

# CMCI Faculty Affairs

## Faculty Search Committee Protocols

In the interest of ensuring that the Dean's Office is able to support the departments' efforts to conduct the highest quality, most inclusive searches, the following protocols are being implemented effective August 19, 2019.

1. When the search committee has been selected, the Department will send a list of the committee members to the Dean's office via [cmCIFacultyAffairs@colorado.edu](mailto:cmCIFacultyAffairs@colorado.edu). The list should include a brief statement explaining why each committee member was chosen for the search.
2. The Dean's Office will work with the Department to schedule the first meeting of the search committee to include the Dean as well as the Diversity Search Program Manager and/or Affirmative Action Officer, who will provide in-person Diversity Search and Hiring training. If possible, this meeting will be scheduled to include lunch.
3. All members of the Department will take the online Diversity Search and Hiring training ([https://www.colorado.edu/hr/learning-development/employee-learning#diversity\\_search\\_amp\\_hiring-389](https://www.colorado.edu/hr/learning-development/employee-learning#diversity_search_amp_hiring-389))