6,456		0%	4,275		0%	2,320		0%	716		0%	8,128

DEPTTREE L05
(All)

DEPTTREE GROUP LEVEL
 L03
 L05
 L06
 L07

FOUNDATION TYPE
 (All)
 CURRENT
 ENDOWMENT EARNINGS
 NOT CUF

BALANCE SIZE BEGINNING OF FY
 (All)
 LARGE
 SMALL
 ZERO
 NEGATIVE

BALANCE SIZE BEGINNING OF FY 2019
 (All)
 LARGE
 SMALL
 ZERO
 NEGATIVE

LARGE BALANCE THRESHOLD (\$)
100,000

PGM DESC

UTILIZATION RATE THRESH...
0.7

UTILIZATION IN FY
■ < 70%
■ >= 70%

m-Fin AVAILABLE BALANCE is begin FY

Tab Name	Description
Org Programs	<p>This schedule provides information on the gift funds for the most recent full fiscal year and the four previous fiscal years, organized by utilization category, department ID and program code. Red amounts indicate a utilization rate less than the defined utilization rate threshold; blue amounts indicate a utilization rate greater than the defined utilization rate threshold.</p> <p>The Cognos Program Gift Utilization report discussed below can be accessed by clicking on any amount in this report, which will open a separate tab to login to CU-Data. From the CU-Data login page, be sure to change the environment from System to Boulder.</p>

+ a b l e a u
GM

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GIFT PURPOSE | COUNTS | BULLET | AVAIL \$ | PERCENTILES | PROGRAMS | ORG PROGRAMS | Info

UTILIZATION	DEPT ID	PGM CODE	PGM DESC	SPEEDTYPE CODE	GPC	2019			2018			FISCAL YEAR 2017			2016			2015
						m-Fin AVAILABLE BALANCE	EXP & TRANSFERS AMT	UTILIZATION RATE	m-Fin AVAILABLE BALANCE	EXP & TRANSFERS AMT	UTILIZATION RATE	m-Fin AVAILABLE BALANCE	EXP & TRANSFERS AMT	UTILIZATION RATE	m-Fin AVAILABLE BALANCE	EXP & TRANSFERS AMT	UTILIZATION RATE	m-Fin AVAILABLE BALANCE
< 70%	10001	41370	CHAN EDF	13474687	M	276,420	188,078	68%	340,144	113,573	33%	348,685	41,673	12%	531,881	202,471	38%	521,599
		41372	CHAN DISCRETIONARY	13474689	M	83,948	16,839	20%	68,166	10,000	15%	22,820		0%	0			-887
		41373	CHARLES MURRAY FUND	13474690	O	19,048		0%	19,048		0%	19,048		0%	19,048		0%	19,048
		41374	GAYLORD DISCRETIONARY FU.	13474691	M	292,272	139,979	48%	301,420	36,875	12%	323,220	50,000	15%	397,010	102,444	26%	368,283
		44913	NEWTON ENDOWMENT - OPE.	13484235	CO	152,331	-65,314	-43%	416,214	358,668	86%	646,675	327,590	51%	571,270	22,791	4%	473,342
		57890	CU-Boulder DISASTER RECO.	13401596	M	124,121		0%	123,676		0%	123,546		0%	123,221		0%	124,099
		65118	TAGUCHI CHANCELLOR'S EXC.	13402716	M	15,228	6,901	45%	16,351	1,123	7%							0
	10002	51086	BFA SOCIAL EVENTS	13400300	O	788	381	50%	89	102	116%	128	382	297%	128		0%	128
	10225	12552	DEAN REED PEACE PRZE	13413636	AO	2,889		0%	1,992		0%	1,080		0%	153		0%	224
		26449	ATHENAEUM	13437771	FO	2,661	799	30%	5,745	3,084	54%	54,909	49,164	90%	100,000	45,141	45%	0
		39203	TO PROVIDE SUPPORT FOR TH.	13470247	M	759		0%	720	3,000	416%	539	3,001	557%	3,139	5,833	186%	0
		42067	CWA ENTERTAINMENT	13476151	O1	2,004	980	49%	2,496	712	29%	2,450	2,484	101%	1,374	5,833	425%	9,218
	10879	17289	ALUMNI SCHOLARS	13427663	A	1,622	-9,356	-577%	5,386	3,764	70%	9,136	3,750	41%	4,636	-4,500	-97%	4,636
		17292	HISPANIC ALUMNI ASSC	13412807	A	17,372	5,500	32%	16,977	11,250	66%	17,032	6,900	41%	10,717	8,035	75%	10,726
		37226	BLACK ALUMNI SCHOLARSHIP	13465801	A	11,449	2,500	22%	11,916	1,500	13%	12,769	1,500	12%	11,693		0%	9,818
		39363	SILVERTON SCHOLARSHIPS	13470407	A	3,700		0%	3,700		0%	3,700		0%	3,700		0%	3,700
		40791	HAWAII ALUMNI SCHOLARSHIP	13473330	A	841		0%	691		0%	541		0%	391		0%	291
		40792	BOULDER CLUB SCHOLARSHIP	13473331	A	3,184	750	24%	2,500	1,500	60%	2,361	1,500	64%	1,886		0%	1,691
		40794	CHICAGO AREA SCHOLARSHIP	13473333	A	1,237	750	61%	1,107		0%	77		0%	77		0%	77
		40797	ORANGE COUNTY ALUMNI SC.	13473336	A	1,273		0%	753		0%	753		0%	753		0%	101
		40798	SAN FRANCISCO AREA SCHOL.	13473337	A	201		0%	201		0%	951	750	79%	951		0%	851
		40801	ALUMNI UCB SCHOLARSHIP	13473339	A	62,636		0%	46,917		0%	41,513		0%	34,943		0%	23,383
		40804	MINNESOTA SCHOLARSHIP	13473343	A	98		0%	98		0%	98		0%	98		0%	98
		40805	COLORADO SPRINGS SCHOLA.	13473344	A	1,508	750	50%	1,158		0%	130		0%	50		0%	50
		40807	SAN DIEGO SCHOLARSHIP FU.	13473346	A	221		0%	221		0%	101		0%	101		0%	1
		40808	HOUSTON SCHOLARSHIP	13473347	A	174		0%	174		0%	174		0%	174		0%	174
		40809	DALLAS/FORT WORTH SCHOL.	13473348	A	850		0%	850		0%	750		0%	750		0%	750
		40811	WASHINGTON DC SCHOLARSH.	13473350	A	3,646	750	21%	3,516	750	21%	3,776	750	20%	1,596		0%	2,076
		40813	LICENSE PLATES FUND	13473352	A	113,014	39,676	35%	84,702	25,289	30%	63,547	33,070	52%	120,946	29,296	24%	103,692
		40819	MORGAN COUNTY SCHOLARS.	13473358	AM	0		0%	0		0%	0		0%	0		0%	0
		40820	SKUPA-LEE, L. SCHOLARSHIP	13473359	AM	1		0%	1		0%	1		0%	1		0%	1
		43068	COLORADO NAVAL ALUMNI SC.	13478367	A	11,625		0%	11,575		0%	11,575		0%	11,575		0%	11,575
		43069	SAN FRAN ALUM SCHLP (END.	13478368	A	31,809		0%	30,310		0%	28,785		0%	27,235		0%	25,681
		43070	HISPANIC ALUM SCHLP (ENDO.	13478369	A	41,432		0%	36,276		0%	31,627		0%	31,415		0%	28,854

