

## CSCI Faculty Peer Observation Report

Instructor: \_\_\_\_\_ Course: \_\_\_\_\_

Observer: \_\_\_\_\_ Date: \_\_\_\_\_

Undergrad or Grad Enrollment: \_\_\_\_\_ Students present: \_\_\_\_\_ Taught before? [0, ∞] \_\_\_\_\_

### Instructions:

1. Arrange a time to observe the class. Sit in the back. Take notes only; don't participate (Boxes 1-5).
2. Have instructor end class 5 minutes early so you can talk to a few students (Box 6).
3. Meet with instructor after the observation to discuss (Box 7).

### Observer Code of Conduct:

- Observation day should be arranged in advance (no surprise visits).
- Discussions with students should be done away from recording devices (e.g., distance section). Discussion with distance students can be done over email.
- Notes should be professional and respectful of both instructor and students.

## 1: Instructor Goals and Intentions

Describe your sense of the instructor's learning goals for today, and whether / how they were (i) clearly stated or illustrated, and (ii) connected to the flow of previous or future classes.

### Narrative:

## 2: Clarity, Organization, Effectiveness

Describe the structure of today's class and whether you felt it was effective.

Examples to look for: **well-organized** presentation, clear **examples, illustrations, explanations**, clear and **understandable speaking, well-paced** material (not overloading students), **effective** flipped structure, etc.

### Narrative:

### 3: Engagement

Describe the *instructor's engagement* with the students, and the *students' engagement* with the instructor.

Examples to look for: **discussing** content with instructor/fellow students, **interacting** around ideas, **problem solving**, closely **observing** a demonstration, **listening/processing** information, **respectful** interactions, **focused on class** not on devices, etc.

**Narrative:**

### 4: Strengths

Describe strengths of today's class.

Examples to look for: clear presentation, understandable material, students asking questions, respectful treatment of students, genuine enthusiasm by instructor, concrete examples, general principles, clear connection with past content, etc.

**Narrative:**

### 5: Suggestions and Areas for Improvement

Describe any specific suggestions for how to build on current strengths or improve some aspect of the class.

**Narrative:**

## 6: Interviews with Students

Talk one-on-one to a few students before or after class, and describe what they say about: (i) Was this a typical class? (ii) What are their overall impressions of the class and instructor? (iii) What do they really like about the class? (iv) What could be improved? (v) Are they happy with the technical depth of the class?

**Narrative:**

## 7: Debriefing with Instructor

Meet with the instructor after the observation to have a conversation about your impressions above, questions you may have, and your suggestions for improvement. Describe the result of the conversation, or any additional useful information.

**Narrative:**