DEPTTREE L05
[All]

DEPTTREE GROUP LEVEL
 L03
 L05
 L06
 L07

FOUNDATION TYPE
 (All)
 CURRENT
 ENDOWMENT EARNINGS
 NOT CUF

BALANCE SIZE BEGINNING OF FY
 (All)
 LARGE
 SMALL
 ZERO
 NEGATIVE

BALANCE SIZE BEGINNING OF FY 2019
 (All)
 LARGE
 SMALL
 ZERO
 NEGATIVE

LARGE BALANCE THRESHOL...
100,000

PGM DESC

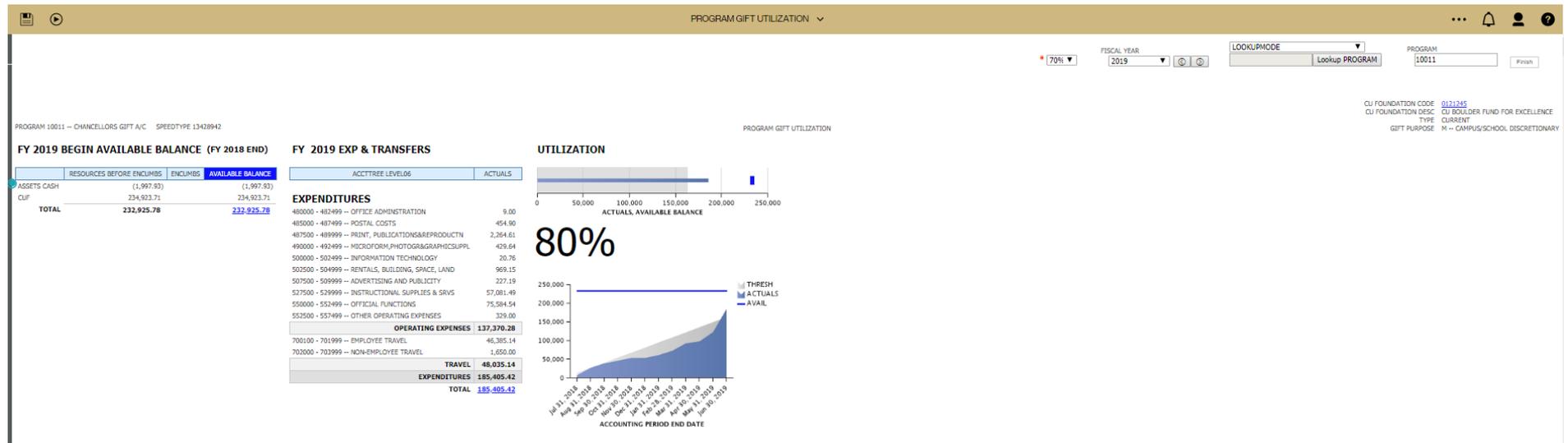
UTILIZATION RATE THRESH...
0.7

UTILIZATION IN FY
 < 70%
 >= 70%

m-Fin AVAILABLE BALANCE is begin FY

Cognos Program Gift Utilization Report

Primarily used to create reports for gift fund managers.



- On this screen, you have the option to change the following criteria using the prompts:
 - Utilization rate, which will change the gray areas on the charts.
 - Fiscal year, including the current fiscal year.
 - Program Code Number if you would like to see information on a different gift fund Program.
- Click on the blue total Available Balance amount to open the m-Fin Operating Summary report (see below).
- Click on the blue total Exp & Transfers amount to open the m-Fin Account Number report (see below).
- To open the gift fund's Advancement Intelligence (AI) Fund Purpose Report (see discussion below), click on the blue CU Foundation Code number which is located in the upper right section of the screen.

m-Fin Operating Summary Report



SPEEDTYPE: 13428942 -- CHANCELLORS GIFT A/C (ACTIVE)
 FUND: 34 -- RESTRICTED GIFT
 ORG: 10001 -- CHAN-DFC OF CHANCELLOR
 PROGRAM: 10011 -- CHANCELLORS GIFT A/C
 SUBCLASS: NO SUBCLASS

OPERATING SUMMARY
 FISCAL YEAR 2018 THROUGH ACCOUNTING PERIOD 998 (Jun 30, 2018)
 PGM 10011

AVAILABLE BALANCE

	RESOURCES BEFORE ENCUMBS (A)	ENCUMBS (B)	AVAILABLE BALANCE (C=A-B)
ASSETS CASH	(1,997.93)		(1,997.93)
CUF	234,923.71		234,923.71
PO AND REQ ENCUMBS		0.00	0.00
SPO ENCUMBS		0.00	0.00
TOTAL	232,925.78	0.00	232,925.78

ASSETS AND LIABILITIES

	ACCOUNT	BEGIN	PERIOD 12 THROUGH PERIOD 998 ACTUALS	END
000000 - 097999 -- ASSETS	000100 -- CASH	(937.06)	(1,060.87)	(1,997.93)
	012701 -- AR-CU FOUNDATION	0.00	1,997.93	1,997.93
	ASSETS (937.06)		937.06	0.00
	TOTAL (937.06)		937.06	0.00

REVENUES, EXPENDITURES AND TRANSFERS

	ACCTTREE LEVELS	TOTAL BUDGET (A)	PERIOD 12 THROUGH PERIOD 998 ACTUALS (B)	TO DATE ACTUALS (C)	BUDGET BAL BEFORE ENCUMBS (D=A-C)	ENCUMBS (E)	BUDGET BAL AFTER ENCUMBS (F=D-E)
--	-----------------	------------------	--	---------------------	-----------------------------------	-------------	----------------------------------

REVENUES

GRANTS, CONTRACTS, & GIFTS	235000 - 240997 -- GRANTS, CONTRACTS, & GIFTS	0.00	(5,226.64)	(125,753.32)	125,753.32	0.00	125,753.32
	REVENUES	0.00	(5,226.64)	(125,753.32)	125,753.32	0.00	125,753.32

EXPENDITURES

OPERATING EXPENSES	460000 - 699999 -- OPER EXPENSES (EXCLUDING COGS)	0.00	3,321.92	81,945.30	(81,945.30)	0.00	(81,945.30)
TRAVEL	700000 - 703999 -- TRAVEL	0.00	967.66	23,940.94	(23,940.94)	0.00	(23,940.94)
	EXPENDITURES	0.00	4,289.58	105,886.24	(105,886.24)	0.00	(105,886.24)

TRANSFERS

VOLUNTARY TRANSFERS	995000 - 999997 -- VOLUNTARY TRANSFERS	0.00	0.00	19,867.08	(19,867.08)	0.00	(19,867.08)
	TRANSFERS	0.00	0.00	19,867.08	(19,867.08)	0.00	(19,867.08)
	TOTAL	0.00	(937.06)	0.00	0.00	0.00	0.00

Note: Click on the blue numbers in this report to access additional m-Fin reports.

m-Fin Account Number Report:



ACCOUNT NUMBER
FISCAL YEAR 2019 THROUGH ACCOUNTING PERIOD 998 -- JUN
PROGRAM: 10011 -- CHANCELLORS GIFT A/C

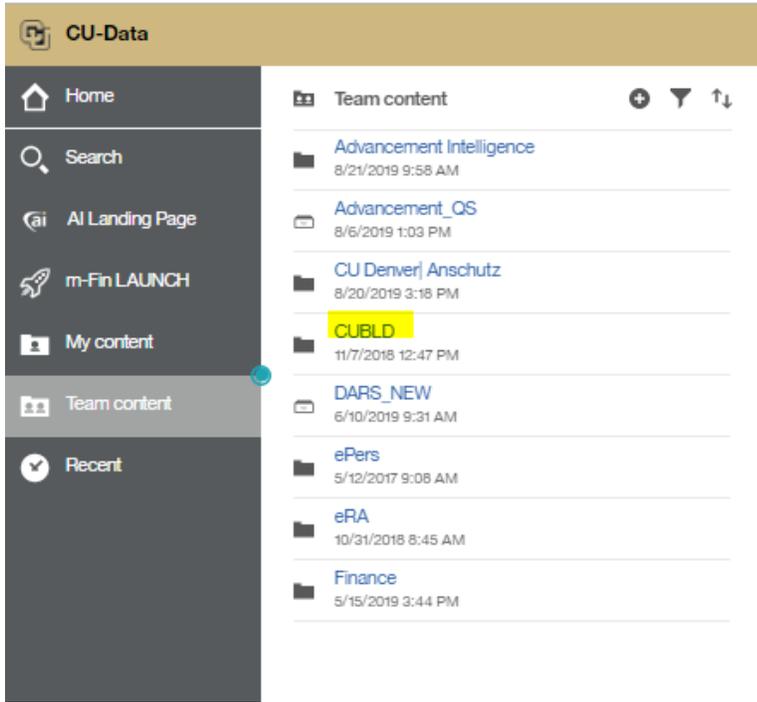
ACCT	SPDTYPE	BEGIN	PERIOD 12 THROUGH PERIOD 998 ACTUALS	END
450000 - 699999 -- OPERATING EXPENSES				
480112 -- PARKING PERMITS	13428942 -- CHANCELLORS GIFT A/C (ACTIVE)	9.00	0.00	9.00
485102 -- POSTAL SERVICES	13428942 -- CHANCELLORS GIFT A/C (ACTIVE)	116.35	0.00	116.35
485107 -- POSTAGE	13428942 -- CHANCELLORS GIFT A/C (ACTIVE)	43.22	0.00	43.22
485108 -- OVERNIGHT/EXPRESS SERVICE	13428942 -- CHANCELLORS GIFT A/C (ACTIVE)	18.50	0.00	18.50
485118 -- FEDERAL EXPRESS	13428942 -- CHANCELLORS GIFT A/C (ACTIVE)	276.83	0.00	276.83
487602 -- PRT/PUB/REPRO SERVICES	13428942 -- CHANCELLORS GIFT A/C (ACTIVE)	1,925.11	339.50	2,264.61
490104 -- PHOTOGRAPHY SERVICES	13428942 -- CHANCELLORS GIFT A/C (ACTIVE)	429.64	0.00	429.64
500200 -- IT SERVICES	13428942 -- CHANCELLORS GIFT A/C (ACTIVE)	10.38	0.00	10.38
500600 -- IT CONTRACTUAL SERVICES	13428942 -- CHANCELLORS GIFT A/C (ACTIVE)	10.38	0.00	10.38
502800 -- SPACE RENTALS	13428942 -- CHANCELLORS GIFT A/C (ACTIVE)	60.00	0.00	60.00
502899 -- ID RENTALS	13428942 -- CHANCELLORS GIFT A/C (ACTIVE)	745.15	164.00	909.15
508701 -- GENERAL ADV SUPPLIES	13428942 -- CHANCELLORS GIFT A/C (ACTIVE)	227.19	0.00	227.19
527605 -- INSTRUCTIONAL CNTRCT SERVICES	13428942 -- CHANCELLORS GIFT A/C (ACTIVE)	43,954.31	13,127.18	57,081.49
550100 -- OFFICIAL FUNCTIONS	13428942 -- CHANCELLORS GIFT A/C (ACTIVE)	29,397.92	43,227.29	72,625.21
550106 -- NONCASH RECOGNITION EMPLOYEES	13428942 -- CHANCELLORS GIFT A/C (ACTIVE)	394.95	0.00	394.95
550108 -- NONCSH PARTICIP/RECOG NONEMPL	13428942 -- CHANCELLORS GIFT A/C (ACTIVE)	2,400.88	163.50	2,564.38
552601 -- OTHER OPERATING SUPPLIES	13428942 -- CHANCELLORS GIFT A/C (ACTIVE)	93.35	0.00	93.35
552602 -- OTHER OPERATING SERVICES	13428942 -- CHANCELLORS GIFT A/C (ACTIVE)	129.00	0.00	129.00
552603 -- OTHR OPERATING EQUIP RENTAL	13428942 -- CHANCELLORS GIFT A/C (ACTIVE)	106.65	0.00	106.65
450000 - 699999 -- OPERATING EXPENSES		80,348.81	57,021.47	137,370.28
700000 - 709999 -- TRAVEL				
700100 -- EMPLOYEE TRAVEL - IN STATE	13428942 -- CHANCELLORS GIFT A/C (ACTIVE)	1,622.37	0.00	1,622.37
700200 -- EMPLOYEE TRAVEL - OUT-OF-STATE	13428942 -- CHANCELLORS GIFT A/C (ACTIVE)	1,553.03	0.00	1,553.03
700300 -- EMPLOYEE TRAVEL -INTERNATIONAL	13428942 -- CHANCELLORS GIFT A/C (ACTIVE)	37,755.85	5,453.89	43,209.74
702200 -- NON-EMPLOYEE TRAVEL -INTERNATL	13428942 -- CHANCELLORS GIFT A/C (ACTIVE)	1,650.00	0.00	1,650.00
700000 - 709999 -- TRAVEL		42,581.25	5,453.89	48,035.14
TOTAL		122,930.06	62,475.36	185,405.42

Note: Click on the blue numbers in the **end** column to open the m-Fin FINANCIAL DETAIL report.

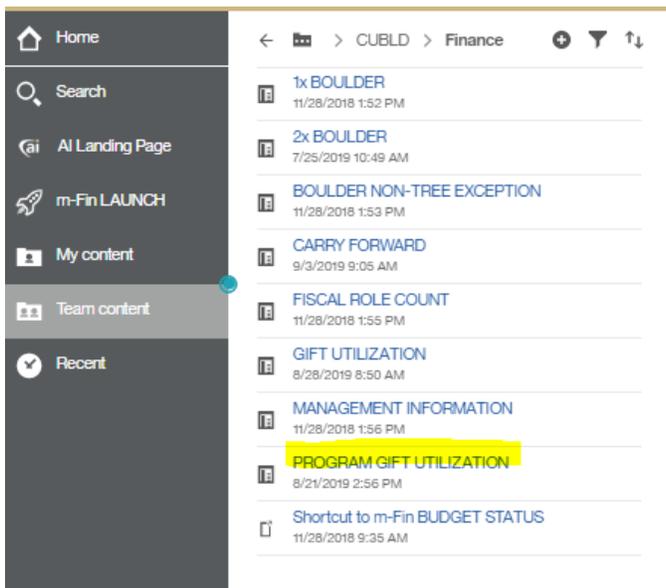
Access Cognos Program Gift Utilization

The Cognos Program Gift Utilization report can also be accessed directly from your CU Portal:

1. Login to CU-Data
2. Click on **Team content**
3. Click on **CUBLD**



4. Click on **Finance**
5. Click on **PROGRAM GIFT UTILIZATION**



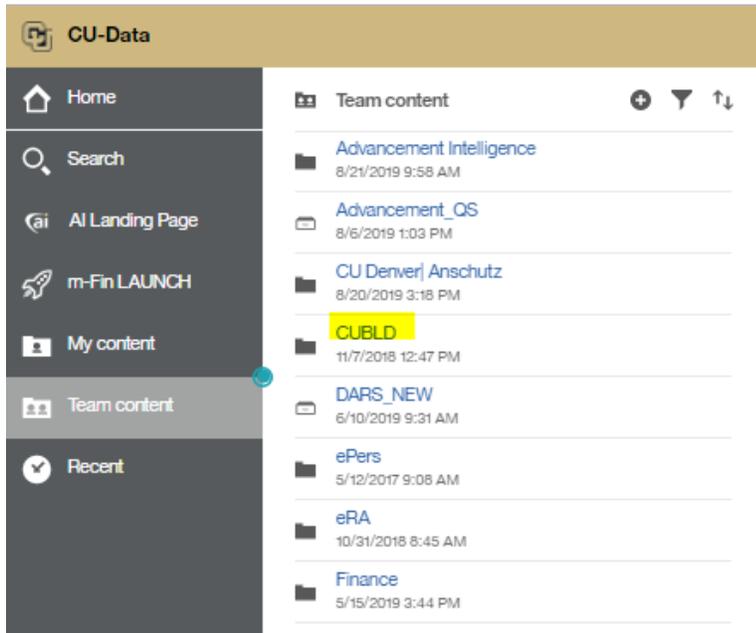
Cognos Gift Utilization Report

Primarily used to create reports for gift fund managers.

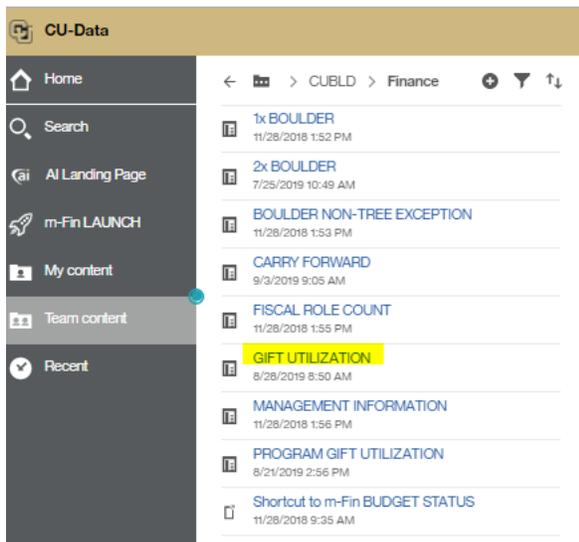
This report is similar to the report on the **Org Programs** tab in the Tableau gift utilization workbook, except information from the current fiscal year can be displayed and analyzed.

The Cognos Gift Utilization report is accessed from your CU Portal:

1. Login to CU-Data
2. Click on **Team content**
3. Click on **CUBLD**



4. Click on **Finance**
5. Click on **GIFT UTILIZATION**



Cognos Gift Utilization Report

Primarily used to create reports for gift fund managers.

GIFT UTILIZATION

AVAILABLE BALANCE From: < 0 (negative) 0 (zero) > 0 (positive) >= 100,000 Highest value
 To: Lowest value .01 through 999.99 all

UTILIZATION less 0% 70% FISCAL YEAR 2020 ORG | ORGNODE 80035

CURRENT ENDOWMENT EARNINGS NOT CUF

80035 -- B-VCAA-COLLEGE ARTS & SCIENCES
 AVAILABLE BALANCE ALL
 UTILIZATION less than 70%
 CURRENT, ENDOWMENT EARNINGS, NOT CUF

DEPT ID	PGM CODE	PGM DESC	PGM PRINCIPAL NAME	SPEEDTYPE CODE	GIFT EXP CODE	FOUNDATION FUND CODE	ENDOWMENT	AVAILABLE BALANCE BEGIN FY 2020	EXP & TRANSFERS AMT FY 2020	UTILIZATION FY 2020	PGM COLINT FY 2020	AVAILABLE BALANCE BEGIN FY 2019	EXP & TRANSFERS AMT FY 2019	UTILIZATION FY 2019
10032	44094	HUGHES INITIATIVE		13480932	M	0122554		14,640.83	1,443.47	10%	1	18,274.07	3,633.24	20%
69726	BSI FUND		GRAF, JULIE ANNE	13403291	M	0125593		1,100.00		0%	1	1,000.00		0%
10032 -- MCOB-BIO SCIENCES INITIATIVE								15,740.83	1,443.47	9%	2	19,274.07	3,633.24	19%
10153	10950	DEVANEY FELLOWSHIPS	LAVENT, AMY GATHRSIGHT	13420343	A	0134331	QUASI	524,914.99	76,381.46	15%	1	541,363.95	242,970.95	45%
11133	DEANS FUND FOR EXCELLENCE		LAVENT, AMY GATHRSIGHT	13424857	M	0131002		131,317.54	3,000.00	2%	1	523,505.00	628,642.00	120%
11139	YOUNG MEM SCHOLARSHIP		LAVENT, AMY GATHRSIGHT	13413213	A	0130404	PURE	28,269.51		0%	1	25,454.59	2,000.00	8%
11140	EMERSON GRAD FELLOWS		LAVENT, AMY GATHRSIGHT	13415881	AO	0130392	PURE	-10,642.62	5,581.98	-52%	1	-2,646.91	39,802.40	-1,504%
11141	RUGGIERO SCHOLARSHIP		LAVENT, AMY GATHRSIGHT	13427888	A	0130268	PURE	85.24		0%	1	2,347.84	4,600.00	196%
11142	DEANS ASC ADVANCE FD		LAVENT, AMY GATHRSIGHT	13430847	M	0130400	PURE	2,626.53		0%	1	-30,671.00	-33,497.53	109%
11144	WOODRUFF SCHOLARSHIP		LAVENT, AMY GATHRSIGHT	13430426	A	0130406	PURE	193,934.59	52,119.00	27%	1	212,593.16	90,000.00	42%
11147	L N HERBOLD SCHOLAR		LAVENT, AMY GATHRSIGHT	13416606	A	0130464	PURE	2,365.84	1,000.00	42%	1	2,669.00	2,350.00	88%
11151	ABS GIFT ADMIN		LAVENT, AMY GATHRSIGHT	13418416	M			-190.00		0%	1	-190.00		0%
11152	STRIBIC-MARTIN SCHOLARSHIP		LAVENT, AMY GATHRSIGHT	13411806	AO	0130188	PURE	70,386.39	21,000.00	30%	1	68,954.50	36,000.00	52%
11153	LOWE FELLOWSHIPS		LAVENT, AMY GATHRSIGHT	13420329	A	0134334	QUASI	-9,513.04	7,546.98	-29%	1	30,685.72	75,431.82	246%
11154	T S TOUR SCHP A&S		LAVENT, AMY GATHRSIGHT	13428960	A	0138546	PURE	20,813.72	0.00	0%	1	25,873.51	0.00	0%
11156	K J LAMONT HUMANITIES		LAVENT, AMY GATHRSIGHT	13421935	A	0139513	QUASI	-204.27	295.73	-145%	1	2,159.98	204.27	9%
16911	HAZEL ANDERSON GILMA		LAVENT, AMY GATHRSIGHT	13419247	A	0130435	PURE	3.11		0%	1	3,205.75	6,400.00	200%
16925	AYER ROM LANG SCHPS		POMPER, GWEN E	13422582	A			37,213.81	500.00	1%	1	29,663.81	-7,550.00	-25%
18122	KAYDEN HUMANITIES FUND		LAVENT, AMY GATHRSIGHT	13427396	O	0138957	PURE	148,596.38	-0.54	0%	1	119,065.10	-1,619.13	-1%
24913	FAIR SCHOLARSHIP		LAVENT, AMY GATHRSIGHT	13432724	A	0122320		18,025.66	2,000.00	11%	1	18,725.33	7,000.00	37%
28012	ABS DIVERSITY EVENTS		LAVENT, AMY GATHRSIGHT	13442645	M			398.31		0%	1	398.31		0%
28016	ASA DENEVEVE SCHOLARSHIP		LAVENT, AMY GATHRSIGHT	13442667	A	0134328	QUASI	1,381.76	750.00	54%	1	-54.54		0%
28496	RYAN J SMITH SCHOLARSHIP		LAVENT, AMY GATHRSIGHT	13443910	A	0130599	PURE	9,934.86	2,000.00	20%	1	21,810.14	18,000.00	83%
32069	VINCENT & LORRAINE FEK SCHSP		LAVENT, AMY GATHRSIGHT	13453019	A	0130211	PURE	8,879.96	4,000.00	45%	1	7,599.55	4,000.00	53%
32754	SHULTZ-SPANGLER MEMORIAL SCHLP		LAVENT, AMY GATHRSIGHT	13454731	A	0138959	PURE	8,670.66	1,500.00	17%	1	8,861.70	0.00	0%
33382	RICHARD A. MCCRAY SCHLP FUND		LAVENT, AMY GATHRSIGHT	13456453	A	0130230	PURE	2,134.44		0%	1	5,701.14	9,000.00	158%
36529	BBC ADMINISTRATION		LAVENT, AMY GATHRSIGHT	13463798	M			35,881.07	6,775.04	19%	1	65,214.31	29,333.24	45%
38195	ENTERTAINMENT FUND		LAVENT, AMY GATHRSIGHT	13468365	O	0122363		25,386.75	330.41	1%	1	27,073.75	1,687.00	6%

- This report allows you to define the following:
 - Available balance.
 - Utilization rate.
 - Fiscal year.
 - Org | Org node
 - Type of gift fund (i.e., Current (2X CUF gift fund, Endowment Earnings (3X CUF gift fund), and/or gift funds not managed by the CU Foundation).
- Click on the blue CU Foundation Code number to open on a new tab the gift fund’s Fund Purpose Report (see discussion below).
- Click on the blue percentage number to open on a new tab the gift fund’s Cognos Program Gift Utilization report

Fund Purpose Report in Advancement Intelligence

Primarily used to create reports for gift fund managers.

In addition to the financial details contained in the Financial Edge Data Warehouse and accessible via CU Data, a detailed description of each fund’s purpose, restrictions, criteria and deliverables can be accessed by running the Fund Purpose Report in CU Data. Additional information on this report is available on the [CU Foundation Fund Manager page](#).

Below is an example of this report. Note the summary of the fund’s criteria in the **Award Criteria** section.

 University of Colorado Foundation		<h3>Fund Purpose Report</h3>	
Woodruff Scholarship Fund			
Boulder Arts and Sciences			
Program Principal: Lavens, Amy Gathright		Program Manager: Horton, John P	
Allocation Code: 0150400		Corresponding Distribution Account: 0130400	
Speedtype: 13430426		Financial Details: Gift Fund Statement	
Fund Type: Endowed - Pure -		Start Date: 8/22/95	
		FE Purpose Code: Scholarships Only	
Purpose			
Summary: Student Support Scholarship Undergraduate			
Notes/Full Description: To establish the Woodruff Memorial Scholarship Fund to benefit the College of Arts and Sciences. Funds shall be used to provide four-year scholarships to incoming freshman.			
Award Criteria			
Summary: Need: Yes GPA: 3.50 Academic Year: Freshman Demographic: US citizens Selection Committee: Appointed by the Dean Renewable: Yes			
Additional Detail(s): The distributable earnings of the Fund shall be applied periodically, but not less than once each year, at the direction of a selection committee for the following purpose: A. A four-year scholarship to benefit students enrolled in the College of Arts and Sciences at the University of Colorado at Boulder. B. The scholarship recipient must be an incoming freshman with a high school GPA of 3.5 or higher and be both a Colorado resident and a U.S. citizen. The recipient must have demonstrated financial need, as determined by the Office of Financial Aid. Where applicants' desire, aptitude, and qualifications to attend college are equal, preference shall be given to the student with greater financial need. C. The recipient shall be selected by a committee appointed by the Dean of the College of Arts and Sciences. The committee shall be chaired by the Dean or his/her appointee. The maximum award amount shall be equal to the standard cost-of-attendance budget (prepared by the Office of Financial Aid for federal purposes) for a Colorado resident enrolled in the College of Arts and Sciences at the University of Colorado at Boulder. It is the Donor's intention that any unspent distributable earnings be reserved to offset any difference between the distributable earnings and the standard costs-of-attendance. With this in mind, any unspent distributable earnings may, at the direction of the Dean of the College of Arts and Sciences, be invested to earn interest until called upon. Any portion of these earnings may be withdrawn if at any time the distributable income is insufficient to cover the standard costs-of attendance for four scholarships. If, in the future, the total of the distributable income and the reinvested interest income is insufficient to cover the standard costs of-attendance for four scholarships, the award for the incoming student shall be reduced for his or her first year only in order to maintain the full funding for the remaining three scholarships. The award amount for that student will be increased to the full standard cost-of-attendance for the remaining three years, providing he or she meets the criteria for renewal set forth below. Woodruff Memorial Scholarship recipients are required to turn down other scholarships, grants or awards they may have received, the total of which would exceed their personal cost-of-attendance budgets approved by the Office of Financial Aid. Beginning in 1996-97, one Woodruff Memorial Scholarship will be awarded each year, until there are four Woodruff Memorial Scholars receiving the award. If for any reason a scholarship is not renewed, a new recipient will be chosen from the grade level of the departing Scholar (e.g., if a Woodruff Memorial Scholar, as a Junior, is no longer eligible to receive the Scholarship, another qualified Junior shall be chosen to complete the four-year term.) It is the donor's intention that one Woodruff Memorial Scholarship be awarded each year. Each year, following the selection of a Woodruff Memorial Scholar, the donor or his designated representatives shall be notified of the name of the recipient and the amount of the award. If the recipient maintains a 3.0 cumulative GPA, continues to demonstrate financial need, and is a full-time student in good standing in the College of Arts and Sciences at the University of Colorado at Boulder, the scholarship shall be renewed each year for up to a total of four years. At the end of each academic year, a brief report on the progress of each student shall be sent to the donor or his designated representatives by the College of Arts and Sciences.			

Access the Fund Purpose Report

The Fund Purpose Report can also be accessed directly from your CU Portal:

1. Login to CU-Data.
2. Click on the **AI Landing Page** (located on the left-side of the screen).
3. Click on the **CU Foundation**.
4. Click on the **Fund Purpose Report**.

The screenshot shows the Advancement Intelligence portal interface. At the top, there is a navigation bar with the University of Colorado logo and the text "University of Colorado Boulder | Colorado Springs | Denver | Anschutz Medical Campus". Below this is a banner image with the text "FOUR CAMPUSES UNITED ALL FOUR: COLORADO". The main content area is titled "ADVANCEMENT INTELLIGENCE" and includes a link for "AI Report List". On the left, a sidebar menu shows "General / Universal Reports" with "CU Foundation" selected. The "CU Foundation Reports" section is active, showing sub-tabs for "General", "Accounting", and "Gift Services". Under the "General" tab, a list of reports is displayed, with "Fund Purpose Report" highlighted. A link to the "User Guide" is provided at the bottom of the reports list.

General / Universal Reports	
CU Foundation	
Anschutz	
Boulder	
Colorado Springs	
Denver	

CU Foundation Reports

[General](#) | [Accounting](#) | [Gift Services](#)

General

- [Allocation Lookup](#)
- [Allocation Financial Dashboard](#)
- [Allocation Fundraising Dashboard](#)
- [Custom Compilation](#)
- [Endowment Summary](#)
- [Fund Lookup](#)
- [Fund Number Summary](#)
- [Fund Purpose Report](#)
- [Gift Fund Statement](#)

For more information about the Foundation Reports, Key Terms and Definitions please click here [User Guide](#)

Gift Fund Purpose Query in Cognos

Primarily used to create reports for gift fund managers.

A tool is available that allows you to search for a fund or group of funds. You can search by campus, unit, purpose code, award criteria or a fund manager could input their name and see all of the funds associated with them. For example, you could input the Boulder campus, choose a specific unit, choose student support and drill in to choose scholarships. This query would return all funds that support scholarships for students in the specific unit. You could refine the search to add scholarship criteria: for example, you could click need-based, select freshman in the class year, and select Accounting as the major, and you would see all funds that have this specific criteria in the gift instrument.

The Gift Fund Purpose Query can also be accessed directly from your CU Portal:

1. Login to CU-Data.
2. Click on the **AI Landing Page** (located on the left-side of the screen).
3. Click on the **CU Foundation**.
4. Click on the **Allocation Lookup**.

University of Colorado
Boulder | Colorado Springs | Denver | Anschutz Medical Campus

FOUR CAMPUSES UNITED
ALL FOUR: COLORADO

ADVANCEMENT INTELLIGENCE

[AI Report List](#)

General / Universal Reports	CU Foundation Reports
CU Foundation	<ul style="list-style-type: none"> General Accounting Gift Services
Anschutz	General <ul style="list-style-type: none"> Allocation Lookup Allocation Financial Dashboard Allocation Fundraising Dashboard Custom Compilation Endowment Summary Fund Lookup Fund Number Summary Fund Purpose Report Gift Fund Statement
Boulder	
Colorado Springs	
Denver	For more information about the Foundation Reports, Key Terms and Definitions please click here User Guide

Cognos Advancement Intelligence Allocation Lookup

Primarily used to create reports for gift fund managers.



University of Colorado
Boulder | Colorado Springs | Denver | Anschutz Medical Campus
ADVANCEMENT | CU FOUNDATION

Allocation Lookup

**Advancement Intelligence
Allocation Lookup**

Clear All Prompts
Run Report

Allocation/Fund Code:

Speedtype:

Allocation/Fund Name:

Endowed Only: Yes

Select Campus:

- CU Anschutz
- CU Boulder
- CU Colorado Springs
- CU Denver
- CU System
- CUREF
- Coleman Colorado Foundation
- Foundation

[Select all](#) [Deselect all](#)

Select Department:

Select Division:

Apply Changes

Click "Apply Changes" to view schools and departments after selecting a campus

FE/mFin Purpose Code:

- Administration
- Alumni
- Athletics - Alumni Support
- Athletics - Compensation Only
- Athletics - Other
- Athletics - Programmatic Support
- Athletics - Travel Only
- Blank

[Select all](#) [Deselect all](#)

These Purpose Codes are the existing FE Purpose Codes that are currently used to guide spending. There are limits to these codes such as only one per Allocation/Fund. For best results, use the Fund Purpose fields below.

Program Principal and Manager:

Select Program Principal:

- Abbott, Jean T
- Abbott, Lon D
- Abdalati, Waleed
- Abdallah, Moatassem A
- Abeyta, Michael Paul
- Abghari, Haleh
- Abiragi, Anthony A.
- Ablowitz, Mark J
- Abman M.D., Steven H
- Abrams, Gene D

[Select all](#) [Deselect all](#)

Select Program Manager:

- Acevedo-Munoz, Ernesto R
- Ackerman, Jennifer
- Adams, Darci Lea
- Adams, Heather L
- Adgate, John Lawrence
- Adler, Edward Scott
- Agarwal, Rajesh
- Agee, Christopher L.
- Aguila, Brienne Kristen
- Aguirre, Anna M

[Select all](#) [Deselect all](#)

Apply Changes

Click "Apply Changes" to view Purpose Sub Category after selecting a Purpose

Award Criteria Prompts

Select Merit: Yes

Select Need: Yes

Select Academic Year:

- Freshman
- Sophomore
- Junior
- Junior and/or Senior
- Senior

[Select all](#) [Deselect all](#)

Select Major:

- Accounting
- Advertising
- Aerospace Engineering
- American History
- Anthropology
- Applied Mathematics
- Architectural Engineerin

[Select all](#) [Deselect all](#)

GPA: (Example: 3.00)

Greater Than or Equal to

The prompts above work together to allow users to be more exact with their searches. Please note, the more criteria entered into this search page will return fewer results.

Allocation Financial Dashboard in Advancement Intelligence

Primarily used to create reports for gift fund manager.

This tool combines the Advance database and Financial Edge data and gives a one-stop, in-depth view and analysis of gift funds.

The Cognos Advancement Intelligence Allocation Financial Dashboard can also be accessed directly from your CU Portal:

1. Login to CU-Data.
2. Click on the **AI Landing Page** (located on the left-side of the screen).
3. Click on the **CU Foundation**.
4. Click on the **Allocation Financial Dashboard**.

Advancement Intelligence

University of Colorado
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ADVANCEMENT INTELLIGENCE

[AI Report List](#)

General / Universal Reports	
CU Foundation	
Anschutz	
Boulder	
Colorado Springs	
Denver	

CU Foundation Reports

General Accounting Gift Services

General

- [Allocation Lookup](#)
- **[Allocation Financial Dashboard](#)**
- [Allocation Fundraising Dashboard](#)
- [Custom Compilation](#)
- [Endowment Summary](#)
- [Fund Lookup](#)
- [Fund Number Summary](#)
- [Fund Purpose Report](#)
- [Gift Fund Statement](#)

For more information about the Foundation Reports, Key Terms and Definitions please click here [User Guide](#)

Cognos Advancement Intelligence Allocation Financial Dashboard

Below is an example of this report.

